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DATE: 16 February 2009

OUR REF:

YOUR REF:

Dear Councillor

CABINET - TUESDAY, 17TH FEBRUARY, 2009

I am now able to enclose, for consideration at next Tuesday, 17th February, 2009 meeting of the Cabinet, the following reports that were unavailable when the agenda was printed.

Agenda No Item

Key Decisions CE45 and CE46 Budget 2009 - 2010 (Pages 1 - 174)

Key Decision CE48 Transitional Costs Update (Pages 175 - 180)

Treasury Management Strategy 2009 - 2010 (Pages 181 - 208)

Yours sincerely

S.Baxter
Democratic Services Officer

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CHESHIRE EAST COUNCIL

Cabinet

Date of meeting: 17th February 2009
Report of: Borough Treasurer & Head of Assets
Title: Medium Term Financial Strategy – Budget Setting 2009/10

1.0 Purpose of Report

- 1.1 The purpose of the report is to demonstrate that Cheshire East Council has set a balanced budget for 2009/10 in line with its corporate priorities, to provide a summary view of the Medium Term Financial Strategy in light of the Budget Setting proposals and to inform Members of future financial pressures and risks.
- 1.2 The Financial Planning process was reported to Cheshire East Cabinet on 16th June 2008. It detailed the four stages of the process as follows:

Stage 1 – Apr to Jun 2008 – 2008-09 Baseline

Stage 2 – Jun to Sep 2008 – High Level Planning

Stage 3 – Oct to Dec 2008 – Refinement and Adjustment of Options

Stage 4 – Jan to Feb 2008 – Finalisation of 2009-10 Budget

Stages one to three are complete and this report is part of the finalisation of Stage 4. Stage four also includes the Budget consultation events that were held in January 2009, full details of which are provided in this report.

2.0 Decision Required

- 2.1 That the 2009/10 Budget as detailed in the report is recommended to Council for approval (Section 13).
- 2.2 That the draft three-year Capital Programme for 2009/10 to 2011/12 is recommended to Council for approval (Section 15 and Appendix J).
- 2.3 That a Band D Council Tax of £1,196.01 (1.14% increase, based on Crewe & Nantwich Band D for 2008/09 of £1,182.56) is recommended to Council for approval.
- 2.4 That the view of the Borough Treasurer and Head of Assets (Chief Finance Officer), regarding the level of reserves held by the Council based on this budget, is noted (Section 11).
- 2.5 That the Reserves Policy & Strategy as detailed in Section 11 and Appendix E is recommended to Council for approval.

- 2.6 That the fees and charges detailed in Section 9.2 and Appendix C are recommended to Council for approval with the exception of those prices for services and facilities where the setting of fees and charges is already delegated to other Committees, Panels or individuals, as indicated.
- 2.7 That the 2009/10 Specific Grants (excluding DSG) as detailed in Section 9.1 and specified in Appendix B are agreed.
- 2.8 That Portfolio Holders be authorised to agree any necessary amendment to particular grants within their area of responsibility in the light of further information received from Government Departments or other funding bodies.
- 2.9 That the 2009/10 Dedicated Schools Grant (DSG) of £194.101m (including central expenditure of £26.179m) and incorporating the policy proposals as specified in Appendix D and outlined Section 10 be agreed.
- 2.10 That the Children and Family Service Portfolio Holder be authorised to agree any necessary amendment to the DSG position in the light of further information received from DCSF and the actual balance brought forward from 2008/09.
- 2.11 That the results of the Budget Consultation exercises undertaken by the Council are noted (Section 12 and Appendix F).
- 2.12 That the Prudential Indicators for capital financing as detailed in Section 14 of the report are recommended to Council for approval.
- 2.13 That the risk assessment detailed in Section 17 of the report is noted.

3.0 Corporate Planning Process

- 3.1 The Cheshire East Council Corporate Plan is on the same agenda today and has been developed as an interim Plan to help the Council develop its Medium Term Financial Strategy (MTFS) and to set its Budget for 2009/10. It will be reported to Council on 24th February 2009.
- 3.2 A new Corporate Plan will be developed further during 2009/10 once the Sustainable Community Strategy and Local Area Agreement have been reviewed and agreed. The Corporate Plan will be developed into a three-year rolling plan, spanning the period 2010 – 2013. This will enable the Council to align the plan with the MTFS. The MTFS spans the same period of time as the Corporate Plan, and provides the funding for the Council to deliver its stated objectives. The objectives and priorities within the Corporate Plan will drive the MTFS and the two plans will then be developed in tandem.
- 3.3 The Corporate Plan sets out Cheshire East's strategic direction for 2009/10 and also sets out the priorities for its first year. The Council has 15 priorities that directly support the seven Community Strategy themes, and reflect our areas of responsibility:

We will enable all children and young people to fulfil their potential by:

- Promoting their safety, care and stability
- Improving their educational attainment

We will improve the wellbeing, health and care of people by:

- Encouraging healthier lifestyles
- Increasing for older and disabled people their choices and their control over the resources made available to them

We will ensure that people in local communities have a greater say about how resources are targeted in their area by:

- Devolving service provision, decision making and where appropriate budgets to create greater local choice

We will work with others to make all of our communities safer places to live, work and play by:

- Reducing crime and the fear of crime by targeting anti-social behaviour and drug and alcohol abuse
- Improving both traffic flow and road safety

We will enable people to have a good quality of life irrespective of where they live or the social or economic background by:

- Improving service provision to rural areas
- Facilitating appropriate transport for the public and service users

We will shape and maintain strong and prosperous neighbourhoods in which our residents are skilled and economically active, where businesses want to invest and where people want to visit by:

- Supporting the local economy and tourism to increase prosperity
- Improving roads and highways
- Where practical reducing the impact of the recession on both businesses and individuals

We will provide an attractive and sustainable environment which communities can be proud of by:

- Reinforcing the distinctive characteristics of our towns, villages and rural areas
- Managing waste
- Tackling climate change

Cheshire East is a brand new Council and it is essential that it 'hits the ground running' and provides high quality, cost effective services to residents and communities. In doing so it must be responsive to changing needs and increasing demands, with a view to improving value for money. This will be a priority for the Council.

- 3.4 As the MTFs is developed, recognition must be given to the importance of the Comprehensive Area Assessment (CAA) in terms of assessing the effectiveness of the Council's partnerships in service delivery. Funding is increasingly being

directed towards regional and local partnerships and this requires a different approach to the application of available resources. Further work will be undertaken to ensure that there are effective links with the development of the Local Area Agreement (LAA).

4.0 Financial Planning Process

- 4.1 Cheshire East Cabinet approved the Financial Planning Process on 16th June 2008. The Financial Planning Process has been aligned with the Corporate Planning process to ensure that budget proposals are designed to deliver the Council's Corporate Priorities as described in Section 3. The Financial Planning Process includes four stages briefly described as follows:

Stage 1 – Apr to Jun 2008 – 2008/09 Baseline

Work to disaggregate the County Council's 2008/09 Budget and to aggregate those of the District Councils was completed during this stage. This provides a notional baseline Budget for 2008/09 for Cheshire East Council and gave an indication of the scale of its financial responsibilities.

Stage 2 – Jun to Sep 2008 – High Level Planning

This stage involved making some high level planning assumptions to establish the overall financial envelope, both revenue and capital, within which the Council will need to operate and then setting financial parameters for the design of individual services. The overall financial envelope took into account factors such as inflation, government grant, Council Tax, transitional costs and any appropriation to/from reserves.

Stage 3 – Oct to Dec 2008 – Refinement and Adjustment of Options

This stage involved making any necessary adjustments to the high-level options and then undertaking detailed planning and budget modelling. This included the outcome of the grants and balance sheet disaggregation and discussions with Cheshire West & Chester. It also involved work on Fees & Charges, including harmonisation issues, and the development of the Capital Programme for 2009/10 to 2011/12. This work has been aligned with the Corporate Plan priorities. The output from this stage was detailed budget proposals which the Council consulted on in January 2009.

Stage 4 – Jan to Feb 2009 – Finalisation of 2009/10 Budget

This stage involves budget consultation, final adjustments and refinements and the setting of a balanced Budget and Council Tax for 2009-10. Budget Consultation events were held in January and targeted at Cheshire East Council's key stakeholders. The Financial Planning process is now in the final phase of Stage 4.

- 4.2 The initial financial position, identified at Stage 2, for the next three financial years i.e. the net position on the Council's General Fund if no targeted additions or reductions were made to any of the budgets was as follows:

2009/10	£15.342m deficit
2010/11	£ 5.487m surplus
2011/12	£ 3.262m surplus

- 4.3 The table below shows a summary of the initial view of the potential funding gap for 2009/10:

Financial Scenario 2009/10 Budget	£m
Financial Envelope (Council Tax/Formula Grant)	234.774
Less: Inflationary Impact, Capital Financing and Business Case Assumptions	31.689
Amount Available at Current Year Prices	203.085
Base Budget (Net of Specific Grants and Income)	232.450
Gross Funding Gap	29.365
Adjusted by: Growth Pressures, Savings, New Income and Exceptional Inflation	14.023
Net Funding Gap	15.342

- 4.4 Cheshire East Cabinet set an ambitious target of £35m savings for the three-year planning period. This has addressed the funding gap in year 1 and will enable re-investment in Cheshire East's priority service areas over the three-year period. The 'Lean Systems' concept will be pursued during the Council's first year of operation to spotlight potential savings areas. Service processes will be examined to identify unnecessary procedures and work practices that add little to the service to the customer and cause inefficiencies and higher costs.
- 4.5 In addition the Cabinet has set a new income generation target of £30m over the three-year period through working closely with our partners and the business community to develop innovative projects, in the main using existing and new technologies. Although this has not yet been factored into the three-year financial scenario, work has already commenced in earnest to achieve this target through initial meetings with our partners and the identification of technological innovations that can be pursued.

5.0 Update on Cheshire County Council Disaggregation

5.1 Disaggregation of County Budget

The disaggregation of the County budget was undertaken during Stage 1 of the Financial Planning Process and was finalised at the start of Stage 2. The exercise was undertaken on a formulaic basis to establish a 2008/09 budget that could be aggregated with the Cheshire East District budgets to provide a base position for 2009/10 and for the ongoing financial scenario as part of the MTFs. This exercise did not, however, determine the budget for funding for Cheshire East. The financial envelope is determined by the disaggregation of Grant funding and the Council Tax Base for Cheshire East.

5.2 Disaggregation of County Grant Funding

The disaggregation of the County Formula Grant and Specific Grants was agreed locally, in accordance with the delegation approved at Cheshire East Cabinet on 17th July 2008, by the Department for Communities and Local Government (DCLG) deadline of 24th October 2008. This exercise is described in more detail in Section 6.2 and Section 9.1.

5.3 Disaggregation of County Balance Sheet

The County Council's assets and liabilities, as at 31st March 2009, need to be allocated to the two new Authorities on a fair, equitable and transparent basis. The balance sheet by its very nature will not be finalised until the County's accounts are closed for 2008/09 (September 2009). Hence the 2007/08 balance sheet position has been used as a basis for agreeing the principles by which the assets and liabilities will be distributed. The final balances will not be known until later, but this in itself does not affect the ability of both organisations to agree a basis of allocation.

The DCLG set out guidelines for the process, and a date for local agreement to be achieved by 31st December 2008, in the Local Government (Structural Changes) (Transfer of Functions, Property, Rights and Liabilities) Regulations 2008. This deadline was achieved and the County Finance Officer submitted a letter to DCLG on 19th December 2008 detailing the significant progress made and the work still to be completed ahead of 31st March 2009. The letter stated that both Councils are confident that a full Local Agreement will be in place prior to 31st March 2009 (or earlier) on the outstanding issues. It is anticipated that there will be little or no need for arbitration, however, if any matters were to require this facility the arrangements are in place as detailed in the report to Cheshire East Cabinet on 17th December 2008.

Local agreements have been reached on the principles to be applied to disaggregate the vast majority of the individual components of the balance sheet, including major categories such as Operational Properties (Schools, Libraries etc), Infrastructure (Roads, Bridges etc), Vehicles, Furniture & Equipment, Liabilities such as Long Term Borrowing through to Earmarked Reserves. Agreement has also been reached as to how the significant level of Debtors and Creditors associated with the County Council at 31st March 2009 will be dealt with. Cheshire West & Chester will be the nominated Council which takes responsibility for this activity.

The next meeting of the Balance Sheet Disaggregation Group will be held on 18th February 2009 to look at the finalisation of the agreement of the disaggregation of the County balance sheet in accordance with the delegation made by Cheshire East Cabinet on 6th January 2009. The meeting will be attended by the Performance & Capacity Portfolio Holders, the equivalent Members from Cheshire West & Chester Council, the S151 Officers and the relevant finance, property and legal officers. This will enable an agreement to be made ahead of

the 31st March 2009 deadline. The outcome will be reported to Cabinet once the agreement has been finalised.

6.0 Update on Council Tax and Formula Grant

6.1 Council Tax

Council Tax will be harmonised from day one to the lowest Band D level of the predecessor authorities, which is Crewe & Nantwich (£1,182.56). The Council Tax Base has increased by 1% and was approved at Council on 9th December 2008. The Council Tax Base increase has been assumed at 0.7% for 2010/11 and 2011/12.

A 1% change in Council Tax income equates to approximately £1.7m. Obviously the Council can choose to decrease or increase the Band D level, however, Members will be aware that the government has legal powers to 'cap' any Council's budget where it is considered that the level of increase is deemed to be unreasonable. In his statement on 26th November 2008 Local Government Minister John Healey stated that:

'Last year, I made clear that the Government expected the average council tax increase in 2008/09 to be substantially below 5%. The actual increase was 3.9 per cent – the lowest increase for 14 years and the second lowest ever.'

'We also kept our promise to deal with excessive increases by taking capping action against eight authorities.'

'For 2009/10 the Government again expects the average council tax in England to be substantially below 5 per cent.'

'And again, we will not hesitate to use our capping power as necessary to protect council tax payers from excessive increases.'

A recent LGA survey suggested that Council Tax is likely to rise by an average of more than 3.5%. Looking back to 2008/09 the average increase for England was 4.0%, English unitary authorities 4.0% and metropolitan districts 3.3%.

The recommended level for Council Tax for 2009/10 is well below any national average increase at a Band D level of £1,196.01. This results in an estimated Council Tax income of £172.363m for 2009/10 and the following percentage change in each area:

Congleton (08/09 £1,208.09)	1.00% decrease
Crewe & Nantwich (08/09 £1,182.56)	1.14% increase
Macclesfield (08/09 £1,196.01)	0.00% no change

The proposal also includes the removal of Green Waste charges at Crewe & Nantwich. The current annual income for Green Waste charges is approximately £0.4m. This will harmonise the Green Waste policy for Cheshire East.

6.2 Council Tax Base

The Council approved the Council Tax Base to be applied in the setting of the Council Tax for 2009/10 on 9th December 2008. The gross tax base (before making an allowance for non-collection) for 2009/10 is calculated as 146,223.69. After taking into account current collection rates, a non-collection rate was set at 1.0%. This results in a tax base after an allowance for bad debts of 144,761.46. The justification for setting the collection rate at 99.0% is that this represents the best harmonised position based on the non-collection assumptions currently made by the existing Cheshire East District authorities.

6.3 Collection Fund

On 15th January 2009 the estimated balance on the Collection Fund was calculated and is expected to be a deficit of £899,818 as at 31st March 2009. The deficit has been declared and the precepting authorities have been notified of the reduction in their 2009/10 precept. The Cheshire East share of this deficit is £773,175.

6.4 Formula Grant

In July 2007 DCLG stated that its intention was to constrain the amount of Formula Grant that goes to any restructured area to the sum of the proposed formula grant for its constituent authorities. In areas where the new unitary authorities are created along sub-county boundaries DCLG suggested that the best method of splitting the formula grant, that would have gone to the County Council, is through negotiation by the shadow authorities, with help from the existing County Council. DCLG indicated that the split would then be added to the sum of the formula grant intended to go to its constituent District Councils. DCLG required the data on the split of Formula Grant to be provided no later than 24th October 2008. This ensured that the split was included in the provisional settlement for 2009/10 that was published for consultation to the usual timetable.

Cheshire East Cabinet delegated the agreement of the split of the Formula Grant to the Portfolio Holder Resources in consultation with the Leader and the other Performance & Capacity Portfolio Holders on 17th July 2008. In discussions with Cheshire West & Chester it was agreed that, where possible, the local agreement would be based on the fall back figures provided by DCLG. The final agreement included a local calculation of the Capital Financing element of the formula, based on the current estimated property split identified as part of the disaggregation of the Cheshire County Council Balance Sheet. The locally agreed formula for Cheshire East and Cheshire West & Chester was submitted to DCLG on 23rd October 2008. This resulted in Formula Grant funding for Cheshire East of £61.75m for 2009/10 and £63.487m for 2010/11. A prudent 2% increase has been projected for 2011/12, as this settlement will be part of the next comprehensive spending review.

7.0 Update of Inflationary Projections

7.1 Pay Inflation

The initial financial scenario included pay inflation of 3%. This was a prudent initial estimate of the likely pay award for 2009/10. The pay award for 2008/09 has not been settled yet but a provisional pay award based on a main increase of 2.45% has been made. Given this position, and the current economic environment, the pay inflation projection for 2009/10 has been reduced to 2.5%. The projections for 2010/11 and 2011/12 have been maintained at 3% to cover the risk of future volatility.

7.2 Pension Increase

Based on a current view of the Cheshire Pension Fund, and the expected harmonised pension contribution for 2009/10, the projected increase is £0.91m. It is expected that there will be no increase for 2010/11 and a relatively modest increase in pension costs of £0.646m in 2011/12.

7.3 Non-Pay Inflation

The initial financial scenario included non-pay inflation of 2.5%. The scenario also included exceptional inflation for key pressure areas of expenditure related to various contractual agreements e.g. Residential/Domiciliary Care, Roads Maintenance, Landfill and Household Waste contracts. This projection was made before the current economic difficulties came to light. Based on current Government inflationary expectations the main non-pay inflation projection has been reduced to 0.5%. Exceptional inflation of £3.52m has been included in the financial scenario to mainly reflect the inflationary impact of contractual obligations. The inflation projections for 2010/11 and 2011/12 have been maintained at 2.5% with provision for exceptional inflation to cover the risk of future volatility.

8.0 Capital Financing Costs

8.1 The capital financing budget for 2009/10 is set out in the Table below. The capital financing budget includes the following; amounts charged in respect of the repayment of outstanding debt, contributions from the income and expenditure account towards the cost of capital expenditure and the amount of interest payable on the Council's portfolio of long term loans. These budgeted costs are partly offset by the interest the Council anticipates earning from the temporary investment of its cash balances during the year.

8.2 The Local Government and Public Involvement in Health Act 2007 places a requirement of all councils to approve a policy on how the amount provided in respect of the repayment of debt is calculated prior to the start of the financial year concerned. The Policy for the year 2009/10 is contained in Appendix A. The budgeted provision for the repayment of debt in the year 2009/10 has been broadly calculated as 4% of the estimated outstanding debt at the end of the year 2008/09 with a small number of exceptions. These exceptions comprise capital

expenditure on capital projects that has been funded through unsupported borrowing by the Legacy Authorities.

- 8.3 The amount charged in respect of the repayment of debt is currently just above the generally accepted prudent minimum. The amount provided is also below the amount of capital expenditure being funded from borrowing in each of the next few years. As a consequence the amount of debt outstanding is increasing each year. As the level of outstanding debt increases the amount that needs to be provided for the repayment of debt in future years also increases. The aim from year two of the Medium Term Financial Strategy will be to reverse this trend.

8.4 **Capital Financing Budget 2009-10**

	£m
Provision for debt repayment	6.22
Direct revenue funding	3.05
Interest on long term loans	7.84
Other interest payable	0.21
Revenue contribution from Services	<u>(4.10)</u>
Total Debt Repayment	13.22
<u>Less</u> Interest receivable on cash balances	<u>(0.90)</u>
Net Capital Financing Budget	12.32

- 8.5 The amount of interest paid on the Council's portfolio of long term loans is mainly at fixed rates of interest (circa 4.9%). This provides a degree of certainty to the capital financing budget. The rate of interest payable on the £25 million of new long term loans that it is planned to raise during the year 2009-10 is budgeted to be 4.5%. Currently long term interest rates are around 4.65%. However, within the Treasury Management Strategy, the Council will use internal balances where possible to reduce the costs in the short term of external borrowing.
- 8.6 The rate of interest to be earned on the Council's cash balances that are temporarily invested pending their being used (estimated at £140 million) is budgeted to be 0.65%, depending on external cashflows and levels of inherited reserves. This compares with an original assumption in the Financial Scenario of £6.3m before interest rates started to plummet.
- 8.7 Currently the conditions in the world's money and capital markets are very uncertain. This uncertainty has prevailed for a number of months now and is likely to prevail for a long while yet. A high degree of caution therefore needs to be exercised in respect of the estimated rates of interest mentioned above. The Borough Treasurer and Head of Assets will be monitoring this position and its impact on the budget carefully throughout the year.

9.0 Update on Major Income Streams

9.1 Specific Grants

DCLG originally indicated that the disaggregation of the County Specific Grants for Cheshire East and Cheshire West & Chester would have to be agreed locally for each grant by 31st July 2008. In the event of no local agreement by this date DCLG indicated that they would implement fallback allocations. Following further discussions with DCLG recognition was given to the complexity of the exercise and the deadline was extended to 24th October 2008 in line with the deadline for Formula Grant agreement. This was agreed on the basis of the fallback position being made available by the various Government departments and local agreement in the main being based on the fallback position.

Accordingly the proposed County disaggregation of each specific grant was examined and compared with the Government department fallback calculation in order to take a view on the best way forward in each case. The proposed County disaggregations generally reflected current spending patterns and locally determined needs, whereas the Government fallback calculations were determined nationally by formulae based on the important factors for a particular grant. Specific Grants that were not from the main Government departments (e.g. Learning and Skills Council) were excluded from this exercise and are being considered separately, but the same approach is being followed.

In the majority of cases it was agreed that the Specific Grants would be split in accordance with the Government department fallback calculation. There were a small number of grants where Government departments did not provide a fallback position and therefore a local agreement was reached based on the suggested County split. For a small number of other grants it was decided that a local agreement would provide a fairer split of grant, would enable the authorities to meet their service commitments more effectively and would ensure that the value of the grant available to the two authorities collectively was maximised. Overall a roughly balanced position was reached between Cheshire East and Cheshire West & Chester, however, there are some cases where there is a disadvantage for Cheshire East. A key example of this is the grant for services for people with mental health problems.

There are a number of grants where the organisations that provide the service operate on a pan Cheshire basis. The organisations concerned are Connexions, Cheshire YOT (Youth Offending Team), Cheshire DAAT (Drug & Alcohol action Team). It was agreed that, although these Specific Grants will be disaggregated between the two authorities, they will be passported to the pan Cheshire organisations concerned.

Excluding Dedicated Schools Grant, which is dealt with in Section 10, the agreed disaggregation of specific grants to Cheshire East is as follows:

	2009/10	2010/11
	£m	£m
Area Based Revenue Grants	14.9	14.9
Specific Revenue Grants (excluding Dedicated Schools Grant)	66.0	48.6
Specific Capital Grants	19.3	22.9

9.2 Service Income and Fees & Charges

9.2.1 Income from customers is an important element of the Council's finances and contributes greatly to achieving a reasonable net Budget and Council Tax level. The sensitivity of income (e.g. to upturns or downturns in demand) is a significant factor in the risk assessment that supports our budgeting process and the determination of the appropriate level of General Fund balance.

The setting of prices for 2009/10 has been particularly challenging, in the light of current local, national and international economic circumstances. Nevertheless, the Council has been mindful of the need to harmonise pricing policies as soon as is practical and to maintain or increase income from services, to help improve budget sustainability.

9.2.2 Harmonisation

Each Borough Council has been responsible for setting its own fees and charges based on their own policies; this means that in a number of cases there were different prices for the same service provided in different areas of Cheshire East.

With regard to harmonisation, it is accepted that this is not achievable (or necessarily desirable) for Day 1, in respect of certain services. In those cases, plans are being made to achieve harmonisation over an appropriate timeframe. For example, charges for leisure activities have generally not been harmonised yet, as each Leisure Centre offers a different range of services, operates in a different geographical location and prices can be influenced by demand and local factors.

In contrast, some services, such as Licensing, are required to set prices based on the costs of providing the function, meaning that a standard scale of charges now needs to be applied across the Cheshire East area. In order to progress where necessary and/ or feasible, harmonisation has taken place in the following areas:

- Refuse Collection charges
- Pest Control fees
- Market rents
- Planning charges
- Land Charges search fees
- Bereavement Services fees and charges

- Environmental Health-related fees and charges
- Licence fees (NB. these are subject to the agreement of the Licensing Committee)

9.2.3 Price Setting

In determining fees and charges for 2009/10, the general approach has been that prices would be increased by 2.5%, unless there are other over-riding factors (e.g. effects of price harmonisation, actual or anticipated changes in market demand, changes in service design etc.). In the light of such considerations, a Scale of Fees and Charges has been prepared and is attached at Appendix C.

A number of service-specific matters are worthy of highlighting:

- **Green Waste Collection** – Congleton and Macclesfield Boroughs provided a free service, in respect of the first bin, whereas Crewe & Nantwich charged £23.00 per year – collection from the first bin will be provided free across Cheshire East, from 1 April 2009
- **Car Parking** - Crewe & Nantwich and Macclesfield Boroughs charged for car parking on most car parks whereas Congleton did not make any charges - charges will be introduced in the Congleton area during 2009/10
- **Libraries** - Fees and charges have remained the same for the last two years - for 2009/10 prices will be increased by 5% to cover the effects of inflation over that period
- **Trading Standards** – this service will operate in a joint arrangement with *Cheshire West & Chester Council* - the prices set are standard across both East and West Councils
- **Tatton Park** – The General Manager of the Park has delegated authority to set fees and charges, most of which are determined well in advance of the start of the financial year and are set within the policy framework approved by the Tatton Park Select Panel

All prices are shown at their normal rate, including VAT where applicable, unless otherwise indicated. Concessions are available in Leisure Centres to card holders and although each concessionary amount has not been shown separately, all activities to which concessions apply have been indicated.

It is recommended that the Scale of Fees and Charges as shown in Appendix C is approved, with the exception of those prices for services and facilities where the setting of fees and charges is already delegated to other Committees, Panels or individuals, as indicated.

10.0 Dedicated Schools Grant and Schools Budgets

- 10.1 The Government has announced the revised indicative allocations of the DSG for 2009-10 and 2010-11. These revised allocations update the indicative allocations for 2009-10 and 2010-11 announced in the School Funding Settlement 2008-2011 in November 2007. They are based on the Guaranteed Units of Funding for 2009-10 and 2010-11 for each local authority announced in November 2007 as

adjusted for disaggregation, but using the Department's revised projections of pupil numbers for January 2009 and January 2010 which make use of the January 2008 numbers. The guaranteed unit of funding per pupil through DSG will increase on average, nationally, by 3.7% in 2009-10 and 4.3% in 2010-11.

- 10.2 Allocations of DSG for the two year period continue to be based on the "spend plus" method, which uses authorities' historical levels of expenditure as the basis for distribution. Members may be aware that this has helped to protect Cheshire County Council's historic top-up to school funding over and above the former Formula Spending Share, the benefit of which will pass on to the new authority. However, Ministers are considering reviewing the basis for 2011-12 onwards.
- 10.3 As with previous years, final allocations for the 2009-10 DSG will depend on actual pupil numbers using the January 2009 Pupil Level Annual School Census (PLASC) and the March Early Years Census (EYC) dates. Hence, final allocations will not be known until May/June 2009. Schools must be issued with their budgets by the end of March 2009, so for planning purposes, at this stage, actual October 2008 pupil census numbers and projected early years numbers are being used. This is in preference to the numbers behind the indicative DSG allocation provided by the DCSF as historically they have been found to be over-inflated. Schools' individual budgets will be calculated using January 2009 pupil numbers.
- 10.4 It is currently estimated that there will be an under spend of £2.321m on Cheshire County Council's DSG for 2008-09. Regulations permit the carry-forward of DSG underspends and overspends to the following year, so the baseline funding needs to be adjusted to reflect the share due to Cheshire East of £1.170m.
- 10.5 The table below shows the total DSG funding available for Cheshire East for 2009-10 and 2010-11:

	2009-10	2010-11
	£m	£m
Baseline DSG	192.931	198.441
Add estimate share of underspend from 2008-09	1.170	0
TOTAL DSG	194.101	198.441

- 10.6 Consequently, the Authority is assuming DSG funding of £194.101m in 2009-10 and £198.441m in 2010-11.
- 10.7 The Minimum Funding Guarantee (MFG) increase for primary, secondary and special schools will be set at 2.1% per pupil for 2009-10, the same as for 2008-09. The MFG, whilst offering protection to schools, can sometimes restrict local authorities' ability to direct funding to schools in the way they feel best meets local needs and priorities. MFG protection for schools which should be strictly

time-limited becomes locked into formula budgets “in perpetuity”, and effectively acts as a top-slice upon all other schools. The cost of the MFG in Cheshire has increased significantly since the concept was introduced and this will need to be reviewed in the light of the new authority’s experiences. The School’s Forum has the power to make decisions over the local operation of MFG which may help to manage this situation.

- 10.8 The Authority will also have to agree the amount of central expenditure within total Schools Budgets for each financial year, which is also funded by DSG. Central expenditure covers those items which are not delegated to schools’ budgets through the funding formula, and include early years (SureStart), costs of Special Educational Needs such as Out of County placements, and education other than at school.
- 10.9 Central expenditure is cash-limited in accordance with a DCSF formula, and can normally only be exceeded with the approval of the School’s Forum. For the first financial year of Cheshire East and all new authorities, this requirement has been removed and School’s Forum approval is not necessary.

Indicative DSG Allocations for 2009-10

		£m
1	Final DSG allocation 2008-09 (Outturn Prices)	188.609
2	Pay & Price Changes	4.930
3	Policy & Expenditure Proposals	(0.608)
4	Projected under spend from 2008-09	1.170
	Estimated available DSGI	194.101
	Including : Central expenditure	£26.179

Note: For 2009-10 the indicative allocations of DSG above are based on a more accurate Cheshire East estimate as outlined above. Local data from the January 2009 Pupil Level Annual School Census (PLASC) should be available during February/March to further refine the estimate. However, the final DSG allocation to local authorities will not be confirmed until May/June 2009.

- 10.10 Several transfers have been made in and out of the DSG, in line with regulations from the DCSF for 2009-10. These, together with the other components of the DSG budget, have been summarised in the table above and are detailed in Appendix D and include:

- Inflation from Outturn 2008-09 to Outturn 2009-10 of £4.930m. This has been calculated on the basis of 3% for non teaching staff pay, 2.36% for teaching staff pay (actual), additional Employer’s Superannuation contributions (0.5%) and 2.5% for non-staffing costs with the exception of certain items that have been increased at specific rates as follows:
 - Rates - 5% - increased statutorily in line with September 2008 RPI

- Water – 106.4% - phased migration by United Utilities for surface water charges being based on school footprint (sq metres) rather than rateable value
- Exam fees – 10.3%
- Policy & Expenditure Proposals of - £608,000 for 2009-10. This includes:
 - Contingency of £1.424m for pupil number fluctuations. The provisional grant is based upon an estimate of pupil numbers which will not be finalised until May/June. If actual numbers are less than those used in the estimate the Council will need to fund the difference between the Unit of Funding and the Age Weighted Pupil Unit (AWPU). This can either be done by the creation of a contingency or carry forward to be funded from the 2010-11 DSG.
 - Savings arising from school amalgamations and closures to support prudential borrowing to fund an element of the Transforming Learning Community capital schemes. This is subject to the agreement of the School's Forum which is due to meet on 23rd February 2009. The position will be confirmed to Members in advance of the Council meeting.

11.0 Reserves Policy & Strategy

- 11.1 Sections 32 and 43 of the Local Government Finance Act 1992 require billing authorities to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement. Section 25 of the Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of the estimates included in the budget and the adequacy of the reserves.
- 11.2 The Cheshire East Council Reserves Policy and Strategy is contained at Appendix E. When reviewing their Medium Term Financial Strategies, and preparing their annual budgets, local authorities have to consider the establishment and maintenance of reserves. These can be held for three main purposes:
- A **working balance** to help manage the impact of uneven cash flows and avoid unnecessary temporary borrowing – this forms part of general reserves
 - A **contingency** to cushion the impact of unexpected events or emergencies – this also forms part of general reserves
 - A means of building up funds, often referred to as **earmarked** reserves, to meet known or predicted liabilities
- 11.3 To assess the adequacy of unallocated general reserves when setting the budget, the Chief Finance Officer takes account of the strategic, operational and financial risks facing the authority. Setting the level of general reserves is just one of several related decisions in the formulation of the MTFs and the budget for a particular year. Account has to be taken of the key financial assumptions underpinning the budget alongside a consideration of the authority's financial management arrangements.

- 11.4 At 1st April 2009 Cheshire East Council is initially forecast to hold general reserves, after funding transitional costs, totaling £15.882m. The table below shows the anticipated position for each local authority contributing to the reserves for Cheshire East Council. County's Reserves have been split to reflect the position for Cheshire East only based on an estimated proportion pending the agreement of the Balance Sheet disaggregation position.

	General Reserves
Contributing Authority	£000
Cheshire CC	15,142
Macclesfield BC	2,444
Congleton BC	2,446
Crewe & Nantwich BC	1,755
Less Voluntary Redundancy Severance Costs (Forecast)	(5,905)
Total at 1/4/09	15,882

- 11.5 The Transitional Costs incurred in 2008/09 have been taken account of in the above forecast inherited position and it is also intended that Transitional Costs for 2009/10 will be met from the Cheshire East general reserves. However, contributions will be made each year to replace those reserves if required. The following table provides a forecast of the closing General Reserves balance as at 31st March 2009:

Detail of Movements	£000	£000
Opening General Reserves at 1/4/09		15,882
<i>2009/10</i>		
Projected Use of Reserves		
- Transition Costs - Staff Relocation (Budget)	-1,400	
-		
- Voluntary Redundancy - Actuarial Costs (Forecast)	-1,079	
Projected Addition to Reserves		
- Repayment of Transition Costs (Budget 2009/10)	2,750	
- Business Finance Loan Repayments	392	
- Repayment to Reserves (Forecast)	2,827	1,742
Closing Balance 31/3/10		19,372

- 11.6 The reserves position for 2009/10, as detailed in the Table above, demonstrates the aim of Cheshire East Council to repay Transitional Costs and Voluntary Redundancy costs over the three-year planning period.
- 11.7 Following the first round of Voluntary Redundancies, which has been conducted by the existing Cheshire authorities, a further round of voluntary redundancies is

now being considered for the Cheshire East Council. The requirement for the use of reserves, in the first instance, to fund the associated costs will be carefully analysed. The pay back period will be assessed for any additional cases to ensure that, overall, the Council can replenish reserves to the required level over a three year period.

11.8 Local Authorities have previously adopted a broad principle that General Fund Reserves would be prudent if equivalent to 5% of the net revenue budget requirement. Based on current budget estimates for 2009/2010 this would equate to £11.7m rising to £12.5m for 2011/2012. However, as part of the Reserves Policy & Strategy a more detailed risk assessment has been undertaken to establish the adequate level of reserves for Cheshire East Council. Risks taken into account include the financial impacts of incidents including:

- Health and safety violations
- Other breaches of legislation
- Disruption to services as a result of fire, flood or other incidents
- Impacts of industrial action within the Council or its suppliers
- Interest rate falls or adverse changes in the general economy that are greater than as assumed when preparing the budget
- Failure of market investments
- Unforeseen service pressures
- Non-achievement of expected income levels
- Loss of external funding
- Late delivery of savings/efficiency/income generation projects

11.9 From this detailed risk assessment, a copy of which is included at Appendix E, a current minimum reserves level of £17.6m has been calculated. The risk analysis in Table 5 of Appendix E demonstrates that, because the forecast level of reserves is higher than required, the repayment to reserves of £2.827m could be reduced by £1.768m and the sum could be reinvested in line with the Council's priorities.

11.10 Earmarked reserves have also been reviewed to establish the likely opening balance for Cheshire East. For each reserve held by a local authority there should be a clear protocol setting out:

- the reason for/purpose of the reserve
- how and when the reserve can be used
- procedures for the reserve's management and control
- a process and timescale for review of the reserve to ensure continuing relevance and adequacy

11.11 The Council's earmarked reserves will be reviewed annually as part of the budgets setting process. At 1st April 2009 Cheshire East Council is anticipated to hold earmarked reserves to the value of £5.4m. It is proposed that £1.096m of earmarked reserves, no longer required for their original purpose, will be applied to investment in service areas where there may be a time lag in the delivery of efficiencies or the obtaining of funding. A key example of this is the investment of

£0.65m in the establishment of a fit for purpose Economic Development Unit that will have a big say in the economic development initiatives for the region. External funding and joint funding from partners will be sought in this area to reduce costs in the future.

11.12 From the evidence supporting this report and with regard to the current economic climate the Borough Treasurer & Head of Asset's (Chief Finance Officer's) assessment is that reserves levels at 1st April 2009 are within tolerance levels and can be considered adequate. I also consider them to be adequate in terms of working balances.

11.13 The estimates contained within the Medium Term Financial Strategy are sufficiency robust to achieve the required repayment of reserves in the medium term following transition. The Borough Treasurer & Head of Assets (Chief Finance Officer) takes this view based on the assessment of risk particularly in regard to efficiency saving assumptions within the draft 2009/2010 Budget.

12.0 Budget Consultation

12.1 Background

Cheshire East Council has recently completed its first round of Budget Consultation for the 2009-10 Budget. This followed on from the processes operated by the County and District Councils to share their budget options with stakeholder groups and meet the relevant statutory and best practice requirements.

Local authorities have a statutory duty to consult on their budget with certain stakeholder groups such as the Schools Forum. In addition other groups have also been consulted by the existing Councils including social care users/carers, Connexions, Primary Care Trusts, Local Strategic Partnerships, Police and Fire. In the case of Cheshire County Council this has taken the style of formal meetings and has been based around a document setting out draft budget and policy options.

Given the scale of the task of local government re-organisation a detailed set of Budget options has not been produced. However, the budget and service redesign process has resulted in a number of headline budget issues set in the context of the new Corporate Plan priorities and the overall ambitions of the new Authority which could be shared with stakeholders for their views.

12.2 Agreed Approach

The Cheshire East Cabinet agreed that a practical level of Budget Consultation should be adopted for 2009-10 with a series of events taking place in January. They also made a clear commitment to improve the process and involve stakeholders at an early stage in the future as an integral part of the Financial Planning Process.

All current Stakeholders were invited and advised of the approach for 2009-10. This required existing address lists to be updated and disaggregated in the case of the County.

The following Budget Consultation meetings took place in 2009:

- 12 January** Town and Parish Councils
- 13 January** Trade Unions as part of the Staffing Committee
- 14 January** People and Places, i.e. User / Carers, LSP members etc
- 19 January** Schools' Forum
- 20 January** Business Breakfast

12.3 Consultation Material

To provide a framework for the meetings a series of documents was produced, circulated in advance of the meetings and available to delegates on the day. These took the form of:

- a general background briefing and Cheshire East profile common to all consultee groups
- a specific briefing tailored to the consultee group

A briefing document was also produced for members of the public and made available in libraries and public areas of the existing Councils' buildings. All these documents were placed on the Cheshire East Council website. The documents and website included details of how to comment on the issues.

12.4 Outcomes & Feedback

The meetings were well attended, attracting some 400 people to them. The Cheshire East Council Cabinet and Management Team were also well represented with the Leader and Chief Executive attending nearly all of the events.

The key consultation outcomes are as follows:

- Participatory budget pilot being undertaken
- 3rd Sector funding confirmed for 2009/10
- Shared Services being discussed with key partners
- Business Portal will be developed working with the Chamber of Commerce
- Initiatives to improve engagement with the local economy
- Cheshire East Council team being established to engage with the community to address the impact of the economic downturn

A summary of all the feedback is provided in Appendix F in the form of minutes of the relevant meetings / discussion groups and feedback received via the website. All delegates were asked to complete a questionnaire at the end of the meetings. The feedback from these forms has been analysed and the results are also included in Appendix F. These will be used to inform future events.

12.5 Conclusions

Cabinet Members have given a clear undertaking to improve consultation arrangements for the 2010/11 Financial Planning process and this will start early in the new Financial year.

Cabinet Members reviewed all the feedback from the events and, where possible, have factored these into their detailed budget deliberations. However, given the time and resource constraints it has not been possible to address all the issues and the debate over service levels, in light of the feedback received, will continue into 2009/10.

13.0 Financial Scenario and Budget Requirement

13.1 As part of the main three-year financial scenario a budget scenario has been built for People, Places and Performance & Capacity. Each budget scenario has been developed from the estimated 2008/09 Base Budget, the financial impact of existing authority MTFS assumptions, Business Case assumptions and exceptional inflation expectations. The scenarios also included target savings to meet the funding deficit and the longer-term reprioritisation of resources. A significant amount of work was done through the project workstreams and then the new management teams to establish a deliverable budget for each service taking account of the following key dependencies:

- The development of the Interim Sustainable Community Strategy and Corporate Plan and work with partners and stakeholders (e.g. Health)
- The HR Workstream (staff structures, aggregation and disaggregation of existing staff, appointments and severance)
- Organisation design principles and decisions
- Service design principles and decisions
- Decisions on shared services
- Parallel work with Cheshire West & Chester including grant, capital programme and balance sheet disaggregation

13.2 In order to prepare the Budget for 2009/10, and develop projections for the MTFS, a number of budget proposals were considered. A range of service re-design, improvement and efficiency options have been identified reflecting Community and Corporate objectives and particularly realising the aspirations of the *People & Places* Business Case. The main budget proposals for the two main Directorates and the Performance & Capacity services are detailed in the following sections.

13.3 People Directorate

13.3.1 The purpose of the People Directorate is to work, together with partners, to improve the wellbeing and health of all Cheshire East's residents particularly those who are most disadvantaged. To deliver this purpose the Directorate aims to ensure that people:

- Live healthy lives

- Be helped to stay safe
- Learn, develop and achieve
- Maintain personal dignity and respect
- Have increased choice and control
- Make a positive contribution
- Achieve economic wellbeing
- Experience freedom from discrimination

13.3.2 The People Directorate brings together a number of Council responsibilities to deliver these outcomes. These are structured into three Services:

- **Children & Family**
Support for schools and provision of a range of services to schools, children’s social care, family support and children’s safeguarding
- **Adults Services**
Commissioning and provision of Social care services for adults of all ages including adults safeguarding
- **Health & Wellbeing**
Cultural services, including libraries & arts alongside leisure strategy and provision and the Council’s green spaces.

13.3.3 The Directorate will work very closely with Central and Eastern Cheshire Primary Care Trust (PCT). One of the key products of that joint work will be a common strategy between the PCT and the Council for improving health and reducing health inequalities. In developing the 2009/10 budget the Directorate has begun to consider budgetary priorities to support delivery of the targeted outcomes although there is still a great deal to do to enhance cohesion between needs, commissioning and delivery.

The People Directorate budget for 2009/10 is as follows:

	£000
Base Budget (**)	128,138
Net Guideline Reduction:	-5,374
Target Budget 2009/10	<u>122,764</u>

** The budget is net of £194m for schools, which is funded by ring fenced Dedicated Schools Grant (DSG) – see Section 10 of this report.

13.3.4 Full details of the proposals to deliver the net guideline reduction are shown in Appendix G. The key issues within the budget are assessed as follows:

Children & Family

- A need to review children’s social care services in the light of inspection feedback, partner engagement and to address the inherited cost base
- Children’s Safeguarding will be at the heart of this review and the Council has increased safeguarding resources
- Changes will require a managed transformation programme and the Council has provided additional funding in 2009/10 to enable time for this to happen

Adults Services

- The service is implementing major transformation in the management and delivery of adults’ social care to achieve the Government’s personalisation agenda which gives individuals greater control for over their own care
- The budget includes investment in re-ablement and prevention services to improve earlier intervention and better outcomes for service users
- Safeguarding resources will be increased to reflect local and national imperatives for investment in these critical services
- Managing demographic growth pressures on the budget will be an issue, particularly in learning disability services

Health & Wellbeing

- During 2009/10 the Council will review leisure services provision
- There will be a review of libraries including working with local communities to explore the potential for a wider network of local libraries
- The budget requires reductions in spending on supplies. The impact this has on service standards and income levels will need to be closely monitored
- The Service has been tasked with finding additional savings opportunities to reflect the impact of aggregating services from the outgoing councils

13.4 Places Directorate

13.4.1 The Places Directorate brings together a number of Council responsibilities. These are structured into four Services:

- **Environmental Services**
Waste, Refuse & Recycling; Highways Operations, Parking and Markets; Grounds and Cleansing services
- **Safer & Stronger Communities Service**
Community Safety; Regulatory Services (Trading Standards, Environmental Health & Licensing); Community Development
- **Planning & Policy Service**
Spatial Planning; Building Control; Development Management; Heritage and Design and Housing Strategy
- **Regeneration Service**
Strategic Highways and Transportation; Visitor Economy and Economic Development

The Places Directorate budget for 2009/10 is as follows:

	£000
Base Budget	57,517
Net Guideline Reduction:	-8,363
Target Budget 2009/10	49,154

Full details of the proposals to deliver the net guideline reduction are shown in Appendix H.

13.4.1 Environmental Services

The 2009/10 Environmental Services net budget is £31.8m. The key areas of expenditure for 2009/10 for each service include the following:

- Waste, Refuse and Recycling will deliver the Landfill Disposal Contract, Household Waste Recycling Centre Contract, Refuse Collection service, Green Waste Collection service and Recycling Service contracts (Including green waste composting).
- Highways Operations will deliver; the Highways Term Maintenance Contract; Provision of a safe and accessible highway network; Improvement of road safety by delivering of our statutory obligations and in partnership with others; Development of a highway network management regime that is effective in scheduling essential works, planned events and traffic movements in order to promote better community connectivity and support economic activity.
- Parking and Markets will deliver the following services throughout Cheshire East; Provision, management and maintenance of cars; Provision of indoor and outdoor market facilities; Promotion of town centres by improving and maintaining the physical environment.
- Grounds & Cleansing will deliver the following services throughout Cheshire east; Provision of street sweeping; Provision and maintenance of public conveniences; Provision of both cemeteries and crematorium services; Delivery of grounds maintenance work for both internal and external customers.

The emerging budget pressures in 2009/10 for the Service, as a result of the economic downturn, will be the reduction in both car park and market income, anticipated to be in the region of £400k. In addition there are further budget pressures arising from:

- exceptional inflation on both Waste contracts (£791k), Highway road maintenance contracts (£616k)
- delivery of further savings targets against Waste Contract costs (£806k)
- Potential additional costs associated with the roll out of free of charge green waste collection service in the former Crewe and Nantwich Borough Council area (£130k)

The budget pressures will form part of a Departmental Risk Assessment and will be monitored in year and reported to members as appropriate.

13.4.2 Safer & Stronger Communities Service

The 2009/10 Safer & Stronger Communities Service net budget is £5.4m. The key areas of expenditure for 2009/10 for each service include the following:

- Ensuring that Cheshire East's statutory duty to enable successful delivery of a Crime and Disorder Partnership is met, supported through provision of both a

community warden and CCTV service to prevent and reduce crime and anti-social behaviour.

- Ensuring that Cheshire East is prepared for, and resilient to emergencies and major incidents.
- Promoting safer and stronger communities by providing high quality/high value services which help to protect and safeguard people who live and work in Cheshire, by preventing and resolving consumer problems, improving levels of business compliance and identifying and reducing consumer fraud and unfair and unsafe trading practices
- Delivering a Community Development service that works closely with communities to enhance residents' knowledge, skills and confidence to address issues that impact on them and improve their quality of life.

Emerging budget pressures in 2009/10 for the Service will be delivering within the net budget of £5.4m, which is supplemented by £169k of one off funding in 2009/10 for Regulatory Services, whilst pursuing further saving options to meet the funding reduction in 2010/11 and the associated risk of reduced service delivery in meeting those savings. The budget pressures will form part of a Departmental Risk Assessment and will be monitored in year and reported to Members as appropriate.

13.4.3 Planning & Policy Service

The 2009/10 Planning and Policy Service net budget is £3.7m. The key areas of expenditure for 2009/10 for each service include the following:

- Creating the evidence base for the statutory core of the Local Development Framework;
- Delivering the statutory Building Control and Local Planning Authority functions with the management of both Building Control and planning applications, related appeals and enforcement;
- Promoting the conservation and protection of the natural and built environment, including CE's response to the climate change and sustainability agenda; and
- Increase affordable and supported housing, the provision of homelessness services, improving private sector housing and linking these to the priorities within the Sustainable Communities Strategy.

The emerging budget pressures in 2009/10 for the Service, as a result of the economic downturn, will be the reduction in planning application and land charges income, anticipated to be in the region of £1.2m. In addition there are likely to be budget pressures arising within Private Sector Housing and the delivery of the Choice Based Lettings scheme, approximated at £98k. The

budget pressures will form part of a Departmental Risk Assessment and will be monitored in year and reported to members as appropriate.

13.4.4 Regeneration Service

The 2009/10 Regeneration Service net budget is £9m. The key areas of expenditure for 2009/10 for each service include the following:

- Develop and implement the authorities policies and investment programmes relating to highways and transportation, ensuring the safe condition of the highway asset and supporting the local bus network;
- Economic Development will work to address the current recessionary economic climate and prepare the ground for future growth through promoting inward investment, providing business support and the developing programmes to deliver area-wide regeneration schemes; and
- Support the Cheshire East visitor economy through the management of Tatton Park and partnership working to support the local economy, increase prosperity and reduce the impact of the recession.

The emerging budget pressures for 2009/10 are likely to arise from a risk of a reduction in Service delivery within the Strategic Highways and Transportation function, in the region of £430k. In addition there are likely to be budget pressures arising in the developing and promoting of high value business sectors of finance, pharmaceutical and Bio-tech, and for the delivery of the area based regeneration programmes. The budget pressures will form part of a Departmental Risk Assessment and will be monitored in year and reported to members as appropriate.

13.5 Performance and Capacity

13.5.1 The Performance and Capacity functions will provide a range of services to both internal and external customers. Revenue and Benefits and Customer Access are important outward facing services linking directly to the public; support to the rest of the Council and Members will be provided by services such as Property, ICT, Human Resources, Finance and Legal and Democratic services.

The Performance & Capacity budget for 2009/10 is as follows:

	£000
Base Budget	47,224
Net Guideline Reduction:	<u>-11,387</u>
Target Budget 2009/10	<u>35.837</u>

Full details of the proposals to deliver the net guideline reduction are shown in Appendix I.

13.5.2 The People and Places business case projected over £10m of efficiency savings from stripping out duplication amongst support service areas, adoption of best practice and improved economies of scale. The budget proposals for the Performance and Capacity Directorate will deliver over £9.6m of these projected savings, primarily from a reduction of over 200 existing posts to release major efficiencies in the following areas:

- ICT – Over £3m of savings from streamlining existing IT systems and fully utilising technology across all services to improve processes and reduce costs.
- Finance and Revenue and Benefits – savings of over £2.3m from amalgamating and streamlining existing services and systems in the 4 existing councils.
- Human Resources – Savings of £0.9m from removal of roles duplicated in the current councils.
- Legal and Democratic Services – Savings of £1.2m reflecting the reduction in the number of elected Members and more efficient working.
- Policy and Performance – Savings of £1m on staff costs and £0.4m on supplies and services through rationalisation of existing corporate teams.

13.5.3 In addition to the savings included in the LGR Business Case, the P&C Directorate will deliver further savings of £2.6m from:

- Use of modern procurement methods including e-procurement and Framework Agreements to drive down unit costs.
- A major initiative to improve energy efficiency by eliminating waste across all sites.
- Further improvements in the use of technology including the telephone system to realise efficiency savings.
- A saving of 0.5m on existing Property Maintenance budgets.

These last three budget proposals have been identified as high risk areas to deliver in 2009/10 and have therefore been considered and factored into the Treasurer's assessment of the adequacy of the level of general reserves.

13.5.4 It is anticipated that the majority of growth pressures impacting on the Performance & Capacity functions in 2009/10 will be absorbed within existing budgets. However, an allowance for growth pressures and exceptional inflation of £1m is included in the proposals; the majority of this will be used to finance the prudential borrowing costs of new capital investment (£522,000) and growth within the Legal and Democratic services to safeguard current service levels and improve support to the Scrutiny function. In addition temporary funding of £177,000 has been provided to ensure service levels in the Customer Access service are protected during the period of transition.

13.6 The detailed budget setting exercise is now complete and the proposed 2009/10 Budget for Cheshire East Council is summarised in the table below:

2009/10 Net Budget Requirement	£m
Net Expenditure	239.259
Add/(Deduct) Balances/Reserves	(5.146)
Net Budget Requirement	234.113
Financed by:	
Council Tax	172.363
NNDR	50.170
Revenue Support Grant	11.580
	234.113
Deficit/(Surplus)	0.000

The three-year Financial Scenario has been updated to project the likely financial position in each year based on current budget assumptions and prudent inflationary projections. The scenario reflects a modest projected surplus in 2010/11 and 2011/12. The surpluses do not include future year savings and income generation targets, which will be reinvested in the Council's Corporate Priorities. It is therefore assumed that the current projected surpluses will be used to replenish reserves if required. The three-year projection for the three-year financial planning period is:

2009/10	£0.000m balanced position
2010/11	£2.170m surplus
2011/12	£3.049m surplus

14.0 Prudential Indicators for Capital Financing

14.1 Background

There is a requirement under the Local Government Act 2003 for local authorities to have regard to CIPFA's Prudential Code for Capital Finance in Local Authorities (the "CIPFA Prudential Code") when setting and reviewing their Prudential Indicators. It should be noted that CIPFA undertook a review of the Code in early 2008. The outcome from that review has yet to be published.

14.2 Estimates of Capital Expenditure

14.2.1 This indicator is set to ensure that the level of proposed capital expenditure remains within sustainable limits and, in particular, to consider the impact on Council Tax levels.

No. 1	Capital Expenditure	2008-09 Approved £m	2008-09 Revised £m	2009-10 Estimate £m	2010-11 Estimate £m	2011-12 Estimate £m
	Total	90	87	97	67	53

14.2.2 Capital expenditure will be financed as follows:

Capital Financing	2008-09 Approved £m	2008-09 Revised £m	2009-10 Estimate £m	2010-11 Estimate £m	2011-12 Estimate £m
Capital receipts	19	18	13	5	4
Capital Reserve	5	4	2	3	3
Government Grants	30	29	44	42	31
External Contributions	5	4	6	0	0
Revenue contributions	3	3	3	1	1
Supported borrowing	19	17	13	13	13
Unsupported borrowing	9	12	16	3	1
Total	90	87	97	66	53

14.3 Ratio of Financing Costs to Net Revenue Stream

14.3.1 This is an indicator of affordability and highlights the revenue implications of existing and proposed capital expenditure by identifying the proportion of the revenue budget required to meet borrowing costs. The definition of financing costs is set out at paragraph 87 of the Prudential Code.

14.3.2 The ratio is based on costs net of investment income.

No. 2	Ratio of Financing Costs to Net Revenue Stream	2009-10	2010-11	2011-12
		Estimate	Estimate	Estimate
		%	%	%
	Total	5.26%	6.28%	5.95

14.4 Capital Financing Requirement

14.4.1 The Capital Financing Requirement (CFR) measures the Council's underlying need to borrow for a capital purpose. The calculation of the CFR is taken from the amounts held in the Balance Sheet relating to capital expenditure and its financing. It is an aggregation of the amounts shown for Fixed and Intangible assets, the Revaluation Reserve, the Capital Adjustment Account, Government Grants Deferred and any other balances treated as capital expenditure.

No. 3	Capital Financing Requirement	31/3/09	31/3/09	31/3/10	31/3/11	31/3/12
		Approved	Revised	Estimate	Estimate	Estimate
		£m	£m	£m	£m	£m
	Total CFR	153	153	175	181	186

14.4.2 In order to ensure that over the medium term net borrowing will only be for a capital purpose, the Council should make sure that net external borrowing does not, except in the short term, exceed the Capital Financing Requirement in the

preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

- 14.4.3 The Borough Treasurer reports that this Council does not envisage difficulties in meeting this requirement in future financial years.

14.5 Actual External Debt

- 14.5.1 This indicator is obtained directly from the Council's balance sheet. It is the closing balance for actual gross borrowing plus other long-term liabilities. This Indicator is measured in a manner consistent for comparison with the Operational Boundary and Authorised Limit.

No. 4	Actual External Debt as at 31/3/2008	£m
	Borrowing	136
	Other Long-term Liabilities	0
	Total	136

14.6 Incremental Impact of Capital Investment Decisions

- 14.6.1 This is an indicator of affordability that shows the impact of capital investment decisions on Council Tax and Housing Rent levels. The incremental impact is calculated by comparing the total revenue budget requirement of the current approved capital programme with an equivalent calculation of the revenue budget requirement arising from the proposed capital programme.

No. 5	Incremental Impact of Capital Investment Decisions	2009-10	2010-11	2011-12
		Estimate £	Estimate £	Estimate £
	Increase in Band D Council Tax	3.10	9.76	8.39

The increase in Band D council tax in 2009/10 reflects the increases in the provision for Capital Financing Charges of £0.45m to undertake borrowing of £31m arising from the proposed capital programme.

14.7 Authorised Limit and Operational Boundary for External Debt

- 14.7.1 The Council has an integrated treasury management strategy and manages its treasury position in accordance with its approved strategy and practice. Overall borrowing will therefore arise as a consequence of all the financial transactions of the Council and not just those arising from capital spending reflected in the CFR.
- 14.7.2 The **Authorised Limit** sets the maximum level of external borrowing on a gross basis (i.e. not net of investments) for the Council. It is measured on a daily basis against all external borrowing items on the Balance Sheet (i.e. long and

short term borrowing, overdrawn bank balances and long term liabilities. This Prudential Indicator separately identifies borrowing from other long term liabilities such as finance leases. It is consistent with the Council's existing commitments, its proposals for capital expenditure and financing and its approved treasury management policy statement and practices.

- 14.7.3 The Authorised Limit has been set on the estimate of the most likely, prudent but not worst case scenario with sufficient headroom over and above this to allow for unusual cash movements.
- 14.7.4 The Authorised Limit is the statutory limit determined under Section 3(1) of the Local Government Act 2003 (referred to in the legislation as the Affordable Limit).

No. 6	Authorised Limit for External Debt	2008-09	2008-09	2009-10	2010-11	2011-12
		Approved £m	Revised £m	Estimate £m	Estimate £m	Estimate £m
	Borrowing	149	149	218	222	226
	Other Long-term Liabilities	0	0	0	0	0
	Total	149	149	218	222	226

- 14.7.5 The **Operational Boundary** links directly to the Council's estimates of the CFR and estimates of other cash flow requirements. This indicator is based on the same estimates as the Authorised Limit reflecting the most likely, prudent but not worst case scenario but without the additional headroom included within the Authorised Limit.
- 14.7.6 The Borough Treasurer has delegated authority, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and other long-term liabilities. Decisions will be based on the outcome of financial option appraisals and best value considerations. Any movement between these separate limits will be reported to the future meetings of the Cabinet.

No. 7	Operational Boundary for External Debt	2008-09	2008-09	2009-10	2010-11	2011-12
		Approved £m	Revised £m	Estimate £m	Estimate £m	Estimate £m
	Borrowing	149	149	210	216	220
	Other Long-term Liabilities	0	0	0	0	0
	Total	149	149	210	216	220

14.8 Adoption of the CIPFA Treasury Management Code

14.8.1 This indicator demonstrates that the Council has adopted the principles of best practice.

No. 8 Adoption of the CIPFA Code of Practice in Treasury Management

The Council will consider the adoption of the CIPFA Treasury Management Code at its Shadow Council meeting on 26 February 2009

14.9 Upper Limits for Fixed Interest Rate Exposure and Variable Interest Rate Exposure

14.9.1 These indicators allow the Council to manage the extent to which it is exposed to changes in interest rates. This Council calculates these limits on net principal outstanding sums, (i.e. fixed rate debt net of fixed rate investments).

14.9.2 The upper limit for variable rate exposure has been set to ensure that the Council is not exposed to interest rate rises which could adversely impact on the revenue budget. The limit allows for the use of variable rate debt to offset exposure to changes in short-term rates on investments.

		2008-09	2008-09	2009-10	2010-11	2011-12
		Approved	Revised	Revised	Revised	Revised
		%	%	%	%	%
No. 9	Upper Limit for Fixed Interest Rate Exposure	100	100	100	100	100
No. 10	Upper Limit for Variable Rate Exposure	100	100	100	100	100

14.9.3 The limits above are set at 100% for fixed and 100% for variable to allow the Council the necessary flexibility within which decisions will be made for drawing down new loans on a fixed or variable rate basis; the decisions will ultimately be determined by expectations of anticipated interest rate movements as set out in the Council's treasury management strategy.

14.10 Maturity Structure of Fixed Rate Borrowing

14.10.1 This indicator highlights the existence of any large concentrations of fixed rate debt needing to be replaced at times of uncertainty over interest rates and is designed to protect against excessive exposures to interest rate changes in any one period, in particular in the course of the next ten years.

14.10.2 It is calculated as the amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate. The maturity of borrowing is determined by reference to the earliest date on which the lender can require payment.

No. 11	Maturity structure of fixed rate borrowing	Lower Limit %	Upper Limit %
	under 12 months	Nil	25%
	12 months and within 24 months	Nil	25%
	24 months and within 5 years	Nil	35%
	5 years and within 10 years	Nil	35%
	10 years and above	Nil	100%

14.11 Upper Limit for total principal sums invested over 364 days

14.11.1 The purpose of this limit is to contain exposure to the possibility of loss that may arise as a result of the Council having to seek early repayment of the sums invested.

No. 12	Upper Limit for total principal sums invested over 364 days shown as a % of the portfolio	Maturing beyond 1 year	Maturing beyond 2 years	Maturing beyond 3 years
		40%	40%	40%

15.0 Capital Programme

15.1 As part of the budget setting process the Council also approves a 3-year Capital Programme. The capital planning process for Cheshire East has involved:

- a review of the schemes that the Council will inherit from existing authorities which it is committed to deliver;
- a review of the proposals that were in the Medium Term Financial Strategies of the existing authorities;
- identification of capital Transitional Costs;
- the inclusion of new priorities for Cheshire East Council.

15.2 The programme has been developed using existing Capital Programmes for the District councils of Congleton, Crewe & Nantwich and Macclesfield and disaggregation of the County's Capital Programme. The review has also taken account of the agreed distribution of capital Specific Grants and any agreements arising out of the County's Balance Sheet disaggregation.

15.3 The Capital Programme for 2009/10 amounts to £97.2m. This includes commitments arising out of the 2008/09 programme of £53.3m and additional new starts totalling £43.9m.

15.4 The discretionary element of the programme largely covers essential replacement and maintenance of the existing assets base and is funded from government borrowing allocations (supported borrowing), grants, contributions, capital receipts, revenue contributions and reserves.

- 15.5 In order to supplement the funding available for capital investment the Council can undertake Prudential Borrowing (unsupported borrowing). This is borrowing which an authority can take out, in excess of government allocations, so long as it can be shown to be both prudent and affordable. The Council will undertake Prudential Borrowing to support the Transforming Learning Communities Initiative, Extra Care Housing, Building and Highways Maintenance and various ICT initiatives. In all these cases the costs of borrowing will be funded from revenue savings.
- 15.6 A full review of the capital investment for 2009-10 has been completed to ensure that ongoing schemes and proposed new starts are in accordance with the aims and priorities of the new Council. The new starts have been supported by business cases, which have been scrutinised by officers and Portfolio Holders. This process has ensured that schemes have been considered against the following criteria:
- Corporate priorities
 - Available capital resources, pump priming and external funding
 - Benefit to all or part of the community
 - Links to value for money principles
 - Revenue consequences including staffing/repairs and maintenance costs/savings
 - Risk associated with the scheme

The Capital Programme is summarised in the table below and the detailed analysis of Capital schemes is provided in Appendix J,

Capital Programme 2009/10 - 2011/12

	2009-10 £000	2010-11 £000	2011-12 £000
People			
<i>New Starts</i>			
Children & Families	9,789	16,111	12,606
Adult Services	1,456	376	4,402
Health & Well-being	45	110	165
<i>Committed Schemes from earlier year starts</i>	25,972	14,442	3,826
Total Capital Programme - People	37,262	31,039	20,999
Places			
<i>New Starts</i>			
Environmental Services	8,627	8,522	7,349
Safer & Stronger Communities	130	155	105
Regeneration	4,913	5,191	5,167
Planning & Policy	2,840	1,884	1,884
<i>Committed Schemes from earlier year starts</i>	24,235	14,501	9,440
Total Capital Programme - Places	40,745	30,253	23,945
Performance & Capacity			
<i>New Starts</i>			
Borough Solicitor	60	0	0
Borough Treasurer & Assets	14,294	1,791	2,633
Policy & Performance	1,705	0	0
<i>Committed Schemes from earlier year starts</i>	3,178	3,580	5,372
Total Capital Programme - P&C	19,237	5,371	8,005
Total Capital Expenditure	97,244	66,663	52,949
FINANCING:			
Sources of funding			
Non Specific Supported Borrowing (Single Capital Pot)	10,412	12,900	12,188
Ringfenced Supported Borrowing	3,545	334	334
Unsupported (Prudential Borrowing)	14,230	2,586	1,294
Government Grant	44,208	42,209	31,297
Capital Reserve	2,101	3,005	2,692
Linked/Earmarked Capital Receipts	13,102	4,929	4,544
External Contributions	6,388	200	100
Other Revenue Contributions	3,258	500	500
Total Sources of Funding	97,244	66,663	52,949

15.7 Capital Strategy

The Capital Strategy for Cheshire East will be reported to Cabinet on 24th March 2009 and to Council on 2nd April 2009 and will set out the process for developing

the Capital Programme in future years. It will ensure that the prioritisation of investment is clearly aligned to the Corporate Plan priorities, which allows for a three year Capital Programme to be developed through Service Delivery Plans.

The Capital Strategy will be drawn from the best practice of the four existing Cheshire East authorities and the latest national and regional direction in this important area of strategy. Links will also be made with the Council's other key strategies to ensure that there is a coordinated Business Planning approach to the three-year planning cycle. The Asset Management Plan will be reported alongside the Capital Strategy as this plan demonstrates the intention to deliver the Strategy through the effective management of the Council's assets. The Capital Strategy will broadly cover the following areas:

- The Policy Framework and the Corporate Priorities
- Key Partnerships
- Links to the Council's Key Strategies
- Links to Corporate Improvement Initiatives
- Approach to Prioritisation & Programme Management
- Resourcing the Capital Programme

Further prioritisation also takes place to reflect statutory requirements, health and safety issues, community consultation outcomes, invest to save or income generation possibilities. Major items of repair, maintenance and renewal are identified by the asset management process, and fed into the three-year Capital Programme. The Capital Programme is developed by this process and matched to available finance identified from the Disposal Programme and other capital resources. The process for monitoring the capital programme with officer and Member involvement will also be identified in the Capital Strategy.

16.0 Legal Implications

16.1 None.

17.0 Risk Assessment

17.1 A detailed risk assessment, including mitigation measures, has been undertaken as part of the budget setting process. The risk assessment broadly follows the risks associated with setting the levels of general reserves. The following are key areas of potential risk which have been built in to the budget assumptions:

17.2 Inflation Risk

Although the inflation forecasts are on the downside for 2009/10 the current volatility in the economy makes this a higher risk than in recent years.

Mitigating Action: Inflation forecasts will be reviewed and contract renewals will be monitored. Care has been taken with inflation projections in years two and three, the general inflation provision remains at 2.5% until a further review can be undertaken as part of the 2010/11 planning process.

17.3 Investment Risk

The failure of the Icelandic Banks, and the subsequent freezing of their assets in the UK, has demonstrated the current risk to investments. In his statement on 26th November 2008 John Healey said the following:

'Mr Speaker, turning to Icelandic Banks. Authorities are very uncertain about how much they will recover as they prepare their budgets so soon after the failure of these banks.

I therefore propose – exceptionally – to make a regulation which will mean they need not make provision in their 2009/10 budgets for any possible loss on these investments. This will give them time to adjust their medium term financial plans and be clearer about recovering their money before making decisions which affect their budgets or council tax.'

However, the possible future impact, based on the recovery of the Cheshire East share of the affected County investments, still needs to be included as a risk against the Cheshire East reserves. There is also a risk to the Council's projected investment income given the current low interest rates and the continuing downward forecast.

Mitigating Action: The Council's Treasury Management Strategy will treat exposure to risk as high priority, and estimates of investment income will remain prudent

17.4 Collection Rate Risk

The Council's collection rates for local taxation and fees & charges could suffer in 2009/10 for a number of reasons:

- Impact on individuals and businesses due to the current recession
- Revenues Service delivering transformational change to move from three Revenues systems to one system within the first financial year

Mitigating Action: Income estimates remain prudent and service transformation will be project managed to reduce impact on current high performance

17.5 Transitional Cost Risk

The risks associated with Transitional Costs have been managed closely throughout the current financial year. A management framework is in place and Cabinet has been given regular updates on the Transitional Cost position. An initial share agreement has been made with regard to the contribution from each existing Council. This is also being closely monitored to assess the affordability position in each Council.

Mitigating Action: Continue using a viable business case approach to expenditure

17.6 **Grant Funding Risk**

Cheshire East Council has relatively good certainty around its Specific Grant position for 2009/10 and 2010/11. However, care must be taken in placing too much reliance on Specific Grant funding for the support of core services. The risk to the availability of funding from 2011/12 needs to be considered.

Mitigating Action: Officers will be tasked with maximising the Council's options for grant funding. The Council's External Funding unit will play a key role in obtaining new and improved funding packages to contribute to the delivery of service priorities and to keep the burden on local tax payers low.

17.7 **Risk to Reserves**

The Reserves Policy & Strategy includes a detailed risk assessment as part of the identification of the Council's adequate level of reserves. Each of the broad risks included in this section will be translated into a financial impact to ensure that the 2009/10 Budget and the MTFS is based on a robust financial position.

17.7.1 **Base Budget Risk**

The establishment of a base budget for Cheshire East has been a complex and detailed exercise. There is still further work to be done as part of the refinement of the budget to ensure that each service budget has been properly identified and mapped to the Council's new structure.

Mitigating Action: Close monitoring of relevant control totals and maintaining close links between finance staff and budget managers

17.7.2 **Budget Proposal Risk**

Many of the budget proposals that have been identified through the budget setting process are ambitious and transformational. There are a number of risks associated with the major projects that will be required to deliver these proposals including:

- Late delivery of projects
- Non-achievement of expected cost reductions/income generation
- Availability of resources to deliver
- Impact on existing service delivery

Mitigating Action: Delivery of Oracle Financials project to deliver one Financial Management System from the Council from day one and early introduction of accurate budget monitoring processes. Strong programme management for the delivery of major budget proposal schemes.

17.7.3 **Capital Programme Risk**

Cheshire East Council will need to reconsider the risks associated with the existing Council capital commitments from 2008/09 and also the impact of new proposed schemes on the revenue budget. New schemes will have to be based on a business case that fully assesses the revenue impact as well as the availability of capital resources. Consideration will also have to be given to the availability of staffing resources to deliver the Capital Programme.

Mitigating Action: To embed a structured approach to awarding and monitoring funding for capital projects driven by the Capital Strategy.

18.0 Improvement, Efficiency and Value for Money

- 18.1 The Government has set a challenge for the public sector: to build on the progress already made in enhancing value for money and further embed a culture of innovation.

All public services have been set a target of achieving at least 3% net cash-releasing value for money gains per annum over 2008/09 to 2010/11.

2007 Comprehensive Spending Review

Councils will no longer have an individual efficiency target, unless agreed as one of the Local Area Agreement (LAA) targets.

- 18.2 Achievement will be monitored by a single national indicator for Value for Money, NI179. In addition to other reporting and scrutiny arrangements, Councils are now required to show the achievements in the NI179 measure on the face of Council Tax bills, to further increase public awareness and accountability; the performance of the predecessor authorities in this regard will be presented on the first Council Tax bills for Cheshire East.
- 18.3 The Government's Value for Money (VFM) Plan is developed from its National Improvement and Efficiency Strategy. The focal points of support for Councils are Regional Improvement and Efficiency Partnerships (RIEPs); these are developing and leading the implementation of Regional Strategies for achieving the national VFM efficiency targets for public services.
- 18.4 **Value for Money in Cheshire East**

The Government has stated that there is considerable potential from effective harnessing of efficiency and innovation techniques, such as smart procurement and service redesign. The reorganisation of local government in Cheshire creates a fantastic opportunity for change and the realisation of improvements and Cheshire East has the scale, capacity and commitment to deliver on this agenda.

The *People and Places* Business Case identified the scope of organisational and financial savings achievable from the creation of two new Unitary Authorities for Cheshire. In the early design of its operating structures and services, Cheshire East is realising those ideas.

As reflected in these Budget proposals, significant savings have been achieved in Corporate Management costs (from the natural process of recruitment and appointment to senior posts), in corporate support services - e.g. ICT staffing and systems costs (£3m); Finance, Revenues and Benefits staffing (£2.2m); Legal and Democratic Services staffing (£800k) - and in supplies and services (e.g. audit fees, banking charges, consultancy/advisory services, printing, publications, etc.).

Again as reflected in the Budget and our medium/long-term planning, the Council has further proposals for major service re-design (e.g. in Social Care) and in Invest to Save projects (e.g. the pan-Cheshire Waste Management Private Finance Initiative project).

Looking forward, the development of Cheshire East's Business Transformation Strategy will further inform the Council's awareness and approach to new opportunities for achieving improvement and efficiencies, through innovation.

The Council is committed to providing strong leadership and making a full contribution to the Value for Money agenda, working with colleagues and partners from all services and sectors in the local area, sub-regionally and in the Region to achieve – and where possible exceed – the efficiency targets as set, for the benefit of its taxpayers, customers and stakeholders.

19.0 Conclusion and Reasons for Recommendation

- 19.1 The report sets out a balanced budget for 2009/10 in line with the local priorities of the Council and having considered the national priorities that are required. Careful consideration has also been taken of the current economic situation and the known and possible impact on the Council's financial position.
- 19.2 The report provides an update of the Medium Term Financial Strategy (MTFS) and informs Members of future financial pressures. The MTFS ensures that the revenue budget fully supports the delivery of the Council's Corporate Priorities for 2009/10.
- 19.3 The report provides the latest update on the Dedicated Schools Grant and the budget implications for 2009/10.
- 19.4 The report presents the 3-year Capital Programme and recommends the 2009/10 capital commitments that can be delivered within the Council's available capital resources. The work that has been undertaken also ensures that the revenue budget fully reflects the revenue consequences of the approved capital schemes.
- 19.5 The report sets out the proposed level of Council Tax for 2009/10, the background to the proposal and the national context.
- 19.6 The report presents the Council's Reserves Policy and Strategy in line with the requirements of Local Authority Accounting Panel (LAAP) Bulletin 55 – Guidance Note on Local Authority Reserves and Balances.
- 19.7 The report sets out the proposed Fees & Charges for the Council. The setting of prices for 2009/10 has been particularly challenging, in the light of current local, national and international economic circumstances. Harmonisation of fees has been undertaken where practically possible.
- 19.8 The report recommends the appropriate Prudential Indicators for the Council for 2009/10.

Appendices:

Appendix A – Annual MRP Policy Statement 2009/10
Appendix B – Specific Grants 2009/10
Appendix C – Fees & Charges Schedule 2009/10
Appendix D – Schools Block through DSG (ISB) – Policy Proposals for 2009/10
Appendix E – Reserves Policy & Strategy 2009/10
Appendix F – Budget Consultation 2009/10
Appendix G – People Directorate Budget Proposals
Appendix H – Places Directorate Budget Proposals
Appendix I – Performance & Capacity Budget Proposals
Appendix J – Capital Programme

For further information:

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Officer: Lisa Quinn, Borough Treasurer & Head of Assets
Tel No: 01270 529628
Email: lisa.quinn@cheshireeast.gov.uk

Background Documents:

Cabinet Report – Financial Planning Process – 16th June 2008
Cabinet Report – The Management and Funding of Transitional Costs – 16th June 2008
Cabinet Report – Disaggregation of Specific Grants and Formula Grant – 17th July 2008
Cabinet Report – Disaggregation of Cheshire County Council Balance Sheet – 4th November 2008
Cabinet Report – Review of Transitional Costs Mid-Year – 4th November 2008
Cabinet Report – Council Tax Base 2009/10 – 2nd December 2008
Cabinet Report – Medium Term Financial Strategy – 17th December 2008
Cabinet Report – Disaggregation of Cheshire County Council Balance Sheet – 6th January 2009
Cabinet Report – Transitional Costs Three Quarter Review – 17th February 2009
Cabinet Report – Treasury Management Strategy 2009/10 – 17th February 2009
Local Government (Structural Changes) (Transfer of Functions, Property, Rights and Liabilities) Regulations 2008

Documents are available for inspection at:

Cheshire East Democratic Services
Westfields
Middlewich Road
Sandbach
CW11 1HZ

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ANNUAL MINIMUM REVENUE PROVISION STATEMENT 2009/10**Introduction**

Under 2003 Regulations¹, local authorities are required to charge to their revenue account for each year a Minimum Revenue Provision (MRP) to account for the cost of their debt in that financial year.

Debt is created where capital expenditure has been financed by borrowing or other credit arrangements (e.g. finance leases); it may be self-financed or Government-supported. Supported Capital Expenditure means expenditure taken into account by Government in the calculation of the Revenue Support Grant due to the authority.

Prior to its amendment by the 2008 Regulations², the method authorities were required to follow in calculating MRP was prescribed. For the financial year 2007/08 and subsequent years, the detailed calculation has been replaced with a requirement that local authorities calculate an amount of MRP which they consider to be “prudent”.

At the same time the Secretary of State issued guidance³ on the duty to make a prudent provision and local authorities are legally obliged to “have regard” to this guidance.

Authorities are required to prepare an annual statement of their policy on making MRP for submission to their Full Council. The aim is to give elected Members the opportunity to scrutinise the proposed use of freedoms conferred by the arrangements, following a shift in emphasis from regulations to guidance.

Meaning of “Prudent Provision”

The broad aim of a prudent provision is to ensure that debt is repaid over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of that grant. The Secretary of State considers that the methods of making prudent provision include the options set out below.

For capital expenditure incurred before 1 April 2008 and incurred on or after that date if it forms part of Government-Supported Capital Expenditure:

Option 1: Regulatory Method - MRP is equal to the amount determined in accordance with the 2003 Regulations (as amended), as if they had not been revoked by the 2008 Regulations

¹ Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 [SI 2003/3146, as amended]

² Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414]

³ Guidance on Minimum Revenue Provision, issued by the Secretary of State for Communities and Local Government, under Section 21(1A) of the Local Government Act 2003, 28 February 2008

This calculation would include any technical adjustments, as statutorily required.

Option 2: CFR Method - MRP is equal to 4% of the Capital Financing Requirement (CFR), as derived from the balance sheet at the end of the preceding financial year

This produces a similar MRP charge to Option 1, but is technically simpler.

Option 3: Asset Life Method - MRP is determined by reference to the life of the asset, by equal instalment method or annuity method

MRP should commence in the financial year following the one in which expenditure was incurred, or the year following the one in which the asset becomes operational.

Option 4: Depreciation Method - MRP is to be equal to the provision required in accordance with depreciation accounting

For capital expenditure incurred on or after 1 April 2008 and which does not form part of Government-Supported Capital Expenditure, only *Options* 3 and 4 are considered prudent under the guidance issued by the Secretary of State.

Finance Leases

In the case of finance leases, the MRP is equal to the amount that goes to write down the Balance Sheet liability; thus *Option* 3 will apply in a modified form.

Policy Statement

The Council adopts the following policies in respect of calculating its annual Minimum Revenue Provision (MRP) for 2009/10 and subsequent years.

For capital expenditure incurred before 1 April 2008 and incurred on or after that date if it forms part of Government-Supported Capital Expenditure: **EITHER Option 1 (Regulatory Method) OR Option 2 (CFR Method)** - to be determined following a study of the aggregated position for Cheshire East

For capital expenditure incurred before 1 April 2008 and which does not form part of Government-Supported Capital Expenditure: **EITHER Option 1 (Regulatory Method), Option 2 (CFR Method) AND/ OR Option 3: Asset Life Method** - to be determined following a study of the aggregated position for Cheshire East and consideration of inherited practices

For capital expenditure incurred on or after 1 April 2008 and which does not form part of Government-Supported Capital Expenditure: **Option 3: Asset Life Method** - where MRP is charged in equal annual instalments over the estimated useful life of the asset, commencing in the financial year following the one in which expenditure was incurred, or the year following the one in which the asset becomes operational

Other approaches may be developed, but they will be fully consistent with the statutory duty to make prudent revenue provision. These may relate to large, complex or novel schemes. Legal advisors and external auditors will be consulted if significant departures from the guidance are proposed and any alternative approaches

developed will be incorporated in future annual policy statements, for approval by Council prior to application.

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Financial Settlement 2009-10 - Allocation of Specific Grants for Cheshire East

GRANT	2009-10 £'000
Education and Children's Personal Social Services	
LSC For 6th Forms	17,527
Schools Standards Grant (Including Personalisation)	9,914
Ethnic Minority Achievement	133
Music Grant	408
Playing for Success	80
Extended Schools - Sustainability	845
School Development Grant	11,591
School Lunch Grant	504
Early Years: Increasing Flexibility for 3 - 4 Year Olds	518
Sure Start, Early Years and Childcare	6,819
Early Years	1,293
Short Breaks	348
Youth Opportunity Fund	180
Contact Point	230
R2BC4	163
Parenting Support Strategy grant	50
Staying Put Pilots	111
Diploma Formula/Consortia Support funding	542
Integrated Childrens Grant	88
Cheshire YOT grant	387
Mobile Working Grant	32
Extended Schools Subsidy	158
Newly Qualified Social workers	11
Peer Support and Mentoring	30
Adult's Personal Social Services	
Social Care Reform	1,147
Learning Disability Campus Closure Programme	72
Stroke Strategy	60
Others	
Area Based Grant (See attached)	14,900
Concessionary Fares	984
Homelessness	140
Supporting People (core grant)	9,129
LPSA2 Performance Reward Grant	2,530
TOTAL SPECIFIC REVENUE GRANTS (including ABG)	80,924

Note - the highlighted grants shown above are estimated figures and have yet to be confirmed.

Area Based Grants (ABG)

	2009-10 £'000
Cohesion	49
Climate Change (Planning Policy Statement)	23
Connexions	2,491
Extended Schools - Start Up	918
School Development Grant (LA retained element)	416
Children's Fund	663
Care Matters	185
Secondary National Strategy: Central Co-ordination	150
School Improvement Partners	154
Primary National Strategy: Central Co-ordination	171
Secondary Behaviour and Attendance: Central Co-ordination	63
School Intervention	108
Teenage Pregnancy	92
Flexible 14 to 19 Partnerships Funding	97
Children's Social Care Workforce	69
Education Health Partnerships	69
Extended Rights for Free Travel	162
Positive Activities for Young People	308
School Travel Advisers	48
Child Death Review Processes	29
General Duty on Sustainable Travel To School	28
Choice Advisers	21
Child Trust Fund Top Up	4
CAMHS (Children & Adolescents Mental Health Service)	372
Young People's Substance Misuse Grant	45
Adult Social Care workforce	813
Carers	1,341
Learning Disability Development Fund	225
Local Involvement Networks	126
Mental Capacity Act & IMCAS	174
Mental Health	800
Preserved Rights	1,134
Supporting People Admin.	236
Stronger Safer Communities Fund	349
Young People Substance Misuse Partnership	45
Road Safety	907
Rural Bus Subsidy	816
Detrunking	1,199
TOTAL	14,900

Financial Settlement 2009-10 - Allocation of Specific Grants for Cheshire East

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Choice Advisers	21
Child Trust Fund Top Up	4
CAMHS (Children & Adolescents Mental Health Service)	372
Young People's Substance Misuse Grant	45
Adult Social Care workforce	813
Carers	1,341
Learning Disability Development Fund	225
Local Involvement Networks	126
Mental Capacity Act & IMCAS	174
Mental Health	800
Preserved Rights	1,134
Supporting People Admin.	236
Stronger Safer Communities Fund	349
Young People Substance Misuse Partnership	45
Road Safety	907
Rural Bus Subsidy	816
Detrunking	1,199
TOTAL	14,900

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
TRANSPORT - CHILDRENS SERVICES					
16+ Charges for Transport to School					
* Term 1 (Sept)	155.00		155.00		
* Term 2 (Jan)	155.00		155.00		
Term 3 (Apr)	90.00		90.00		
Spare seats for ineligibles on school transport contracts					
U16 in zone					
* Term 1 (Sept)	92.00		92.00		
* Term 2 (Jan)	92.00		92.00		
Term 3 (Apr)	61.00		61.00		
U16 out of zone					
* Term 1 (Sept)	133.00		133.00		
* Term 2 (Jan)	133.00		133.00		
Term 3 (Apr)	96.00		96.00		
O16 on zone					
* Term 1 (Sept)	180.00		180.00		
* Term 2 (Jan)	180.00		180.00		
Term 3 (Apr)	105.00		105.00		
O16 out of zone					
* Term 1 (Sept)	245.00		245.00		
* Term 2 (Jan)	245.00		245.00		
Term 3 (Apr)	170.00		170.00		
Denominational charges (for pupils ineligible under standard policy but eligible on denominational grounds)					
* Term 1 (Sept)	100.00		100.00		
* Term 2 (Jan)	100.00		100.00		
Term 3 (Apr)	91.00		91.00		
Replacement of passes lost/damaged	12.00		12.00		
* Charges are set in advance of the academic year - Sept 2009 and Jan 2010 charges to be reviewed					
LIBRARIES					
Multimedia Loan Charges					
* Talking books and Language Courses - Adults per 3 weeks	1.37		1.30		
Talking books and Language Courses - Adults per 3 weeks - CLCH rate	1.00		0.95		
* Talking books and Language Courses - Children per 3 weeks	0.73		0.70		
Talking books and Language Courses - Children per 3 weeks - CLCH rate	0.58		0.55		
no charge for people who have difficulty reading print or handling books					
* CD's - per week	1.37		1.30		
CD's - per week - CLCH rate	1.00		0.95		
* DVD's, titles classified 12, 15 & 18 - per week	2.73		2.60		
DVD's, titles classified 12, 15 & 18 - per week - CLCH rate	2.00		1.90		
* DVD's, titles classified Ex, Uc, U & PG - per week	1.37		1.30		
DVD's, titles classified Ex, Uc, U & PG - per week - CLCH rate	1.00		0.95		
* Videos, titles classified 12, 15 & 18 - per week	2.73		2.60		
Videos, titles classified 12, 15 & 18 - per week - CLCH rate	2.00		1.90		
* Videos, titles classified Ex, Uc, U & PG - per week	1.37		1.30		
Videos, titles classified Ex, Uc, U & PG - per week - CLCH rate	1.00		0.95		
* Computer Games	3.36		3.20		
Computer Games - CLCH rate	2.47		2.35		
* CD-ROMS including Language Courses on CD-ROM	3.36		3.20		
CD-ROMS including Language Courses on CD-ROM - CLCH rate	2.47		2.35		
Overdue Items					
Books:					
* Adult - per item per day (up to maximum)	0.14		0.13		
* Adult - per item (maximum charge)	5.60		5.20		
Children - per item per day (up to maximum)	0.07		0.06		
Children - per item (maximum charge)	1.40		1.20		
CLCH - per item per day (up to maximum)	0.07		0.06		
CLCH - per item (maximum charge)	2.10		1.80		
Multimedia Items					
* Adult - per item per day (up to maximum)	0.27		0.26		
* Adult - per item (maximum charge)	5.40		5.20		
Children - per item per day (up to maximum)	0.14		0.13		
Children - per item (maximum charge)	2.80		2.60		
CLCH - per item per day (up to maximum)	0.20		0.19		
CLCH - per item (maximum charge)	4.00		3.80		
Administration charge for overdue reminder	0.31		0.30		
Music Scores and Choral Sets					
1 - 20 items	7.35		7.00		
21 - 40 items	14.70		14.00		
41 - 60 items	22.05		21.00		
61 - 80 items	29.40		28.00		
81 - 100 items	36.75		35.00		
Reservations					
Items from Within Cheshire (East and West)	0.84		0.80		
Items from Within Cheshire (East and West) - CLCH rate	0.47		0.45		
Items from UK libraries outside Cheshire	1.78		1.70		
Items from UK libraries outside Cheshire - CLCH rate	0.89		0.85		
Items from outside UK	15.75		15.00		
Note: children may reserve items free of charge					
no charge for people who have difficulty reading print or handling books					

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
LIBRARIES (continued)					
Personal Computer Bookings					
Computer bookings - 1 hour per day (subject to availability)	free		free		
Adult (after 1 hour) - per hour or part hour	1.54		1.50		
Adult (after 1 hour) - per hour or part hour - CLCH rate	0.77		0.75		
Children (after 1 hour) - per hour or part hour	0.77		0.75		
Printing:					
Black & White - per page	0.13		0.12		
Black & White - per page (children & CLCH)	0.07		0.06		
Colour - per page	0.53		0.50		
Colour - per page (children & CLCH)	0.26		0.25		
Photocopying					
Black & White					
Photocopies - A4	0.10		0.10		
Photocopies - A4 (if supplied by staff)	0.15		0.15		
Photocopies - A3	0.20		0.20		
Colour					
Photocopies - A4	1.00		1.00		
Photocopies - A3	1.50		1.50		
Fax Charges					
Fax - per sheet received	0.57		0.55		
* Fax (UK) - for first sheet	1.13		1.10		
Fax (UK) - for first sheet - CLCH rate	0.57		0.55		
* Fax (UK) - per sheet after first sheet	0.57		0.55		
Fax (UK) - per sheet after first sheet - CLCH rate	0.31		0.30		
* Fax (to the world) - for first sheet	2.25		2.20		
Fax (to the world) - for first sheet - CLCH rate	1.13		1.10		
* Fax (to the world) - per sheet after first sheet	1.13		1.10		
Fax (to the world) - per sheet after first sheet - CLCH rate	0.57		0.55		
Lost & Damaged Items					
* Lost Borrower Tickets - Adult	1.58		1.50		
Lost Borrower Tickets - CLCH rate	0.79		0.75		
Lost Borrower Tickets - Children	0.79		0.75		
Lost / damaged items - minimum charge per item	2.20		2.00		
Administrative charge deducted from refund	2.20		2.00		
Meeting Room Hire					
Community use per hour - weekdays before 10pm	12.60		12.00		
Community use per hour - weekdays after 10pm & weekends	17.85		17.00		
Commercial use per hour - weekdays before 10pm	22.05		21.00		
Commercial use per hour - weekdays after 10pm & weekends	31.50		30.00		
Small Advertisements					
Postcard size - per week	0.26		0.25		
Postcard size - per year	10.50		10.00		
Larger than postcard size - per week	1.30		1.25		
Larger than postcard size - per year	52.50		52.00		
* denotes services where discounts are available for Cheshire Leisure Card Holders available to persons receiving benefits					
CREWE POOL					
Swimming					
** Adult	3.20			3.14	
** Junior	2.20			2.16	
** OAP	2.20			2.16	
Children under 5	free			free	
Family Swim - minimum 1, maximum 2 adults & minimum 2, maximum 3 Juniors	8.10			7.93	
Monthly Contract					
Adult	29.10			28.38	
Junior & OAP	22.10			21.53	
Family	50.20			48.94	
Season 6 Month Contract					
Adult	140.40			137.02	
Junior & OAP	95.30			92.98	
Family Fun Sessions					
** Adult	3.20			3.14	
** Junior	2.20			2.16	
Family Swim - minimum 1, maximum 2 adults & minimum 2, maximum 3 Juniors	8.10			7.93	
Club					
Adult	2.70			2.64	
Junior	1.80			1.76	
School Swim					
Primary School	1.10			1.10	
High School	1.20			1.20	
Swimming Instruction per hour	15.40			15.00	
Spectators	0.50			0.49	

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
CREWE POOL (continued)					
Swimming Instruction					
Adult	54.40			53.00	
** Adult - Options (low income and 60+ categories)	27.20			26.50	
Junior - Levels One and Two	51.40			50.00	
Junior - Level Three and above	48.20			47.00	
** Junior - Levels One and Two - Options (low income categories)	25.70			25.00	
** Junior - Level Three and above - Options (low income categories)	24.10			23.50	
Parent & Baby swim	3.20			3.20	
** Aqua Fit	4.10			4.00	
Fitness Suite					
Induction	7.20			7.00	
** Casual	5.10			5.00	
Individual Month to Month by Direct Debit (Peak)	35.90			35.00	
Joint Month to Month by Direct Debit (Peak)	53.30			52.00	
Youth (14 to 17 years) month to month by Direct Debit (off peak)	20.00			19.50	
Annual Agreements:					
Individual by Direct Debit (off peak)	26.10			25.50	
Individual by Direct Debit (Peak)	32.30			31.50	
Joint Membership by Direct Debit (Peak)	50.20			49.00	
Sauna					
** Adult	5.00			4.90	
** OAP	3.00			2.94	
Hire of Pools					
Main indoor pool					
per hour - casual	77.20			75.36	
per hour - regular	57.40			56.00	
Learners pool					
per hour - casual	48.20			46.98	
per hour - regular					
** Denotes Activities available for discount with the Options Card.					
NANTWICH POOL					
Swimming - Indoor					
** Adult	3.20			3.14	
** Junior	2.20			2.16	
** OAP	2.20			2.16	
Children under 5	free			free	
Family Swim - minimum 1, maximum 2 adults & minimum 2, maximum 3 Juniors	8.10			7.93	
Monthly Contract					
Adult	29.10			28.38	
Junior & OAP	22.10			21.53	
Family	50.20			48.94	
Season 6 Month Contract					
Adult	140.40			137.02	
Junior & OAP	95.30			92.98	
Family Fun Session					
** Adult	3.20			3.14	
** Junior	2.20			2.16	
Family Swim - minimum 1, maximum 2 adults & minimum 2, maximum 3 Juniors	8.10			7.93	
Club					
Adult	2.70			2.64	
Junior	1.80			1.76	
Swimming - Outdoor					
** Adult	3.20			3.14	
** Junior	2.20			2.16	
** OAP	2.20			2.16	
Children under 5	free			free	
Family Swim - minimum 1, maximum 2 adults & minimum 2, maximum 3 Juniors	8.10			7.93	
School Swim					
Primary School	1.10			1.10	
High School	1.20			1.20	
Swimming Instruction per hour	15.40			15.00	
Spectators	0.50			0.49	
Swimming Instruction					
Adult	54.40			53.00	
** Adult - Options (low income and 60+ categories)	27.20			26.50	
Junior - Levels One and Two	51.40			50.00	
Junior - Level Three and above	48.20			47.00	
** Junior - Levels One and Two - Options (low income categories)	25.70			25.00	
** Junior - Level Three and above - Options (low income categories)	24.10			23.50	
Parent & Baby swim	3.20			3.20	
** Aqua Fit	4.10			4.00	
Aqua Natal	3.70			3.60	
Serious Swimming Hour	4.10			4.00	

SCALE OF FEES AND CHARGES 2009/10

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Appendix C

SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
NANTWICH POOL (continued)					
Fitness Suite					
Induction	7.20			7.00	
** Casual	5.10			5.00	
Individual month to Month by Direct Debit (Peak)	35.90			35.00	
Couple Month to Month by Direct Debit (Peak)	53.30			52.00	
Youth (14 to 17 years) Month to month by Direct Debit (Off Peak)	20.00			19.50	
Annual Agreements:					
Individual by Direct Debit (Off Peak)	26.10			25.50	
Individual by Direct Debit (Peak)	32.30			31.50	
Couple Membership by Direct Debit (Peak)	50.20			49.00	
Hire of Pool					
Main indoor pool - per hour - casual	77.20			75.36	
- per hour - regular	57.40			56.00	
Learners pool - per hour - casual	48.20			46.98	
Outdoor pool - per hour - casual	82.00			80.00	
** Denotes Activities available for discount with the Options Card.					
ALSAGER LEISURE CENTRE					
Leisure Pass	5.00	4.89			
Membership Annual Agreements:					
Old Existing Subscriptions					
** 1 month membership	24.00	23.49			
1 month membership with Leisure Pass	21.75	21.29			
1 month membership - 16/17 year olds	19.35	18.94			
1 month membership Senior Citizen	19.35	18.94			
12 month membership	216.00	211.40			
12 month membership (16/17 yrs)	170.00	166.38			
** 12 month membership - Senior Citizen	160.00	156.60			
12 month membership - Senior Citizen with Leisure Pass	130.00	127.23			
12 month joint membership	390.00	381.70			
** 12 month joint membership - Senior Citizen	290.00	283.83			
12 month joint membership - Senior Citizen with Leisure Pass	235.00	230.00			
Pulse Memberships:					
12 Months Platinum Membership - Adult	348.00	340.60			
12 Months Platinum Membership - OAP/Junior/Active Start	228.00	223.15			
Month - Month DD Platinum Membership - Adult	29.00	28.38			
Month - Month DD Platinum Membership - OAP/Junior	19.00	18.60			
Month - Month DD Platinum Membership - Adult Joint	52.00	50.89			
Month - Month DD Platinum Membership - OAP/Junior Joint	32.70	32.00			
Lifestyle Memberships (6 Monthly Agreements)					
Adult - Monthly	25.00	24.00			
Junior / Senior Citizen - Monthly	16.00	15.00			
Concessions	16.00	15.00			
Swimming - General					
** Adult	3.50	3.33			
** Junior	2.40	2.25			
** OAP	2.40	2.25			
Children under 4	free	free			
** Family Swim	9.70	9.20			
Monthly:					
Adult	24.50	23.49			
** Junior	14.20	13.70			
** OAP	14.20	13.70			
3 Months:					
** Adult	61.00	58.72			
** Junior	35.50	34.26			
** OAP	35.50	34.26			
6 Months:					
** Adult	112.50	107.66			
** Junior	63.50	61.66			
** OAP	63.50	61.66			
Annual:					
Adult	210.00	200.64			
Junior	125.00	121.36			
OAP	125.00	121.36			
Hire of Pool					
Main Indoor Pool - Casual	56.00	54.81			
Main Indoor Pool - Casual (Junior)	38.50	37.68			
Main Indoor Pool - Regular	47.00	45.41			
Junior Special	29.00	27.89			
Pool Parties					
Basic Pool Party	55.00	53.83			
Slide Party	75.00	73.40			
Gauntlet Pool Party	75.00	73.40			
Swimming Instruction					
** Adult Swim Lessons	6.15	6.00			
** Junior Swim Lessons	4.10	4.00			
** Toddlers & Advanced Toddlers (age 3-5)	4.50	4.40			
** Personal Survival & Lifesaving	5.55	5.40			
** Aqua Fit	3.50	3.43			

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
ALSAGER LEISURE CENTRE (continued)					
School Swim					
Instruction per hour	12.00	11.74			
** Sauna	4.60	4.50			
Fitness Suite					
** Induction - Adult	15.00	14.68			
** Induction - Junior/OAP	10.00	9.79			
** Admittance - Adult	4.95	4.84			
Admittance - Junior/senior citizen	3.50	3.43			
Month to Month Agreements:					
** Individual - Monthly Direct Debit	35.00	34.26			
Youth (16-17)	28.00	27.40			
** Senior Citizen	30.80	30.14			
Squash (per court)					
** Adult - peak	6.80	6.66			
** Adult - off peak	5.60	5.48			
** Junior	4.30	4.21			
** Family	5.00	4.89			
** Adult, regular - peak	6.20	6.07			
** Adult, regular - off peak	5.00	4.89			
** Junior, regular	3.80	3.72			
Badminton (per court)					
** Adult - peak	9.00	8.81			
** Adult - off peak	7.60	7.44			
** Junior	5.80	5.68			
** Family	7.20	7.05			
Adult, regular - peak	8.20	8.03			
Adult, regular - off peak	6.80	6.66			
Junior, regular	5.00	4.89			
Table Tennis (per table)					
** Adult	6.00	5.87			
** Adult - off peak	5.30	5.14			
** Junior	4.00	3.87			
** Family	4.60	4.50			
Adult, regular	5.30	5.19			
** Adult, regular - off peak	4.50	4.40			
Junior, regular	3.20	3.13			
Indoor Football					
** Full Hall - Casual	45.00	44.04			
** Full Hall - Regular	42.50	41.11			
Basketball					
Adult	29.50	28.38			
Adult off-peak	24.00	23.00			
Junior / Senior Citizen	19.00	18.11			
Volleyball - half hall	29.50	28.38			
Hall / Room Hires					
Main Sports Hall, regular booking - Adult	42.50	41.11			
Main Sports Hall, regular book (off-peak) - Adult	35.50	34.26			
Main Sports Hall, regular booking - Junior	27.50	26.43			
** Main Sports Hall, Casual - Adult	45.00	44.04			
** Main Sports Hall, Casual (off-peak) - Adult	38.00	37.00			
** Main Sports Hall - Junior	30.00	29.12			
Half Sports Hall, regular booking - Adult	29.50	28.38			
Half Sports Hall, regular book (off-peak) - Adult	24.00	23.00			
Half Sports Hall, regular booking - Junior	19.00	18.11			
** Half Sports Hall, Casual - Adult	31.00	30.34			
** Half Sports Hall, Casual (off-peak) - Adult	25.00	23.98			
** Half Sports Hall - Junior	19.20	18.79			
** Minor Hall - Adult	26.50	25.94			
** Minor Hall - Adult off peak	22.00	21.29			
** Minor Hall - Junior/OAP	17.00	16.44			
Drama Hall / Theatre Unit					
General Hire - Adult	20.00	19.57			
General Hire - Adult off peak	15.50	15.17			
General Hire - Junior/OAP	13.00	12.72			

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
ALSAGER LEISURE CENTRE (continued)					
Football / Hockey - Synthetic/Astroturf Pitches					
Winter:					
** A - Full Pitch - Adult per hour	57.50	55.78			
** B - Full Pitch - Junior per hour	45.50	44.04			
** C - 7-a-side Pitch - Adults	48.00	46.49			
D - 7-a-side Pitch - Juniors	36.00	34.74			
** - 5-a-side Pitch - Adults	32.00	30.83			
- 5-a-side Pitch - Juniors	22.00	21.04			
Summer:					
** A - Full Pitch - Adult per hour	52.50	51.38			
** B - Full Pitch - Junior per hour	40.50	39.64			
** C - 7-a-side Pitch - Adults	43.00	42.09			
D - 7-a-side Pitch - Juniors	31.00	30.34			
** - 5-a-side Pitch - Adults	27.00	26.43			
- 5-a-side Pitch - Juniors	17.00	16.64			
** Denotes Activities available for discount with the Leisure Pass					
CONGLETON LEISURE CENTRE					
Leisure Pass	5.00	4.89			
Membership Annual Agreements					
Old Existing Agreements:					
** 1 month membership	24.00	23.49			
1 month membership with Leisure Pass	21.75	21.29			
1 month membership - 16/17 year olds	19.35	18.94			
1 month membership Senior Citizen	19.35	18.94			
12 month membership	216.00	211.40			
12 month membership (16/17 yrs)	170.00	166.38			
** 12 month membership - Senior Citizen	160.00	156.60			
12 month membership - Senior Citizen with Leisure Pass	130.00	127.23			
12 month joint membership	390.00	381.70			
** 12 month joint membership - Senior Citizen	290.00	283.83			
12 month joint membership - Senior Citizen with Leisure Pass	235.00	230.00			
Pulse Memberships:					
12 Months Platinum Membership - Adult	348.00	340.60			
12 Months Platinum Membership - OAP/Junior/Active Start	228.00	223.15			
Month - Month DD Platinum Membership - Adult	29.00	28.38			
Month - Month DD Platinum Membership - OAP/Junior	19.00	18.60			
Month - Month DD Platinum Membership - Adult Joint	52.00	50.89			
Month - Month DD Platinum Membership - OAP/Junior Joint	32.70	32.00			
Lifestyle Memberships (6 Monthly Agreements)					
Adult - Monthly	25.00	24.00			
Junior / Senior Citizen - Monthly	16.00	15.00			
Concessions	16.00	15.00			
Swimming - General					
** Adult	3.50	3.33			
** Junior	2.40	2.25			
** OAP	2.40	2.25			
Children under 4	free	free			
** Family Swim	9.70	9.20			
Monthly					
Adult	24.50	23.49			
** Junior	14.20	13.70			
** OAP	14.20	13.70			
3 Month					
** Adult	61.00	58.72			
** Junior	35.50	34.26			
** OAP	35.50	34.26			
6 Month					
** Adult	112.50	107.66			
** Junior	63.50	61.66			
** OAP	63.50	61.66			
Annual					
Adult	210.00	200.64			
Junior	125.00	121.36			
OAP	125.00	121.36			
Hire of Pool					
Main Indoor Pool - Casual	56.00	54.81			
Main Indoor Pool - Casual (Junior)	38.50	37.68			
Main Indoor Pool - Regular	47.00	45.41			
Junior Special	29.00	27.89			
Pool Parties					
Basic Pool Party	67.00	65.57			
Inflatable Party	79.00	77.31			
Slide Party	97.35	95.28			
Power Paddler Boats (opt Inflatables)	120.00	117.45			

SCALE OF FEES AND CHARGES 2009/10

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SERVICE	2009/10			
	Cheshire East £	Congleton £	Cheshire County £	2008/09 Crewe & Nantwich £
CONGLETON LEISURE CENTRE (continued)				
Swimming Instruction				
** Adult Swim Lessons	4.70	4.55		
** Junior Swim Lessons	4.10	4.00		
** Toddlers & Advanced Toddlers (age 3-5)	4.10	4.00		
** Personal Survival & Lifesaving	4.10	4.00		
** Aqua Fit	3.50	3.33		
School Swim				
Primary School	0.43	0.43		
Instruction per hour	12.00	11.74		
** Sauna	4.60	4.50		
Fitness Suite				
** Induction - Adult	15.00	14.68		
** Induction - Junior/OAP	10.00	9.79		
** Admittance - Adult	4.95	4.84		
Admittance - Junior/Senior Citizen	3.50	3.43		
Month to Month Agreements:				
** Individual - Monthly Direct Debit	35.00	34.26		
Youth (16-17)	28.00	27.40		
** Senior Citizen	30.80	30.14		
Squash (per court)				
** Adult - peak	6.80	6.66		
** Adult - off peak	5.60	5.48		
** Junior	4.30	4.21		
** Family	5.00	4.89		
** Adult, regular - peak	6.20	6.07		
** Adult, regular - off peak	5.00	4.89		
** Junior, regular	3.80	3.72		
Badminton (per court)				
** Adult - peak	9.00	8.81		
** Adult - off peak	7.60	7.44		
** Junior	5.80	5.68		
** Family	7.20	7.05		
Adult, regular - peak	8.20	8.03		
Adult, regular - off peak	6.80	6.66		
Junior, regular	5.00	4.89		
Table Tennis (per table)				
** Adult	6.00	5.87		
** Adult - off peak	5.30	5.14		
** Junior	4.00	3.87		
** Family	4.60	4.50		
** Adult, regular	5.30	5.19		
Adult, regular - off peak	4.50	4.40		
** Junior, regular	3.20	3.13		
Indoor Football				
** Full Hall - Casual	45.00	44.04		
** Full Hall - Regular	42.50	41.11		
Basketball				
Adult	29.50	28.38		
Adult off-peak	24.00	23.00		
Junior / Senior Citizen	19.00	18.11		
Volleyball - half hall	29.50	28.38		
Hall / Room Hires				
Main Sports Hall, regular booking - Adult	42.50	41.11		
Main Sports Hall, regular book (off-peak) - Adult	35.50	34.26		
Main Sports Hall, regular booking - Junior	27.50	26.43		
** Main Sports Hall, Casual - Adult	45.00	44.04		
** Main Sports Hall, Casual (off-peak) - Adult	38.00	37.00		
** Main Sports Hall - Junior	30.00	29.12		
Half Sports Hall, regular booking - Adult	29.50	28.38		
Half Sports Hall, regular book (off-peak) - Adult	24.00	23.00		
Half Sports Hall, regular booking - Junior	19.00	18.11		
** Half Sports Hall, Casual - Adult	31.00	30.34		
** Half Sports Hall, Casual (off-peak) - Adult	25.00	23.98		
** Half Sports Hall - Junior	19.20	18.79		
** Minor Hall - Adult	26.50	25.94		
** Minor Hall - Adult off peak	22.00	21.29		
** Minor Hall - Junior/OAP	17.00	16.44		

** Denotes Activities available for discount with the Leisure Pass

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
SANDBACH LEISURE CENTRE					
Leisure Pass	5.00	4.89			
Membership Annual Agreements:					
Old Existing Subscriptions					
1 month membership	24.00	23.49			
1 month membership with Leisure Pass	21.75	21.29			
1 month membership - 16/17 year olds	19.35	18.94			
1 month membership Senior Citizen	19.35	18.94			
12 month membership	216.00	211.40			
12 month membership (16/17 yrs)	170.00	166.38			
12 month membership - Senior Citizen	160.00	156.60			
12 month membership - Senior Citizen with Leisure Pass	130.00	127.23			
12 month joint membership	390.00	381.70			
12 month joint membership - Senior Citizen	290.00	283.83			
12 month joint membership - Senior Citizen with Leisure Pass	235.00	230.00			
Pulse Memberships:					
12 Months Platinum Membership - Adult	348.00	340.60			
12 Months Platinum Membership - OAP/Junior/Active Start	228.00	223.15			
Month - Month DD Platinum Membership - Adult	29.00	28.38			
Month - Month DD Platinum Membership - OAP/Junior	19.00	18.60			
Month - Month DD Platinum Membership - Adult Joint	52.00	50.89			
Month - Month DD Platinum Membership - OAP/Junior Joint	32.70	32.00			
12 Months Gold Membership - Adult	252.00	246.64			
12 Months Gold Membership - OAP/Junior/Active Start	168.00	164.43			
Month - Month DD Gold Membership - Adult	21.00	20.55			
Month - Month DD Gold Membership - OAP/Junior	14.00	13.70			
Month - Month DD Gold Membership - Adult Joint	38.00	37.19			
Month - Month DD Gold Membership - OAP/Junior Joint	24.10	23.59			
Lifestyle Memberships (6 Monthly Agreements)					
Adult - Monthly	25.00	24.00			
Junior / Senior Citizen - Monthly	16.00	15.00			
Concessions	16.00	15.00			
Swimming - General					
** Adult	3.50	3.33			
** Junior	2.40	2.25			
** OAP	2.40	2.25			
Children under 4	free	free			
** Family Swim	9.70	9.20			
Monthly					
Adult	24.50	23.49			
** Junior	14.20	13.70			
** OAP	14.20	13.70			
3 Month					
** Adult	61.00	58.72			
** Junior	35.50	34.26			
** OAP	35.50	34.26			
6 Month					
** Adult	112.50	107.66			
** Junior	63.50	61.66			
** OAP	63.50	61.66			
Annual					
Adult	210.00	200.64			
Junior	125.00	121.36			
OAP	125.00	121.36			
Hire of Pool					
Main Indoor Pool - Casual	56.00	54.81			
Main Indoor Pool - Casual (Junior)	38.50	37.68			
Main Indoor Pool - Regular	47.00	45.41			
Junior Special	29.00	27.89			
Pool Parties					
Basic Pool Party	Less than 20 swimmers	56.00	54.81		
Basic Pool Party	more than 20 swimmers	68.00	66.55		
Bozo Pool Party	less than 30 swimmers	74.00	72.43		
Bozo Pool Party	more than 30 swimmers	93.00	91.02		
Treasure Island Aquarun Party		74.00	72.43		
Swimming Instruction					
** Adult Swim Lessons - 1/2 hour	4.60	4.50			
** Junior Swim Lessons - 1/2 hour	4.10	4.00			
** Parents and Babes	4.30	4.20			
** Dolphin Club	3.80	3.70			
** Lifesaving	4.15	4.05			
** Aqua Fit	3.50	3.33			
School Swim					
Instruction per hour	12.00	11.74			

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Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
SANDBACH LEISURE CENTRE (continued)					
Squash (per court)					
** Adult - peak	6.80	6.66			
** Adult - off peak	5.60	5.48			
** Junior	4.30	4.21			
** Family	5.00	4.89			
** Adult, regular - peak	6.20	6.07			
** Adult, regular - off peak	5.00	4.89			
** Junior, regular	3.80	3.72			
Badminton (per court)					
** Adult - peak	9.00	8.81			
** Adult - off peak	7.60	7.44			
** Junior	5.80	5.68			
** Family	7.20	7.05			
Adult, regular - peak	8.20	8.03			
Adult, regular - off peak	6.80	6.66			
Junior, regular	5.00	4.89			
Table Tennis (per table)					
** Adult	6.00	5.87			
** Adult - off peak	5.30	5.14			
** Junior	4.00	3.87			
** Family	4.60	4.50			
Adult, regular	5.30	5.19			
** Adult, regular - off peak	4.50	4.40			
Junior, regular	3.20	3.13			
Indoor Football					
** Full Hall - Casual	45.00	44.04			
** Full Hall - Regular	42.50	41.11			
Basketball					
Adult	29.50	28.38			
Adult off-peak	24.00	23.00			
Junior / Senior Citizen	19.00	18.11			
Volleyball - half hall	29.50	28.38			
Hall / Room Hires					
Main Sports Hall, regular booking - Adult	42.50	41.11			
Main Sports Hall, regular book (off-peak) - Adult	35.50	34.26			
Main Sports Hall, regular booking - Junior	27.50	26.43			
** Main Sports Hall, Casual - Adult	45.00	44.04			
** Main Sports Hall, Casual (off-peak) - Adult	38.00	37.00			
** Main Sports Hall - Junior	30.00	29.12			
Half Sports Hall, regular booking - Adult	29.50	28.38			
Half Sports Hall, regular book (off-peak) - Adult	24.00	23.00			
Half Sports Hall, regular booking - Junior	19.00	18.11			
** Half Sports Hall, Casual - Adult	31.00	30.34			
** Half Sports Hall, Casual (off-peak) - Adult	25.00	23.98			
** Half Sports Hall - Junior	19.20	18.79			
** Minor Hall - Adult	26.50	25.94			
** Minor Hall - Adult off peak	22.00	21.29			
** Minor Hall - Junior/OAP	17.00	16.44			
Drama Hall / Theatre Unit					
General Hire - Adult	20.00	20.00			
General Hire - Adult off peak	15.50	15.50			
General Hire - Junior/OAP	13.00	13.00			
Tennis					
** Adult - per court	5.40	5.29			
** Junior - per court	3.70	3.57			
** Family - per court	4.40	4.31			
Adult regular booking - per court	4.80	4.80			
Junior regular booking - per court	3.00	3.00			
Tennis Racket Hire	1.00	0.98			
Netball					
** Adult - per Court per hour	15.00	14.68			
** Junior - per Court per hour	10.00	9.79			

** Denotes Activities available for discount with the Leisure Pass

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
HOLMES CHAPEL LEISURE CENTRE					
Leisure Pass	5.00	4.89			
Membership Annual Agreements:					
Old Existing Subscriptions					
** 1 month membership	24.00	23.49			
1 month membership with Leisure Pass	21.75	21.29			
1 month membership - 16/17 year olds	19.35	18.94			
1 month membership Senior Citizen	19.35	18.94			
12 month membership	216.00	211.40			
12 month membership (16/17 yrs)	170.00	166.38			
** 12 month membership - Senior Citizen	160.00	156.60			
12 month membership - Senior Citizen with Leisure Pass	130.00	127.23			
12 month joint membership	390.00	381.70			
** 12 month joint membership - Senior Citizen	290.00	283.83			
12 month joint membership - Senior Citizen with Leisure Pass	235.00	230.00			
Pulse Memberships:					
12 Months Platinum Membership - Adult	348.00	340.60			
12 Months Platinum Membership - OAP/Junior/Active Start	228.00	223.15			
Month - Month DD Platinum Membership - Adult	29.00	28.38			
Month - Month DD Platinum Membership - OAP/Junior	19.00	18.60			
Month - Month DD Platinum Membership - Adult Joint	52.00	50.89			
Month - Month DD Platinum Membership - OAP/Junior Joint	32.70	32.00			
12 Months Gold Membership - Adult	252.00	246.64			
12 Months Gold Membership - OAP/Junior/Active Start	168.00	164.43			
Month - Month DD Gold Membership - Adult	21.00	20.55			
Month - Month DD Gold Membership - OAP/Junior	14.00	13.70			
Month - Month DD Gold Membership - Adult Joint	38.00	37.19			
Month - Month DD Gold Membership - OAP/Junior Joint	24.10	23.59			
Lifestyle Memberships (6 Monthly Agreements)					
Adult - Monthly	25.00	24.00			
Junior / Senior Citizen - Monthly	16.00	15.00			
Concessions	16.00	15.00			
Month to Month Agreements:					
Individual - Monthly Direct Debit	35.00	34.26			
Youth (16-17)	28.00	27.40			
Senior Citizen	30.80	30.14			
Fitness Suite (Interactive)					
** Induction - Adult	15.00	14.68			
** Induction - Junior/OAP	10.00	9.79			
** Admittance - Adult	4.95	4.84			
Admittance - Junior/Senior Citizen	3.50	3.43			
Fitness Activities					
** Aerobics - Adult	3.10	3.00			
** Aerobics - Junior	2.35	2.30			
** Circuit Training - Adult	3.10	3.00			
** Circuit Training - Junior	2.35	2.30			
** Yoga - Adult	3.10	3.00			
** Yoga - Junior	2.35	2.30			
Badminton (per court)					
** Adult - peak	9.00	8.81			
** Adult - off peak	7.60	7.44			
** Junior	5.80	5.68			
** Family	7.20	7.05			
Adult, regular - peak	8.20	8.03			
Adult, regular - off peak	6.80	6.66			
Junior, regular	5.00	4.89			
Table Tennis (per table)					
** Adult	6.00	5.87			
** Adult - off peak	5.30	5.14			
** Junior	4.00	3.87			
** Family	4.60	4.50			
Adult, regular	5.30	5.19			
** Adult, regular - off peak	4.50	4.40			
Junior, regular	3.20	3.13			
Indoor Football					
** Full Hall - Casual	45.00	44.04			
** Full Hall - Regular	42.50	41.11			
Cricket					
** Cricket Nets (2) - per hour	28.40	27.70			
Basketball					
** Adult	29.50	28.38			
** Adult off-peak	24.00	23.00			
** Junior / Senior Citizen	19.00	18.11			
Volleyball - half hall	29.50	28.38			
Netball					
** Adult	15.00	14.68			
** Junior / Senior Citizen	10.00	9.79			

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SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
HOLMES CHAPEL LEISURE CENTRE (continued)					
Hall / Room Hires					
** Main Sports Hall, regular booking - Adult	42.50	41.11			
** Main Sports Hall, regular book (off-peak) - Adult	35.50	34.26			
** Main Sports Hall, regular booking - Junior	27.50	26.43			
** Main Sports Hall, Casual - Adult	45.00	44.04			
** Main Sports Hall, Casual (off-peak) - Adult	38.00	37.00			
** Main Sports Hall - Junior	30.00	29.12			
** Half Sports Hall, regular booking - Adult	29.50	28.38			
** Half Sports Hall, regular book (off-peak) - Adult	24.00	23.00			
** Half Sports Hall, regular booking - Junior	19.00	18.11			
** Half Sports Hall, Casual - Adult	31.00	30.34			
** Half Sports Hall, Casual (off-peak) - Adult	25.00	23.98			
** Half Sports Hall - Junior	19.20	18.79			
** Minor Hall - Adult	26.50	25.94			
** Minor Hall - Adult off peak	22.00	21.29			
** Minor Hall - Junior/OAP	17.00	16.44			
Childrens Parties/ Activities					
Small Hall Castle Party	65.00	63.62			
Small Hall Equipment	48.00	46.98			
Full Sports Hall + Ancillary Room	42.50	41.60			
Sports Parties	38.00	37.19			
Party Leader	14.50	14.19			
Tennis					
** Adult, peak - per court	5.40	5.29			
** Junior, peak - per court	3.70	3.57			
** Family, peak - per court	4.40	4.31			
** Adult, off-peak - per court	5.40	5.29			
** Junior, off-peak - per court	3.70	3.57			
** Family, off-peak - per court	4.40	4.31			
Adult regular booking - per court	4.80	4.70			
Junior regular booking - per court	3.00	2.94			
Tennis Racket Hire	1.00	0.98			
** Denotes Activities available for discount with the Leisure Pass					
MIDDLEWICH LEISURE CENTRE					
Leisure Pass	5.00	4.89			
Membership Annual Agreements:					
Old Existing Subscriptions					
** 1 month membership	24.00	23.49			
1 month membership with Leisure Pass	21.75	21.29			
1 month membership - 16/17 year olds	19.35	18.94			
1 month membership Senior Citizen	19.35	18.94			
12 month membership	216.00	211.40			
12 month membership (16/17 yrs)	170.00	166.38			
** 12 month membership - Senior Citizen	160.00	156.60			
12 month membership - Senior Citizen with Leisure Pass	130.00	127.23			
12 month joint membership	390.00	381.70			
** 12 month joint membership - Senior Citizen	290.00	283.83			
12 month joint membership - Senior Citizen with Leisure Pass	235.00	230.00			
Pulse Memberships:					
12 Months Platinum Membership - Adult	348.00	340.60			
12 Months Platinum Membership - OAP/Junior/Active Start	228.00	223.15			
Month - Month DD Platinum Membership - Adult	29.00	28.38			
Month - Month DD Platinum Membership - OAP/Junior	19.00	18.60			
Month - Month DD Platinum Membership - Adult Joint	52.00	50.89			
Month - Month DD Platinum Membership - OAP/Junior Joint	32.70	32.00			
12 Months Gold Membership - Adult	252.00	246.64			
12 Months Gold Membership - OAP/Junior/Active Start	168.00	164.43			
Month - Month DD Gold Membership - Adult	21.00	20.55			
Month - Month DD Gold Membership - OAP/Junior	14.00	13.70			
Month - Month DD Gold Membership - Adult Joint	38.00	37.19			
Month - Month DD Gold Membership - OAP/Junior Joint	24.10	23.59			
Lifestyle Memberships (6 Monthly Agreements)					
Adult - Monthly	25.00	24.00			
Junior / Senior Citizen - Monthly	16.00	15.00			
Concessions	16.00	15.00			
Fitness Suite (Interactive)					
** Induction - Adult	15.00	14.68			
** Induction - Junior/OAP	10.00	9.79			
** Admittance - Adult	4.95	4.84			
Admittance - Junior/Senior Citizen	3.50	3.43			
Badminton (per court)					
** Adult - peak	9.00	8.81			
** Adult - off peak	7.60	7.44			
** Junior	5.80	5.68			
** Family	7.20	7.05			
Adult, regular - peak	8.20	8.03			
Adult, regular - off peak	6.80	6.66			
Junior, regular	5.00	4.89			

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
MIDDLEWICH LEISURE CENTRE (continued)					
Table Tennis (per table)					
** Adult	6.00	5.87			
** Adult - off peak	5.30	5.14			
** Junior	4.00	3.87			
** Family	4.60	4.50			
Adult, regular	5.30	5.19			
** Adult, regular - off peak	4.50	4.40			
Junior, regular	3.20	3.13			
Indoor Football					
** Full Hall - Casual	45.00	44.04			
** Full Hall - Regular	42.50	41.11			
Basketball					
Adult	29.50	28.38			
Adult off-peak	24.00	23.00			
Junior / Senior Citizen	19.00	18.11			
Volleyball - half hall	29.50	28.38			
Hall / Room Hires					
Main Sports Hall, regular booking - Adult	42.50	41.11			
Main Sports Hall, regular book (off-peak) - Adult	35.50	34.26			
Main Sports Hall, regular booking - Junior	27.50	26.43			
** Main Sports Hall, Casual - Adult	45.00	44.04			
** Main Sports Hall, Casual (off-peak) - Adult	38.00	37.00			
** Main Sports Hall - Junior	30.00	29.12			
Half Sports Hall, regular booking - Adult	29.50	28.38			
Half Sports Hall, regular book (off-peak) - Adult	24.00	23.00			
Half Sports Hall, regular booking - Junior	19.00	18.11			
** Half Sports Hall, Casual - Adult	31.00	30.34			
** Half Sports Hall, Casual (off-peak) - Adult	25.00	23.98			
** Half Sports Hall - Junior	19.20	18.79			
Tennis					
** Adult - per court	5.40	5.29			
** Junior - per court	3.70	3.57			
** Family - per court	4.40	4.31			
Adult regular booking - per court	4.80	4.70			
Junior regular booking - per court	3.00	2.94			
Tennis Racket Hire	1.00	1.00			
Football / Hockey - Synthetic/Astroturf Pitches					
Winter					
** A - Full Pitch - Adult per hour	57.50	55.78			
** B - Full Pitch - Junior per hour	45.50	44.04			
** C - 7-a-side Pitch - Adults	48.00	46.49			
D - 7-a-side Pitch - Juniors	36.00	34.74			
** - 5-a-side Pitch - Adults	32.00	30.83			
- 5-a-side Pitch - Juniors	22.00	21.04			
Summer:					
** A - Full Pitch - Adult per hour	52.50	51.38			
** B - Full Pitch - Junior per hour	40.50	39.64			
** C - 7-a-side Pitch - Adults	43.00	42.09			
D - 7-a-side Pitch - Juniors	31.00	30.34			
** - 5-a-side Pitch - Adults	27.00	26.43			
- 5-a-side Pitch - Juniors	17.00	16.64			
** Denotes Activities available for discount with the Leisure Pass					
KNUTSFORD LEISURE CENTRE					
Membership - Monthly Direct Debit					
Adult - Premium	25.95				25.95
Adult - Standard	18.10				18.10
Leisure Card	13.20				13.20
* Junior Premium	13.20				13.20
* OAP Premium	13.20				13.20
Couple Premium	46.00				46.00
Couple Standard	31.80				31.80
Family Premium	58.75				58.75
Family Standard	46.50				46.50
* Junior and OAP charges to be reviewed due to availability of free swimming					
Swimming - General					
Adult	2.80				2.70
Junior - 16 & 17 year olds	1.85				1.80
Junior - under 16 years old	free				1.80
Children under 3	free				free
OAP	free				1.80
Family Swim					7.50
Swim after an Activity	1.90				1.80
Lunchtime (30mins)	1.45				1.40
Dawn Dipper	2.80				2.70
Women Only	2.80				2.70
Leisure card enrolment	1.00				1.00
Leisure card	1.90				1.80
Spectators	1.00				1.00
Changing / Shower Only	1.00				1.00

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SERVICE	2009/10	2 0 0 8 / 0 9			Macclesfield £
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	
KNUTSFORD LEISURE CENTRE (continued)					
Hire of Pool					
Main Indoor Pool - Private	51.00				50.00
Main Indoor Pool - Club	41.00				40.00
Pool Hire - Gala	49.20				48.00
Cost of Staff - Gala Lifeguard	13.00				13.00
Cost of Staff - dryside parties	13.00				13.00
Pool Parties					
Basic Pool Party	53.00				52.00
Swimming Instruction					
Adult Swim Lessons	4.60				4.50
Junior Swim Lessons	4.40				4.30
Aqarobics Pk	4.20				4.10
Sauna					
Standard rate	3.50				3.50
Offer rate	1.85				1.80
Solarium					
3 minutes	2.10				2.10
6 minutes	3.50				3.50
9 minutes	5.10				5.10
12 minutes	6.20				6.20
saver 30 minutes	15.00				15.00
saver 60 minutes	25.00				25.00
Fitness Suite					
Induction - Adult	15.00				15.00
Induction - GP referral & leisure card	9.25				9.25
Admittance - Casual	4.10				4.00
Admittance - 50+	2.87				2.80
Replacement user card	2.75				2.75
Fitness Activities					
Aerobics - Adult	4.30				4.10
Teen Trainers	3.20				3.10
Lyengar yoga	4.20				4.10
Yoga - Adult	4.20				4.10
50+ Fitness Session	1.90				1.80
Child Sessions	1.90				1.80
Squash (per court)					
Adult	6.05				6.00
Junior	4.30				4.20
Equipment Hire - Rackets	1.50				1.50
Badminton (per court)					
Adult (after 5pm) - Doubles	10.25				10.00
Adult (after 5pm) - Singles	7.50				7.30
Adult (before 5pm + weekend)	6.15				6.00
Junior (after 5pm)	7.50				7.30
Junior (before 5pm + weekend)	6.15				6.00
Family (before 5pm + weekend)	6.15				6.00
Badminton Lesson - Junior	4.10				4.00
Equipment Hire - Racquets	1.50				1.50
Table Tennis (per table)					
Adult	3.60				3.50
Junior	2.55				2.50
Equipment Hire - Table Tennis Bats	1.00				1.00
Indoor Football					
Full Hall	50.00				50.00
Equipment Hire - Football	2.00				2.00
Basketball					
Adult	30.75				25.00
Junior / Senior Citizen	25.75				18.00
Netball / Volleyball - half hall					
Adult	30.75				23.00
Junior / Senior Citizen	25.75				18.00
Racketball - Equipment Hire	1.50				1.50
Trampolining					
Lesson - Junior	4.10				4.00
Hall / Room Hires					
Main Sports Hall	50.00				50.00
Half Sports Hall	30.75				30.00
Drama Room Studio	30.00				29.00
Music Room	12.80				12.50
Party Room	12.80				12.50
Dance Studio (1 hour)	12.80				12.50
Childrens Parties/ Activities					
Childrens Party (half hall + 1 leader)	41.00				40.00

SCALE OF FEES AND CHARGES 2009/10

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Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
KNUTSFORD LEISURE CENTRE (continued)					
Tennis					
Adult - per court	4.60				4.50
Junior - per court	3.70				3.60
Tennis Racket Hire	1.50				1.50
Synthetic Pitch					
Clubs:					
Full Pitch - with lights	45.00				44.00
Full Pitch - without lights	43.00				42.00
One third Pitch - with lights	35.00				34.00
One third Pitch - without lights	34.00				33.00
Casual Use:					
Full Pitch - with lights	52.00				52.00
Full Pitch - without lights	47.00				47.00
One third Pitch - with lights	39.40				39.40
One third Pitch - without lights	36.70				36.70
MACCLESFIELD LEISURE CENTRE					
Membership - Monthly Direct Debit					
Adult - Premium	25.95				25.95
Adult - Standard	18.10				18.10
Leisure Card	13.20				13.20
* Junior Premium	13.20				13.20
* OAP Premium	13.20				13.20
Couple Premium	46.00				46.00
Couple Standard	31.80				31.80
Family Premium	58.75				58.75
Family Standard	46.50				46.50
* Junior and OAP charges to be reviewed due to availability of free swimming					
Swimming - General					
Adult	2.80				2.70
Junior - 16 & 17 year olds	1.85				1.80
Junior - under 16 years old	free				1.80
Children under 3	free				free
OAP	free				1.80
Family Swim					7.50
Swim after an Activity	1.90				1.60
Dawn Dipper	2.80				2.70
Women Only	2.80				2.70
Leisure card enrolment	1.00				1.00
Leisure card	1.90				1.80
Spectators	1.00				1.00
Changing / Shower Only	1.00				1.00
Hire of Pool					
Pool Hire - Private	99.50				97.00
Pool Hire - Club	52.30				51.00
Pool Hire - Gala	88.20				86.00
Cost of Staff - Gala Lifeguard	10.00				9.60
Learners Pool - Casual	56.50				55.00
Pool Parties					
Basic Pool Party	99.50				97.00
Basic Pool Party (small pool only)	82.00				80.00
Inflatable Party	99.43				97.00
Other Sessions					
Monster Swim Session (90 min)	2.80				2.70
Monster Swim Session (additional 90 min)	2.40				2.30
Monster fun Session - Adult	2.80				2.70
Monster fun Session - Junior	2.40				2.30
Activity & Swim - Adult	1.65				1.60
Activity & Swim - Junior	free				1.00
Electronic Timing (3 hrs)	76.88				75.00
Snorkelling (no equipment)	3.85				3.75
Snorkelling (inc equipment)	7.35				7.15
Swimming Instruction					
Adult Swim Lessons	4.70				4.60
Junior Swim Lessons	4.40				4.30
Parent & Baby Swim	2.80				2.70
Masters Swim	3.00				2.90
Aquarobics Pk	4.20				4.10
Aquarythmics	3.20				3.05
Aquarythmics - OAP	2.30				2.25
School Swim	1.05				1.00
Solarium					
3 minutes	2.30				2.25
6 minutes	4.20				4.10
9 minutes	6.00				5.90
12 minutes	7.60				7.45
saver 30 minutes	N/A				15.50
saver 60 minutes	N/A				26.50

SCALE OF FEES AND CHARGES 2009/10

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SERVICE	2009/10	2 0 0 8 / 0 9			Macclesfield £
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	
MACCLESFIELD LEISURE CENTRE (continued)					
Fitness Suite					
Induction - Adult	19.00				18.50
Induction - Leisure card + GP referral	9.25				9.25
Fitness zone	4.15				4.05
Replacement user card	2.75				2.75
Admittance - 50+	2.70				2.60
Fitness Activities					
Aerobics - Adult	4.30				4.10
Aerobics - Junior	3.10				3.00
Step Aerobics	4.30				4.10
Circuit Training - Adult	4.10				4.00
Teen Trainers	3.20				3.10
Soft play session	2.15				2.10
Lyengar yoga	4.10				4.00
Yoga - Adult	4.10				4.00
Pilates	5.90				5.75
50+ Fitness Class	2.90				2.80
50+ Fitness Session	2.70				2.60
Squash (per court)					
Adult	6.05				5.90
Junior	4.30				4.20
Squash School	3.65				3.55
Squash Lesson - Adult	4.05				3.95
Squash Lesson - Junior	3.30				3.20
Equipment Hire - Rackets	1.50				1.55
Badminton (per court)					
Adult	8.20				8.00
Junior	5.15				5.00
Badminton Lesson - Adult	4.55				4.45
Badminton Lesson - Junior	3.95				3.85
Equipment Hire - Racquets	1.50				1.40
Table Tennis (per table)					
Adult	4.20				4.10
Junior	2.55				2.50
Equipment Hire - Table Tennis Bats	1.00				1.00
Indoor Football					
Half Hall	41.00				40.00
Equipment Hire - Football	2.00				2.00
Cricket Nets (2) - per hour	42.00				41.00
Basketball					
Adult	41.00				40.00
Junior / Senior Citizen	20.50				20.00
Netball					
Adult	41.00				40.00
Junior / Senior Citizen	20.50				20.00
Racketball					
Equipment Hire - rackets	1.50				1.55
Trampoline					
Lesson - Adult	4.40				4.30
Lesson - Junior	4.15				4.05
Hall / Room Hires					
Main Sports Hall, Casual - Adult	82.00				80.00
Half Sports Hall, Casual - Adult	41.00				40.00
Half Sports Hall, 3/4 hour	31.50				30.50
Half Sports Hall - Junior	20.50				20.00
Lecture Room	13.50				13.00
Childrens Parties/ Activities					
Childrens Party - General	41.50				40.50
Soft Play Party	39.50				38.50
Party Leader	13.00				13.75
Schools curriculum	1.90				1.85
Athletics Track & In-Field					
Track Adult	3.00				2.90
Track Junior	1.60				1.55
Season Adult	66.00				64.40
Season Adult Club Member	60.00				58.00
Season Junior	32.00				31.20
Season Junior Club Member	28.70				28.00
Track Club - per hour	35.60				34.75
School - per hour	28.20				27.50
Athletics Meet - per hour	44.00				43.00
Floodlighting - 1/2 hour training	6.20				6.00
Floodlighting - 1/2 hour full lux	11.70				11.40
Pavillion - per hour	14.40				14.00

Prices are inclusive of use of clubhouse/ pavillion & staff

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SERVICE

2009/10
Cheshire East
£

Congleton
£

Cheshire County
£

2 0 0 8 / 0 9

Crewe & Nantwich
£

Macclesfield
£

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
POYNTON LEISURE CENTRE					
Membership - Monthly Direct Debit					
Adult - Premium	25.95				25.95
Adult - Standard	18.10				18.10
Leisure Card	13.20				13.20
* Junior Premium	13.20				13.20
* OAP Premium	13.20				13.20
Couple Premium	46.00				46.00
Couple Standard	31.80				31.80
Family Premium	58.75				58.75
Family Standard	46.50				46.50
* Junior and OAP charges to be reviewed due to availability of free swimming					
Swimming - General					
Adult	2.80				2.70
Junior - 16 & 17 year olds	1.85				1.80
Junior - under 16 years old	free				1.80
Children under 3	free				free
OAP	free				1.80
Family Swim					7.50
Dawn Dipper	2.80				2.70
Women Only	2.80				2.80
Leisure card enrolment	1.00				1.00
Leisure card	1.90				1.80
Spectators	1.00				1.00
Changing / Shower Only	1.00				1.00
Hire of Pool					
Pool Hire - Private	53.00				52.00
Pool Hire - Club	38.00				38.00
Pool Hire - Gala	38.00				38.00
Cost of Staff - Gala Lifeguard	10.00				9.50
Pool Parties					
Basic Pool Party	64.00				62.50
Other Sessions					
Monster Swim Session (90 min) - Adult	2.90				2.80
Monster Swim Session (90 min) - Junior	2.25				2.20
Activity & Swim - Adult	1.65				1.60
Swimming Instruction					
Junior Swim Lessons	4.40				4.30
Aqarobics Pk	4.10				4.00
Fitness Suite					
Induction - Adult	19.00				18.50
Induction - GP referral + leisure card	9.25				9.25
Fitness zone	4.15				4.05
Replacement user card	2.75				2.75
Admittance - Casual	4.15				4.05
Fitness Activities					
Aerobics - Adult	4.30				4.10
Step Aerobics	4.30				4.20
Teen Trainers	3.20				3.10
Yoga - Adult	4.50				4.40
Pilates	4.50				4.40
50+ Fitness Class	2.70				2.50
50+ Fitness Session	2.70				2.60
Squash (per court)					
Adult	6.05				5.90
Junior	4.30				4.20
Equipment Hire - Rackets	1.50				1.50
Badminton (per court)					
Adult - peak	8.20				8.00
Adult - off peak	5.15				5.00
Junior	5.15				5.00
Badminton Lesson - Junior	3.60				3.50
Equipment Hire - Racquets	1.50				1.50
Table Tennis (per table)					
Adult	3.60				3.50
Junior	2.55				2.50
Equipment Hire - Table Tennis Bats	1.00				1.00
Indoor Football					
Full Hall	55.00				54.00
Equipment Hire - Football	2.00				2.00
Cricket Nets (2) - per hour	29.20				28.50
Basketball					
Adult	30.75				30.00
Junior / Senior Citizen	30.75				30.00

SCALE OF FEES AND CHARGES 2009/10

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SERVICE	2009/10	2 0 0 8 / 0 9			Macclesfield £
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	
POYNTON LEISURE CENTRE (continued)					
Racketball					
Equipment Hire - rackets	1.50				1.50
Trampolining					
Lesson - Junior	4.30				4.20
Hall / Room Hires					
Main Sports Hall - Adult	55.00				54.00
Half Sports Hall, 3/4 hour	41.00				40.00
Half Sports Hall - Junior	20.50				20.00
Dance Studio	17.50				17.00
Childrens Parties/ Activities					
Childrens Party - General	61.50				60.00
Party Leader	13.00				12.50
Tennis					
Adult, peak - per court	3.60				3.50
Junior, peak - per court	3.10				3.00
Tennis Racket Hire	1.50				1.50
Football / Hockey - Synthetic/Astroturf Pitches					
Full Pitch - with lights	17.60				17.60
WILMSLOW LEISURE CENTRE					
Membership - Monthly Direct Debit					
Adult - Premium	25.95				25.95
Adult - Standard	18.10				18.10
Leisure Card	13.20				13.20
* Junior Premium	13.20				13.20
* OAP Premium	13.20				13.20
Couple Premium	46.00				46.00
Couple Standard	31.80				31.80
Family Premium	58.75				58.75
Family Standard	46.50				46.50
* Junior and OAP charges to be reviewed due to availability of free swimming					
Swimming - General					
Adult	2.80				2.70
Junior - 16 & 17 year olds	1.85				1.80
Junior - under 16 years old	free				1.80
Children under 3	free				free
OAP	free				1.80
Family Swim					7.50
Dawn Dipper	2.80				2.70
Leisure card enrollment	1.00				1.00
Leisure card	1.90				1.80
Spectators	1.00				1.00
Changing / Shower Only	1.00				1.00
Hire of Pool					
Pool Hire - Private	56.00				54.50
Pool Hire - Club	48.00				46.50
Pool Hire - Gala	67.00				65.00
Cost of Staff - Gala Lifeguard	13.00				12.50
Pool Parties					
Basic Pool Party	79.50				77.50
Other Sessions					
Monster fun Session - Adult	2.90				2.80
Monster fun Session - Junior	2.40				2.30
Activity & Swim - Adult	1.65				1.60
Activity & Swim - Junior	free				1.00
Snorkelling (no equipment)	4.30				4.20
Snorkelling (inc equipment)	7.40				7.20
Scuba	26.15				25.50
Swimming Instruction					
Adult Swim Lessons	4.60				4.50
Junior Swim Lessons	4.40				4.30
Parent & Baby Swim	2.80				2.70
Drop-in Swim Coaching	4.50				4.40
Aquarobics Pk	4.30				4.20
Airline Ditch training	67.00				65.00
School Swim					
School per pupil with equipment	1.00				0.94
School per pupil without equipment	0.95				0.92

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
WILMSLOW LEISURE CENTRE (continued)					
Solarium					
3 minutes	1.00				0.99
6 minutes	1.90				1.86
9 minutes	2.60				2.61
12 minutes	3.30				3.24
saver 30 minutes	7.20				7.00
saver 60 minutes	12.30				12.00
Fitness Suite					
Induction - Adult	19.00				18.50
Induction - GP referral with leisu card	9.25				9.25
Personal induction	30.00				30.00
Admittance - Casual	4.15				4.05
Fitness Zone	4.15				4.05
Replacement User Card	2.75				2.75
Fitness Activities					
Spin Cycling (evening)	4.95				4.80
Two class offer (daytime)	5.20				5.05
Aerobics - Adult	4.30				4.10
Aerobics - Junior	3.10				3.00
Step Aerobics	4.30				4.20
Aerobics - Daytime workout	3.70				3.60
Legs, Bums & Tums - lunchtime 45 min	3.70				3.60
Circuit Training	4.30				4.20
Teen Trainers	3.20				3.10
Body Pump	4.60				4.50
Total Abs & Swiss ball	3.70				3.60
Cardio Kick Box (1 hour)	4.60				4.50
Yoga	4.80				4.70
Pilates (per class)	5.60				5.50
Pilates 6 week course	34.00				33.00
50+ Fitness Class	2.70				2.60
50+ Fitness Session	2.70				2.60
50+ Exercise (1 hr)	3.10				3.00
Squash (per court)					
Adult	6.05				5.90
Junior	4.30				4.20
Adult - 30 min lunchtime court	5.15				5.00
Squash School	3.50				3.40
Squash Lesson - Adult	3.80				3.70
Squash Lesson - Junior	3.00				2.95
Equipment Hire - Rackets	1.50				1.50
Badminton (per court)					
Adult - peak	8.20				8.00
Adult - off peak	5.15				5.00
Junior	5.15				5.00
School rate	3.60				3.50
Badminton Lesson - Adult	4.30				4.20
Badminton Lesson - Junior	3.30				3.20
Equipment Hire - Racquets	1.50				1.50
Table Tennis (per table)					
Adult	4.20				4.10
Junior	2.55				2.50
Equipment Hire - Table Tennis Bats	1.00				1.00
Indoor Football					
Full Hall	40.50				39.50
Equipment Hire - Football	2.00				2.00
Basketball					
Adult (see hire of MUGA below)	N/A				27.50
Junior / Senior Citizen (see hire of MUGA below)	N/A				18.00
Netball					
Adult (see hire of MUGA below)	N/A				39.50
Racketball					
Equipment Hire - rackets	1.50				1.50
Trampolining					
Lesson - Adult	4.20				4.10
Lesson - Junior	4.10				4.00

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
WILMSLOW LEISURE CENTRE (continued)					
Hall / Room Hires					
Main Sports Hall	40.50				39.50
Rectory Suite (Half Pk)	29.20				28.50
Rectory Suite (Commercial Pk)	56.50				55.00
Meeting Room / Creche	13.80				13.50
Evans Suite	10.80				10.50
Evans Suite (Commercial)	21.50				21.00
Foyer (display/day)	65.00				63.50
Theatre (per day)	740.00				722.00
Theatre (per week)	2736.75				2670.00
Childrens Parties/ Activities					
Childrens Party - General	41.00				40.00
Multi Use Games Area (MUGA)					
Hire with floodlights	37.00				36.50
Hire Without Floodlights	28.00				27.50
Team Sport Junior	18.00				18.45
Cricket					
Cricket Pitch - per match	30.20				30.20
Cricket Practice - per season	80.00				80.00
SHAVINGTON LEISURE CENTRE					
Fitness suite					
Induction fee	7.20			7.00	
** Casual	5.10			5.00	
Individual Month to Month by Direct Debit (Peak)	35.90			35.00	
Couple Month to Month by Direct Debit (Off Peak)	53.30			52.00	
Youth (14 to 17 years) Month to Month by Direct Debit (Off Peak)	20.00			19.50	
Annual agreements					
Individual by Direct Debit (Off Peak)	26.10			25.50	
Individual by Direct Debit (Peak)	32.30			31.50	
Couple membership by Direct Debit (Peak)	50.20			49.00	
Fitness Activities					
** Spin cycling	3.90			3.80	
** Centre Aerobics	3.60			3.50	
Circuit training					
** Adult	3.60			3.50	
Junior	2.20			2.10	
Ladies recreation	2.70			2.64	
Yoga	3.50			3.40	
Pilates	3.50			3.40	
Squash					
Adult					
after 5pm per court	7.40			7.24	
** before 5pm & weekends per court	5.60			5.48	
Junior - at all times per court	4.20			4.11	
1 Adult 1 Jnr - before 5pm & weekends per court	4.50			4.40	
Equipment hire - rackets	1.20			1.17	
Badminton					
Adult					
4 players per court	9.60			9.40	
2 players per court	8.40			8.22	
** Before 5pm & weekends per court	6.60			6.46	
Junior					
Peak per court	6.50			6.36	
Before 5pm & weekends per court	4.30			4.21	
Family - before 5pm & weekends per court	5.40			5.29	
Equipment hire - rackets	1.20			1.17	
Tennis - Outdoor					
Peak (Summer after 5pm and weekends)					
Adult per court	5.00			4.89	
Junior per court	2.80			2.74	
Family per court	3.20			3.13	
Off-peak (weekdays before 5pm)					
** Adult per court	3.20			3.14	
** Junior per court	2.20			2.16	
** Family per court	2.80			2.74	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season 1st May to 31st August</i>					
Equipment Hire - Racquets	1.20			1.17	
Table Tennis					
Adult	3.10			3.03	
Juniors	2.10			2.06	
Equipment Hire - Table Tennis Bats	0.80			0.78	
Indoor Football					
Full Hall - Casual	43.10			42.09	
Full Hall - Regular	41.10			40.13	
Equipment Hire - Football	1.50			1.47	

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
SHAVINGTON LEISURE CENTRE (continued)					
Basketball - half hall	26.10			25.45	
Volleyball- half hall	26.10			25.45	
Netball - half hall	26.10			25.45	
Theatre unit					
Meetings	15.00			14.68	
Function	26.10			25.45	
Sports activity	21.10			20.55	
Ancillary Room - Meetings & rehearsals	9.50			9.30	
Social Area	8.00			7.83	
General room hire	5.20			5.09	
Spectators	0.50			0.49	
Martial Arts					
Room Hire	21.10			20.55	
Junior activities					
Saturday Club	2.00			1.96	
** Saturday Club - with Junior Options card	1.00			0.98	
Holiday Sports Club 9 - 5 (per day)	16.10			15.66	
Holiday Sports Club 9 - 5 (1 week)	70.20			68.51	
Holiday Sports Club (per 2 hr session)	5.10			5.00	
** Holiday Sports Club (per 2 hr session) - with junior Options Card	2.60			2.50	
Children's parties					
Theatre Unit - 2 hours minimum	24.10			23.49	
Half Sports Hall and Ancillary Room	31.10			30.34	
Full Sports Hall and Ancillary Room	41.10			40.13	
Synthetic Pitch and Ancillary Room - from	25.10			24.47	
Synthetic Grass Pitch - Football					
Winter Peak					
A - Full Pitch - Adult per hour	57.20			55.79	
B - Full Pitch - Junior per hour	41.10			40.13	
C - 7-a-side Pitch - Adults	35.10			34.26	
D - 7 a-side Pitch - Juniors	21.10			20.55	
Winter Off Peak					
A - Full Pitch - Adult per hour	38.10			37.19	
B - Full Pitch - Junior per hour	25.10			24.47	
C - 7-a-side Pitch - Adults	27.10			26.43	
D - 7-a-side pitch - juniors	13.50			13.21	
Summer Peak					
A - Full Pitch - Adult per hour	46.10			45.02	
B - Full Pitch - Junior per hour	30.10			29.36	
C - 7-a-side Pitch - Adults	31.10			30.34	
D - 7 a-side Pitch Juniors	16.60			16.15	
Summer Off Peak					
A - Full Pitch - Adult per hour	36.10			35.23	
B - Full Pitch - Junior per hour	23.10			22.51	
C - 7-a-side Pitch - Adults	24.10			23.49	
D - 7 a-side Pitch Juniors	12.50			12.23	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season = 1st May to 31st August</i>					
Football Leagues - per team per match (7 a side)	14.00			12.72	
Football Leagues - per team per match (5 a side)	12.00			-	
Synthetic Grass Pitch - Hockey	negotiable			negotiable	

** Denotes Activities available for discount with the Options Card.

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
VICTORIA COMMUNITY CENTRE					
OAKLEY					
Spectators	0.50			0.49	
Fitness Suite					
** Adult - peak	3.20			3.14	
Junior	2.00			1.96	
** Adult - off peak	2.70			2.64	
Group Adult	20.10			19.57	
Group Junior	10.50			10.28	
Monthly Contract	20.50			20.00	
Fitness Activities					
** Hi & Low Aerobics	3.00			2.90	
** 50+ Fitness Session	2.80			2.70	
Badminton					
Peak (after 5pm Monday to Friday)					
Adult - 4 players per court	9.60			9.40	
Adult - 2 players per court	8.40			8.22	
Junior - per court	6.50			6.36	
Off Peak (before 5pm Monday to Friday & weekends)					
** Adult - per court	6.60			6.46	
Junior - per court	4.30			4.21	
Family	5.40			5.29	
Equipment Hire - Racquets	1.20			1.17	
Table Tennis					
** Adult per court	3.10			3.04	
Junior per court	2.10			2.06	
Equipment Hire - Table Tennis Bats	0.80			0.78	
Archery Nets	25.10			24.47	
Martial Arts					
Martial Arts - room hire	21.10			20.55	
Bowling/ Long Mat Bowls					
Long Mat Bowling per mat - Adult	12.30			12.04	
Long Mat Bowling per mat - OAP	10.30			10.08	
Short Mat Bowling per mat - Adult	9.00			8.81	
Short Mat Bowling per mat - OAP	8.40			8.22	
Short Mat Social Bowls (inc woods)	3.00			2.94	
Bowls league	negotiable			negotiable	
Hall / Room Hires					
Full Sports Hall Main Hall (Sport) - Adult	34.10			33.28	
Full Sports Hall Main Hall (Sport) - Junior	22.60			22.02	
Minor Hall (Sport)					
Movement Area	14.50			14.19	
Activity Area	7.50			7.34	
Complete	21.10			20.55	
Outdoor - Floodlit area - Casual bookings & Club rates					
Winter - Adult	12.00			11.74	
Winter - Junior	6.00			5.87	
Summer - Adult	7.50			7.34	
Summer - Junior	5.00			4.89	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season = 1st May to 31st August</i>					
Tennis					
Peak (Summer after 5pm Monday to Friday & weekends)					
Adult per court per hour	5.00			4.89	
Junior per court per hour	2.80			2.74	
Family per court per hour	3.20			3.13	
Off-peak (summer before 5pm Monday to Friday & winter)					
** Adult per court per hour	3.20			3.14	
** Junior per court per hour	2.20			2.16	
** Family per court per hour	2.80			2.74	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season = 1st May to 31st August</i>					
Equipment Hire - Racquets	1.20			1.17	
Courses and Activities					
** Playscheme - per full day	10.00			9.80	
** Playscheme - per 2 hour session	5.00			4.90	
Children's parties					
Fun Gym Parties - Minor Hall	36.10			35.23	
Sport Parties supervised by hirer - Main Hall	42.10			41.11	
Disco Party - Minor Hall	36.10			35.23	
Centre Catering per head	negotiable			negotiable	

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
OAKLEY (continued)					
Facilities Hires (non commercial)					
Main Hall					
Sunday to Thursday - evenings	200.60			195.74	
Friday - evenings	290.90			283.83	
Saturday - evenings	316.00			308.30	
Saturday - Mornings/ Afternoons	negotiable			negotiable	
Bank Holidays	negotiable			negotiable	
Minor Hall - when used with Main Hall					
All evenings	58.20			56.77	
Gallery					
Sunday to Thursday - evenings	98.30			95.91	
Friday and Saturday - evenings incl. dance floor	160.50			156.60	
All Mornings/ Afternoons	68.20			66.55	
Minor Hall					
All Evenings	88.30			86.13	
All Mornings / Afternoons	55.20			53.83	
Bank Holidays	negotiable			negotiable	
Rooms - Lounge Bar/ Classrooms (per hour)	10.00			9.79	
Additional Charges					
Doorkeepers, Cloakroom Attendants and Lighting Technicians	variable			variable	
** Note : Door Security is mandatory for all evening functions and is charged at actual cost					
For information on Catering, licensed facilities, floral decorations, chairs and deposits etc, please contact the Centre.					
** Denotes Activities available for discount with the Options Card.					
LUDFORD					
Pre School per session	4.40			4.31	
Martial Arts - Room hire rate	16.10			15.66	
Facilities Hires (non commercial)					
Hall for social use - per hour (negotiable minimum)	17.60			17.13	
Family Centre Rooms - per hour	10.00			9.79	
Parents and Toddlers Room - per hour	10.00			9.79	
Classroom - per hour	10.00			9.79	
Courses and Activities					
** Music & Movement	2.20			2.10	
Music & Movement - Concessions	1.50			1.50	
** Yoga	3.50			3.40	
Yoga - Concessions	2.60			2.50	
Children's Parties					
Soft Play Party for under 3 yr olds (2 hours)	27.10			26.43	
Activity Party for under 8 yr olds (2 hours)	48.20			46.98	
Hall Disco Party	35.10			34.26	
Centre Catering per head	negotiable			negotiable	
Self catering available for children's parties at no additional cost					
** Denotes Activities available for discount with the Options Card.					

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
CUMBERLAND					
Track and In-Field Meetings and Club Hire					
Weekdays - Adult per hour (minimum 5 hours)	50.20			48.94	
Weekdays - Junior per hour (minimum 5 hours)	33.10			32.30	
Weekends - Adult per hour (minimum 5 hours)	60.20			58.72	
Weekends - Junior per hour (minimum 5 hours)	42.10			41.11	
Bank Holidays per hour (minimum 5 hours)	85.30			83.19	
Regional and national meetings, school meetings, club sessions, courses and clinics	negotiable			negotiable	
Groups entering a concession with outside caterers	negotiable			negotiable	
Football - 3rd Generation Astro turf Pitch					
11-a-side					
Winter Peak (after 5pm Monday to Friday & weekend)					
Adult per hour	62.20			60.68	
Junior	42.10			41.11	
Winter Off-peak (before 5pm Monday to Friday)					
Adult	41.10			40.13	
Junior	25.10			24.47	
Summer Peak (after 5pm Monday to Friday and weekends)					
Adult	52.20			50.89	
Junior	34.10			33.28	
Summer Off Peak (before 5pm Monday to Friday)					
Adult	42.10			41.11	
Junior	23.10			22.51	
7-a-side					
Winter Peak (after 5pm Monday to Friday & weekends)					
Adult	39.10			38.17	
Junior	22.10			21.53	
Winter Off-peak (before 5pm Monday to Friday)					
Adult	29.10			28.38	
Junior	15.00			14.68	
Summer Peak (after 5pm Monday to Friday and weekends)					
Adult	32.10			31.32	
Junior	17.10			16.64	
Summer Off Peak (before 5pm Monday to Friday)					
Adult	25.10			24.47	
Junior	12.50			12.23	
Football Leagues	negotiable			negotiable	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season = 1st May to 31st August</i>					
Grass Soccer Pitches					
Cumberland Arena - Main Pitch Casual (AA Grade)	75.20			73.40	
Cumberland Arena - Main Pitch Regular (AA Grade)	60.20			58.72	
Cumberland Arena - Main Pitch Junior (AA Grade)	35.10			34.26	
Razzer - Junior	23.10			22.51	
Razzer - Adult (B Grade)	39.60			38.66	
COPPENHALL LEISURE CENTRE					
Spectators	0.50			0.49	
Badminton					
Adult					
** 4 players per court (Peak)	9.60			9.40	
** 2 players per court (Peak)	8.40			8.22	
** Before 5pm & weekends per court	6.60			6.46	
Junior before 5pm & weekends per court	4.30			4.21	
Family before 5pm & weekends per court	5.40			5.29	
Equipment Hire - Racquets	1.20			1.17	
Table Tennis					
** Adult per table	3.10			3.04	
** Junior per table	2.10			2.06	
Equipment Hire - Table Tennis Bats	0.80			0.78	
Football					
Five-a-side Football (Full Hall)	43.10			42.09	
Equipment Hire - Football	1.50			1.47	
Basketball per indoor court	24.10			23.49	
Equipment Hire - Basketball	1.50			1.47	
Rollerdisco/ skating - Promotions					
Rollerdisco					
** Adult	4.20			4.12	
** Junior	2.70			2.64	
Rollerskating general					
** Adult	3.40			3.34	
** Junior	2.50			2.46	
Beginners					
** Adult	2.60			2.54	
** Junior	1.50			1.48	
Family "Roller" Ticket					
1 Adult/ 1 Junior	4.50			4.40	
4 incl. 1 Adult minimum	8.00			7.83	
Under 5's	Free				
Hire of skates	0.70			0.69	

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	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
COPPENHALL LEISURE CENTRE (continued)					
Roller skating					
Roller skating parties	57.20			55.79	
Rollerhockey					
Senior	42.10			41.11	
Junior	30.10			29.36	
Indoor Athletics - Junior	30.10			29.36	
Room hires					
Drama Hall - Activity	21.10			20.55	
Drama Hall - Social	26.10			25.45	
Drama - Stage when booked with drama hall	6.00			5.87	
Meeting Room - Band practices, Aerobics etc	10.00			9.79	
Children's parties	21.10			20.55	
Martial Arts (Room hire rate)	21.10			20.55	
Playschemes					
** per 2 hour session	5.00			4.90	
** Full day	10.00			9.80	
Grass Soccer Pitch - Adult (B Grade)	39.60			38.66	
Equipment Hire - Football	1.50			1.47	
** Denotes Activities available for discount with the Options Card.					
BARONY SPORTS COMPLEX					
Fitness Suite					
Induction	7.20			7.00	
** Casual	5.10			5.00	
Individual Month to Month by Direct Debit (Peak)	35.90			35.00	
Couple Month to Month by Direct Debit (Peak)	53.30			52.00	
Youth (14 to 17 years) Month to Month by Direct Debit (Off Peak)	20.00			19.50	
Annual Agreements:					
Individual by Direct Debit (Off Peak)	26.10			25.50	
Individual by Direct Debit (Peak)	32.30			31.50	
Couple Membership by Direct Debit (Peak)	50.20			49.00	
Football / Hockey - Astro Turf					
Winter Peak (after 5pm Monday to Friday)					
Adult	29.10			28.38	
Junior	21.10			20.55	
Winter Off-peak (before 5pm Mon to Fri & weekend)					
Adult	18.10			17.62	
Junior	11.00			10.77	
Summer Peak (after 5pm Monday to Friday)					
Adult	23.10			22.51	
Junior	11.00			10.77	
Summer Off-peak (before 5pm Mon to Fri & weekend)					
Adult	14.00			13.70	
Junior	8.00			7.83	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season = 1st May to 31st August</i>					
Football - Grass Pitches					
A Grade					
Adult - peak	45.10			44.04	
Adult - off-peak	42.10			41.11	
Junior	23.10			22.51	
Other					
** Floodlit tarmac area - Juniors	5.00			4.90	
Child's party - Off-peak only (including use of function room & kitchen)	12.00			11.74	
Tennis					
Peak (Summer after 5pm Monday to Friday & weekends)					
Adult per court per hour	5.00			4.89	
Junior per court per hour	3.00			2.94	
Family per court per hour	3.50			3.43	
Off-peak (12pm to 5pm Monday to Friday & Winter)					
** Adult per court per hour	4.00			3.92	
** Junior per court per hour	2.50			2.46	
** Family per court per hour	3.00			2.94	
<i>Winter season = 1st September to 30th April</i>					
<i>Summer season = 1st May to 31st August</i>					
Equipment Hire - Racquets (deposit required)	1.20			1.17	
Bowls					
** Adult per hour	2.40			2.36	
Junior per hour	1.50			1.48	
OAP	1.80			1.76	
Pavilion function room - hire per hour	5.00			4.89	
** Denotes Activities available at a reduced price with the Options Card.					

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
NANTWICH CIVIC HALL					
** 50+ Club	2.80			2.64	
** Tea Dances	3.00			2.94	
Table Tennis					
** Adult - per table per hour	3.20			3.04	
** Junior - per table per hour	2.20			2.06	
** Family - per table per hour	3.20			3.04	
Clubs					
Table Tennis - per person	1.80			1.76	
** Short Mat Bowling	1.80			1.76	
Main Hall Hire - Minimum Charges					
Evenings					
Monday/ Tuesday/ Wednesday/ Thursday	170.00			165.00	
Friday	280.00			270.00	
Saturday	320.00			310.00	
Sunday	165.00			160.00	
Morning/ Afternoon					
Weekdays	90.00			85.00	
Weekends	165.00			160.00	
Peggy Killick Suite Hire - if booked with Main Hall					
Mornings or Afternoons - all days	50.00			45.00	
Evenings					
With Bar - over 60 guests	Free			Free	
With Bar - under 60 guests	90.00			85.00	
Without Bar (until 9pm) Monday - Thursday	55.00			55.00	
Without Bar (until midnight) Monday - Thursday	130.00			125.00	
Without Bar (until midnight) Friday - Sunday	145.00			140.00	
Additional Charges					
Use of Extended Stage	50.00			48.94	
Use of Hall for Rehearsals	price on application			price on application	
Door Keepers	as invoiced			as invoiced	
Catering - Use of Full Kitchen Facilities	145.00			141.91	
** Denotes Activities available for discount with the Options Card.					
THE GABLES					
Hire of Rooms - maximum 3 hour sessions	26.00			25.00	
LYCEUM THEATRE					
Commercial Hires					
Per Day - Monday - Friday	2960.00			2885.00	
Per Day - Saturday, Sunday or Public Bank Holidays	3690.00			3600.00	
Full Week - Monday - Saturday inclusive	14865.00			14500.00	
Community Hires					
Per Day - Monday - Friday	1155.00			1125.00	
Per Day - Saturday, Sunday or Public Bank Holidays	1305.00			1275.00	
Full Week - Monday - Saturday inclusive	5230.00			5100.00	
Other Room hires					
GRASS SOCCER PITCHES					
CREWE & NANTWICH AREA					
King George V Playing Fields, Crewe & Barony Park, Nantwich					
Grass Soccer Pitch (A Grade) - Peak	45.10			44.04	
Grass Soccer Pitch (A Grade) - Off Peak	42.10			41.11	
Grass Soccer Pitch (B Grade) (Audlem, Brookhouse, Wybunbury, Brookfield, McLaren Street & Haslington) - Peak	39.60			38.66	
- Off Peak	35.10			34.26	
Grass Soccer Pitch - Junior	23.10			22.51	
Peak - Sat afternoons, Sun mornings & Midweek Evenings					
Off Peak - Sat mornings, Sun afternoons					

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
GRASS SOCCER PITCHES (continued)					
CONGLETON AREA					
Sutton Lane & Back Lane (inc changing facility):					
* Adult - per match	57.00	55.00			
* Junior - per match	34.00	33.00			
Forge Fields, Wheelock (inc changing facility):					
Junior - per season	280.00	270.00			
* Junior - per match	23.00	22.00			
Newall Ave, Sandbach (inc changing facility):					
* Adult - per match	40.00	39.00			
* Junior - per match	25.00	24.50			
Other Pitches without changing:					
Adult - per season	220.00	210.00			
Junior - per season	140.00	134.00			
* Adult - per match	36.00	34.50			
* Junior - per match	21.50	21.00			
Pitch overmarking (except Sutton Lane & Back lane):					
Adult - per season	95.00	90.00			
Junior - per season	75.00	70.00			
* charge includes standard rate VAT - for block bookings these are exempt from Vat and the charge reduced accordingly.					
MACCLESFIELD AREA					
Adult per season (alternate weeks)	214.90				209.65
Changing	128.00				124.85
Junior	85.00				82.90
Changing	85.00				82.90
Single match without changing	44.20				43.10
Single match with changing	59.60				58.15
MACCLESFIELD PARKS					
Tennis					
Adult per person per half hour	1.70				1.65
Junior per person per half hour	1.15				1.10
Adult per person per hour	2.80				2.70
Junior per person per hour	1.60				1.55
Club use	negotiable				negotiable
Tennis Racket Hire					
Tennis Racket Hire	1.60				1.55
Tennis Racket Hire (deposit)	11.35				11.05
Hockey					
Pitch per season	242.80				236.85
Changing	118.75				115.85
Table Tennis					
Table tennis per person, per hour (West Park only)	1.15				1.10
Table tennis bat hire (West Park only)	1.15				1.10
Table tennis bat hire (deposit) (West Park only)	5.55				5.40
Bowls					
Adult - per hour	2.15				2.10
Concessionary OAP and league junior - per hour	1.45				1.40
Junior - per hour	1.45				1.40
Adult - per season	27.90				27.20
Junior - per season	13.35				13.00
Golf					
Pitch & Putt - 18 holes	2.35				2.25
Putting & Novelty Golf	1.30				1.25
Cricket					
Per Wicket	44.20				43.10
Per Wicket including changing	56.30				54.90
Bollington CC - Junior Games	25.40				24.75
Bollington CC - use of wicket and changing	49.20				48.00
Bollington CC - use of cricket field for practice	24.25				23.65
Bollington CC - use of changing facilities only	12.15				11.85
Pavillions (non sporting use)					
Monday to Thursday per hour, minimum of 2 hours	14.95				14.55
Friday, Saturday & Sunday	17.15				16.70
Association - excluding Summer - Monday to Thursday 1pm - 4.30pm	12.80				12.45
Per session (Senior Citizens) etc. Friday 1pm - 4pm	12.80				12.45
Miscellaneous Charges					
Hire of trestle tables (per table)	1.85				1.80
Hire of band chairs (per chair)	1.15				1.10
Transport on tables and charges at cost + vat	negotiable				negotiable
Hire of parks (fair or circus per day)	424.25				413.90
Deposit (fair or circus - returnable if site left in tidy condition)	576.80				562.70
Other site hire (smaller events)	negotiable				negotiable
Deposit for other sites	106.40				103.80
Middlewood Way	33.55				32.70

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
MALKINS BANK GOLF COURSE					
18 Hole - Summer					
Weekend all users exc juniors	15.20	14.68			
Weekday Adult	12.70	12.23			
Weekday Junior	6.30	6.12			
Weekday over 60/ Pass	8.60	8.32			
Weekend Juniors	8.10	7.83			
9 Hole - Summer					
Weekend all users exc juniors	11.20	10.77			
Weekday Adult	9.70	9.30			
Weekday Junior	5.30	5.14			
Weekday over 60/ Pass	6.70	6.41			
Weekend Juniors	6.10	5.87			
Season Tickets - All Users (no daily fees)					
7 day Adult / Over 60 / Pass - annual	465.00	450.21			
7 day Junior - annual	125.00	122.34			
5 day Adult - annual	365.00	352.34			
5 day Junior - annual	95.00	92.98			
5 day Over 60/ Pass - annual	280.00	269.15			
Practice Ground					
One Hour	3.00	2.94			
Society Booking Fee (additional charge)	5.00	4.89			
18 Hole - Winter 2008/09					
Weekend all users exc juniors	14.20	13.70			
Weekday Adult	12.20	11.74			
Weekday Junior	5.80	5.63			
Weekday over 60/ Pass	7.30	7.05			
Weekend Juniors	6.10	5.87			
9 Hole - Winter 2008/09					
Weekend all users exc juniors	10.20	9.79			
Weekday Adult	8.60	8.32			
Weekday Junior	4.90	4.75			
Weekday over 60/ Pass	6.30	6.12			
Weekend Juniors	4.90	4.75			
All charges reduced for Bonus Card Holders					
QUEENS PARK					
Bowls					
** Bowls - Adult, half hour	3.10			3.03	
** Bowls - Junior, half hour	1.80			1.76	
Bowls - OAP	1.80			1.76	
Bowls - OAP Permit	17.60			17.13	
Bowls Options - Adult & Junior	1.60			1.58	
Putting					
** Putting - single round	1.50			1.47	
Putting Options - Adult & Junior	0.80			0.78	
Giant Chess/Draughts					
** Giant Chess/Draughts	1.50			1.47	
Giant Chess/Draughts Options - Adult & Junior	0.80			0.78	
Boules					
** Boules - 1 hr	3.10			3.03	
** Boules - 1/2 hr	1.80			1.76	
Boules - OAP	1.80			1.76	
Boules Options - Adult & Junior	1.60			1.58	
Boats - Hire period for all boats: Monday to Saturday 40mins, Sunday 30mins					
Adult Boats - Row Boats & Large Canoes(Per Adult)	3.30			3.23	
Family Charge - Max. 6 persons	6.40			6.26	
Junior Boats - Paddle Boats, Pelican Boats and Junior Canoes(Per child)	1.70			1.66	
Deposit returnable	2.10			2.06	
** Boating Options - Adult	1.70			1.66	
** Boating Options - Junior	1.70			1.66	
Fishing					
Adult	6.20			6.07	
Junior	3.10			3.03	
Matches	6.20			6.07	
2nd Rod	3.10			3.03	
** Denotes Activities discounted with the Options Card.					
FAIRS & CIRCUSES					
Tipkinder per operational day	256.30			250.00	

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	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
ALSAGER CIVIC HALL					
Hall / Room Hires					
Main Hall - per Hour	30.50	29.50			
Main Hall (from 5pm Friday to end of function Saturday evening) - per hour preparation of hall - 50% of the above charges	40.00	38.00			
Bar / Lounge per hour	13.00	12.33			
Meeting Room - per hour	21.00	20.50			
Meeting Room for other events - per hour	24.60	24.00			
Meeting Room (Catering Lounge) - per hour	12.50	12.00			
Kitchen tea/coffee making - per session	6.70	6.50			
Kitchen cold food preparation - per session	17.00	16.50			
Kitchen hot food preparation - per session	28.00	27.00			
MIDDLEWICH CIVIC HALL					
Hall / Room Hires					
Main Hall - per Hour	25.00	24.00			
Main Hall (Saturday evenings after 5pm) - per hour	30.00	28.00			
Bar / Lounge - per hour	12.00	11.74			
Kitchen tea/coffee making - per session	6.70	6.50			
Kitchen cold food preparation - per session	11.30	11.00			
Kitchen hot food preparation - per session	23.00	22.00			
SANDBACH TOWN HALL					
Hall / Room Hires					
Main Hall - per Hour	25.00	24.00			
Main Hall (Saturday evenings after 5pm) - per hour	30.00	28.00			
Other Rooms					
Bar / Lounge per hour	12.00	11.74			
Boardroom - per hour	19.50	19.00			
Kitchen tea/coffee making - per session	6.70	6.50			
Kitchen cold food preparation - per session	17.00	16.50			
Kitchen hot food preparation - per session	28.00	27.00			
BOLLINGTON CIVIC HALL					
Hall Hire					
Main Hall weekdays (9.00 - 6.00) - per hour	9.05			8.80	
Main Hall weekdays (other times) - per hour	17.35			16.90	
Main Hall weekend (9.00 - 6.00) - per hour	14.05			13.70	
Main Hall weekend (other times) - per hour	28.70			28.00	
Main Hall (Xmas eve & NewYears eve) - per hour	53.20			51.90	
Other Rooms					
Large Room weekdays (9.00 - 6.00) - per hour	5.85			5.70	
Large Room weekdays (other times) - per hour	9.05			8.80	
Large Room weekend (9.00 - 6.00) - per hour	9.05			8.80	
Large Room weekend (other times) - per hour	13.85			13.50	
Small Room - per hour	3.20			3.10	
Use of Room as bar	53.20			51.90	
Kitchen light catering - per session	6.35			6.20	
Kitchen full catering - per session	31.95			31.15	
Weddings					
Hire of Rooms for Weddings	266.00			259.50	
ST JOHN'S WOOD MILLENIUM COMMUNITY CENTRE					
Hall Hire (Room 9)					
Main Hall weekdays - per hour	16.05			15.65	
Main Hall weekend (9.00 - 5.00) - per hour	15.00			14.65	
Main Hall weekend (other times) - per hour	22.10			21.55	
Large Rooms (Rooms 7 & 9)					
Weekdays (12 noon - 5.00) - per hour	5.80			5.65	
Weekdays (other times) - per hour	8.85			8.60	
Weekends (9.00 - 5.00) - per hour	8.85			8.60	
Weekends (other times) - per hour	14.05			13.70	
Large Rooms (Rooms 5 & 6)					
Weekdays (9.00 - 5.00) - per hour	5.80			5.65	
Weekdays (other times) - per hour	8.85			8.60	
Weekends (9.00 - 5.00) - per hour	8.85			8.60	
Weekends (other times) - per hour	14.05			13.70	
Offices - per hour	5.35			5.20	
Other Charges					
Kitchen - General	5.35			5.20	
Service Charge for office rooms - per week	8.50			8.30	
Service Charge for Large Rooms - per week	13.85			13.50	

SCALE OF FEES AND CHARGES 2009/10

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
DISLEY COMMUNITY CENTRE					
Hire of large Rooms					
Weekdays (9.00 - 6.00) - per hour	5.80				5.65
Weekdays (other times) - per hour	8.75				8.50
Weekends (9.00 - 6.00) - per hour	8.90				8.65
Weekends (other times) - per hour	13.55				13.20
Hire of Small Rooms					
Weekdays (any time) - per hour	4.20				4.10
Weekends (any time) - per hour	5.35				5.20
Other Charges					
Kitchen - General	5.35				5.20
Use of Room as bar	53.20				51.90
WESTON COMMUNITY CENTRE					
Hall Hire					
Weekdays (9.00 - 6.00) - per hour	6.25				6.10
Weekdays (other times) - per hour	9.70				9.45
Weekends (9.00 - 6.00) - per hour	10.80				10.50
Weekends (other times) - per hour	14.90				14.55
Xmas eve & NewYears eve - per hour					37.35
Library Room					
Weekdays (any time) - per hour	4.25				4.15
Weekends (any time) - per hour	5.45				5.30
Other Charges					
Kitchen light catering - per session	5.45				5.30
Kitchen full catering - per session	10.05				9.80
Use of Room as bar	53.20				51.90
KNUTSFORD CIVIC CENTRE					
Studio Cinema - film use					
Evening Adult	5.65				5.50
Evening concession	4.65				4.50
Matinee adult	4.30				4.20
Matinee concession	3.75				3.65
Studio Cinema - Lectures and Other Uses					
Weekdays (9.00 - 6.00) - per hour	12.80				12.45
Weekdays (Other Times) - per hour	30.85				30.10
Weekend (9.00 - 6.00) - per hour	18.10				17.65
Weekend (other times) - per hour	38.35				37.40
Cranford Suite					
Weekdays (9.00 - 6.00) - per hour	9.70				9.45
Weekdays (Other Times) - per hour	33.00				32.20
Weekend (9.00 - 6.00) - per hour	16.50				16.10
Weekend (other times) - per hour	44.70				43.60
Room Xmas / New Year	335.20				327.00
Tatton Room					
Weekdays (9.00 - 6.00) - per hour	6.65				6.45
Weekdays (Other Times) - per hour	9.60				9.35
Weekend (9.00 - 6.00) - per hour	8.85				8.60
Weekend (other times) - per hour	15.45				15.05
Other Charges					
Meeting Room (weekdays) - per hour	6.40				9.25
Meeting Room (weekend) - per hour	9.60				9.35
Kitchen light catering - per session	6.40				6.25
Kitchen full catering - per session	31.95				31.15
Stage Production	79.80				77.85
Use of Room as bar	53.20				51.90
Weddings					
Hire of Cranford Suite for Weddings	372.40				363.30
HONFORD HALL					
Hall Hire					
Weekdays (9.00 - 6.00) - per hour	9.80				9.55
Weekdays (Other Times) - per hour	19.60				19.10
Weekend (9.00 - 6.00) - per hour	14.05				13.70
Weekend (other times) - per hour	27.95				27.25
Room Xmas / New Year	38.30				37.35
Other Charges					
Kitchen - General	16.50				16.10

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
MACCLESFIELD SENIOR CITIZENS HALL					
Hall Hire					
Weekday morning / afternoon	45.80				44.65
Weekday evenings	91.10				88.85
Weekend morning / afternoon	85.10				83.00
Weekend evenings	159.60				155.70
Additional Hours - weekdays - day	11.60				11.30
Additional Hours - weekdays - evening	23.10				22.50
Additional Hours - weekend - day	17.25				16.80
Additional Hours - weekend - evening	39.90				38.90
Xmas / New Years Eve	266.00				259.50
Commercial Hire Charge (08.00 - 17.00)	319.20				311.40
Committee Room					
Weekday morning / afternoon	17.70				17.25
Weekend morning / afternoon	18.60				18.15
Additional hours (daytime) - weekdays	6.05				5.90
Additional hours (daytime) - weekends	6.75				6.55
Evening - per hour (min 2 hours) - Weekdays	6.05				5.90
Evening - per hour (min 2 hours) - Weekends	6.75				6.55
Other Charges					
Kitchen light catering	5.60				5.20
Kitchen full catering	21.30				20.75
Use of Room as bar	53.20				51.90
Stage Production	74.50				72.65
Weddings					
Hire of Hall for Weddings	338.25				330.00
REFUSE AND RECYCLING					
Trade Refuse Sacks					
Batch of 50	N/A	66.34		110.00	
Per bag	N/A			2.20	
Special Collection (vehicle, driver & loader-assume 1/2 tonne collected) - per hour	112.80	108.39			
Hire of Mechanical Sweeping Vehicle (Vehicle & driver per hour, min 2 hours inc disposal of waste)	127.40	124.26			
Removal of Fly Tipping (charged to person responsible where prosecution not possible)		108.39			
Sale of 240 litre wheeled bin				27.40	
Refuse Charges - domestic collections					
Collection of bulky domestic items					17.50
Collection of bulky domestic items per 1/2 hour				30.00	
Collection of bulky domestic items (3 max)	25.20	24.60			
additional item charge		8.20			
Collection of domestic fridge/freezer		15.38		15.00	
Note: Persons receiving one of the following benefits qualify for a concessionary rate Income Support, Income based Job Seekers Allowance, Council Tax Benefit (not single resident), Housing Benefit					
Collection of bulky domestic items					5.00
Collection of bulky domestic items per 1/2 hour				24.00	
Collection of bulky domestic items (3 max)	12.60	12.30			
Collection of domestic fridge/freezer		7.69		12.00	
Green/ garden Waste Collections per annum	free	free		20.00	free
Additional bins	20.00	15.38		12.00	N/A
HIGHWAYS					
<u>Provision of Data / Information to External Bodies</u>					
Searches – Adopted Highway Extents (minimum charge)	62.00		60.00		
Searches – Property CON29	15.00		15.00		
Traffic Signal Data - per site	60.00		59.00		
Traffic Signal Data - additional sites	16.00		16.00		
Traffic Counts:					
Link Count	88.00		86.00		
T Junction	111.00		108.00		
Crossroads	165.00		161.00		
Video	220.00		215.00		
Supply of data on accidents on receipt of a completed application form					
Basic Search	111.00		108.00		
Large Search	220.00		215.00		
Provision of plans, data and research work etc. for members of the public or for commercial purposes.	Full cost recovery		Full cost recovery		
Traffic Modelling	Full cost recovery		Full cost recovery		
Environment reports	Full cost recovery		Full cost recovery		
<u>Provision of Aids to Movements</u>					
Provision of direction signs to establishments and village name	Cost of sign plus 20% Admin and 25% for future maintenance		Cost of sign plus 20% Admin and 25% for future maintenance		
Tourism Signs - initial inspection	88.00		86.00		
Provision of access protection markings e.g. H Bars	77.00		75.00		
<u>Fixed Charges Relating to Use / Obstruction of part of Highway</u>					
Skip licence - consideration of an application for permission to deposit a skip on the highway.	28.00		27.00		

SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
HIGHWAYS (continued)					
Temporary Traffic Regulation (TTR) Order Private apparatus placed in the highway – installation of new sewer connections and other services: Emergency Notice (21 days)	386.00		377.00		
Temporary Order	£325 plus advertising costs plus 8% admin.		£317 plus advertising costs plus 8% admin.		
Temporary Notice (5 days)	149.00		145.00		
Temporary Traffic Regulation Order Repair to private apparatus placed in the highway – sewers and other services: Emergency Notice (21 days)	386.00		377.00		
Temporary Order	£325 plus advertising costs plus 8% admin.		£317 plus advertising costs plus 8% admin.		
Temporary Notice (5 days)	149.00		145.00		
Application for a temporary road closure order – (full order) closure required for a period of 3 days and over: Emergency Notice (21 days)	386.00		377.00		
Temporary Order	£325 plus advertising costs plus 8% admin.		£317 plus advertising costs plus 8% admin.		
Temporary Notice (5 days)	149.00		145.00		
Application for a temporary road closure order – closure required for a period of 3 days or less: Emergency Notice (21 days)	386.00		377.00		
Temporary Order	£325 plus advertising costs plus 8% admin.		£317 plus advertising costs plus 8% admin.		
Temporary Notice (5 days)	149.00		145.00		
Pavement Café Licence Initial Licence	264.00		258.00		
Annual Renewal	67.00		65.00		
Plastic highway edge markers	Full cost recovery		Full cost recovery		
Furniture placed on the highway – (benches/ memorials or similar within the highway).	Full cost recovery		Full cost recovery		
Scaffolding / Hoarding licence - Consideration of an application for a licence to erect scaffolding / hoarding etc on or over the highway: per visit per week (minimum 2 weeks) admin cost for setting up the licence	44.00 55.00		43.00 54.00		
Cables over Highway	292.00		285.00		
Crane Over-sailing highway	18.00		18.00		
<u>Charges for Publications</u>					
Housing Roads Design Aid	30.00		30.00		
"The Zone" – Road Safety Magazine (per copy) Up to 1,000 1,000 - 5,000 over 5,000	Free to Schools 0.34 0.32 0.30		Free to Schools 0.34 0.32 0.30		
<u>Charges for Services Relating to New Development</u>					
Section 38 road making agreements including approval or vetting of agreement plans	8.5% of estimate price of construction. Minimum flat fee £2,000		8.5% of estimate price of construction. Minimum flat fee £2,000		
Licence to construct a bridge over the Highway	Full cost recovery		Full cost recovery		
Licence to construct a building over a Highway	Full cost recovery		Full cost recovery		
Section 278 road improvement.	Full cost recovery		Full cost recovery		
Amending Section 38 Agreement	Legal Services may charge for amendments to an agreement		Legal Services may charge for amendments to an agreement		
Re-inspection of site (over and above those covered in Section 38 agreement)	83.00		81.00		
Extension of Agreement	Charges may be raised for specific requests to extend agreements		Charges may be raised for specific requests to extend agreements		
Commutated sum	16 x estimated cost of annual maintenance		15 x estimated cost of annual maintenance		
Street Lighting Design Section S106	Full cost recovery Negotiable		Full cost recovery Negotiable		
<u>Charges Relating to Damage to Highway Infrastructure / Equipment</u>					
Claims against 3rd parties for damage to Highway structures	Full cost recovery		Full cost recovery		
Recovery of costs of making safe dangerous land or retaining walls	Full cost recovery		Full cost recovery		
<u>Other Charges</u>					
Recovery of costs of carrying out drainage works to maintain flow in a watercourse upon default by owner/occupier	Full cost recovery		Full cost recovery		
Drain Clearance Section 228 adoptions + Deed of Dedications	Full cost recovery No Charge made.		Full cost recovery No Charge made.		
Switching off and bagging over traffic signals/pelican crossings: General switch off/on signal junction or crossing Switch off/on plus bagging over crossing heads and buttons Switch off/on plus bagging over small junction heads Switch off/on plus bagging over large junction heads	200.00 292.00 349.00 420.00		195.00 285.00 340.00 410.00		
Vehicle crossing applications	67.00		65.00		

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SERVICE	2009/10		2 0 0 8 / 0 9		
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
HIGHWAYS (continued)					
Footway / Vehicular crossings as part of improvement scheme - only as part of a footway scheme		Recovery of any additional costs incurred.		Recovery of any additional costs incurred.	
Utility Defects		Nationally set charges		Nationally set charges	
Section 74 NRSWA		As per table of standard charges		As per table of standard charges	
Storage of Materials - consideration of an application for consent to temporarily deposit materials etc on the highway or to make temporary excavations, and for carrying out site inspections to monitor compliance with the consent - per month	55.00		54.00		
Sponsorship on roundabouts	1,025.00 (minimum)		1,000.00 (minimum)		
Planting Licences	No Charge		No Charge		
Installation of new apparatus in c/w or f/w	£165.00 admin plus 3 inspections at £25.00 each		£161.00 admin plus 3 inspections at £25.00 each		
Maintain existing apparatus in c/w or f/w - per inspection (min 3 inspections)			25.00		
Stopping Up Orders	Deposit of £513.00 (plus VAT) plus legal and advertising costs Full cost Recovery		Deposit of £500.00 (plus VAT) plus legal and advertising costs Full cost Recovery		
CAR PARKING					
Former Cheshire County Ca Parks:					
Crewe Civic Centre car park - daily (Tariff A)	2.50		1.70		
Crewe Civic Centre car park - annual permit	400.00		350.00		
Crewe & Nantwich Area					
Car Park Fees					
0 - 1 Hours (Tariff A)	0.60			0.70	
1 - 2 Hours	1.00			1.00	
2 - 4 Hours	2.20			1.50	
4 - 5 Hours	3.00			2.20	
Except:					
Delamere Street					
0 - 1 Hours	0.60			0.70	
1 - 2 Hours	1.00			1.50	
Railway Street,					
0 -10 Hours (Tariff C)	2.90			3.00	
Crewe Alexandra					
0 -10 Hours (Tariff C)	2.90			2.50	
Pedley Street					
0 - 1 Hours (Tariff C)	0.40			0.70	
1 - 2 Hours (Tariff C)	0.80			1.00	
2 -10 Hours (Tariff C)	2.90			3.00	
Lyceum Square (Maximum stay - 3 Hours)					
Mon & Wed (3pm - 6pm) + Tues & Thurs (8am - 6pm)					
0 - 1 Hours (Tariff A)	0.60			0.70	
1 - 2 Hours	1.00			1.50	
2 - 3 Hours	2.20			1.60	
Church Lane. Market Area Manor Road.					
0 - 1 Hours (Tariff A)	0.60			0.70	
1 - 2 Hours	1.00			1.50	
Dysart Buildings					
0 - 1 Hours (Tariff A)	0.60			0.70	
1 - 2 Hours	1.00			1.00	
2 - 4 Hours	2.20			1.50	
4 - 5 Hours	3.00			2.20	
Nantwich Town Football Club	1.70				
Sunday Charging.					
All day parking on all pay and display car parks except:- Christchurch West, Church Lane, Bowling Green, Bowers Row.	free			0.50	

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	Cheshire East £	Congleton £	Cheshire County £	Macclesfield £
CAR PARKING (continued)				
Macclesfield area				
Tariff A				
0 - 1 Hours	0.60			0.60
1 - 2 Hours	1.00			1.00
2 - 3 Hours	2.20			2.10
3 - 4 Hours	3.00			2.90
4 - 6 Hours	3.80			3.70
Over 6 Hours	4.90			4.80
Season Ticket - Quarterly	260.00			250.00
Season Ticket - Annual	980.00			960.00
Tariff B				
0 - 1 Hours	0.50			0.50
1 - 2 Hours	0.90			0.90
2 - 3 Hours	2.00			2.00
3 - 4 Hours	2.70			2.60
4 - 6 Hours	3.40			3.30
Over 6 Hours	3.80			3.70
Season Ticket - Quarterly	200.00			195.00
Season Ticket - Annual	760.00			740.00
Tariff C				
0 - 1 Hours	0.40			0.40
1 - 2 Hours	0.80			0.80
2 - 3 Hours	1.70			1.70
3 - 4 Hours	2.20			2.10
4 - 6 Hours	2.70			2.60
Over 6 Hours	2.90			2.80
Season Ticket - Quarterly	155.00			150.00
Season Ticket - Annual	570.00			560.00
Tariff D				
0 - 1 Hours	0.30			0.30
1 - 2 Hours	0.70			0.70
2 - 3 Hours	1.60			1.50
3 - 4 Hours	1.90			1.80
4 - 6 Hours	2.30			2.20
Over 6 Hours	2.50			2.40
Season Ticket - Quarterly	135.00			130.00
Season Ticket - Annual	495.00			480.00
Excess Charges - THESE HAVE NOW BEEN REPLACED BY PENALTY CHARGES				
Various offences as defined	N/A			60.00
Reduced if paid within 7 days of date of offence to	N/A			30.00
Reduced if paid within 14 days of date of offence to				30.00
Penalty Charges (Statutory fees):				
Higher Level Contraventions	70.00			70.00
Reduced if paid within 14 days of date of offence to	35.00			35.00
Lower Level Contraventions	50.00			50.00
Reduced if paid within 14 days of date of offence to	25.00			25.00
CREWE RETAIL MARKET				
Stall rental				
Fri - Full day	Covered mkt - Shed trestle	29.36		29.36
Mon - 1/2 day	Covered mkt - Shed trestle	17.81		17.81
Sat - Full day	Covered mkt - Shed trestle	31.32		31.32
Outside Market - rent calculated based on area. Charges are as follows:				
		approx		approx
		2009/10 £/Sq m	approx £/sqft	approx £/sqft
Sat	Up to 46.45 sqm (500sqft) - Single Pitch	0.59	0.06	0.06
	46.45- 90.90 sqm (501 - 1000sqft)	0.41	0.04	0.04
	90.90 sqm + (over 1000sqft)	0.29	0.03	0.03
	Service charge		10.03	10.03
Fri	Up to 46.45 sqm (500sqft) - Single Pitch	0.54	0.05	0.05
	46.45- 90.90 sqm (501 - 1000sqft)	0.38	0.04	0.04
	90.90 sqm + (over 1000sqft)	0.27	0.03	0.03
	Service charge		10.03	10.03
Mon	Up to 46.45 sqm (500sqft) - Single Pitch	0.40	0.04	0.04
	46.45- 90.90 sqm (501 - 1000sqft)	0.27	0.03	0.03
	90.90 sqm + (over 1000sqft)	0.27	0.03	0.03
	Service charge		6.46	6.46
Car Boot income				
Car boot half trestle	- 1/2 day	11.06		11.06
Car boot shed trestle	- 1/2 day	20.94		20.94
Car boot outside pitch	- 1/2 day	9.69		9.69
New Shed Trestle	- 1/2 day	11.45		11.45
Table Hire	- 1/2 day	2.74		2.74
		approx		approx
		2009/10 £/Sq m	approx £/sqft	approx £/sqft
Shop style trading units				
Per area / week		6.91	0.64	0.64
Per length frontage/week		2.41	0.73	0.73
Electricity recharges				
recharge of trader usage - per unit		0.125		0.12
recharge of trader usage - standing charge		15.90		15.17

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SERVICE	2009/10 Cheshire East £	Congleton £	2 0 0 8 / 0 9 Cheshire County £	Crewe & Nantwich £	Macclesfield £
NANTWICH RETAIL MARKET					
NOTE: method of rent calculation for the trestle tables changed to pence per area. Charges are as follows:					
Outside Market - rent calculated based on area. Charges are as follows:	approx				
Stall income	2009/10 £/Sq m	approx £/sqft		approx £/sqft	
Single Stall - Full day Thur	2.21	0.21		0.21	
Single Stall - Full day Sat	2.21	0.21		0.21	
Single Pitch - Full day Thur	0.64	0.06		0.06	
Single Pitch - Full day Sat	0.64	0.06		0.06	
Service Charge - Per pitch only		10.28		10.28	
Note - Average Charge per Outside Unit		25.94		25.94	
Rent of collapsible stall units					
Stall Units measure 3.05m x 2.44m or 10ft x 8ft					
Saturday - Per stall per day (incl boards & cover)		15.66		15.66	
Thursday - Per stall 1/2 day (incl boards & cover)		15.46		15.46	
Tuesday (1/2 day) - Per stall per day (incl boards & cover)		9.44		9.44	
	approx				
INSIDE	2009/10 £/Sq m	approx £/sqft		approx £/sqft	
Standard trestle (3.7m x 2.5m) - Full day Thur	2.21	0.21		0.21	
Standard trestle (3.7m x 2.5m) - Full day Sat	2.21	0.21		0.21	
Average Trestle charge		20.55		20.55	
	approx				
	2009/10 £/Sq m	approx £/sqft		approx £/sqft	
Standard trestle (3.7m x 2.5m) - 1/2 day Tues	2.10	0.20		0.20	
Shop style trading units					
Per area /week	3.66	0.34		0.34	
Per length frontage /week	5.86	0.54		0.54	
Note - Average charge per Trading Unit		53.75		53.75	
	approx				
	2009/10 £/Sq m	approx £/sqft		approx £/sqft	
Rent storage space - Toilet block (per area) per week		0.33		0.33	
Alternative Fee per unit per week		5.35		5.14	
Farmers Market		35.00		34.00	
Electricity recharges					
recharge of trader usage - per unit		0.125		0.12	
recharge of trader usage - standing charge		5.35		5.09	
ALSAGER RETAIL MARKET					
Annual rent from Managing Agent to 31/07/09 (new contract to be arranged from 31/7/09)		3450.00		3450.00	
CONGLETON RETAIL MARKET					
Annual rent from Managing Agent		11000.00		11000.00	
Electricity recharge of trader usage - per unit		0.1046		0.1046	
Other stalls		800.00		800.00	
MIDDLEWICH RETAIL MARKET					
Annual rent from Managing Agent to 31/07/09 (new contract to be arranged from 31/7/09)		1520.00		1520.00	
SANDBACH RETAIL MARKET					
Annual rent from Managing Agent to 31/07/09 (new contract to be arranged from 31/7/09)		39550.00		39950.00	
Rent of shop units to 31/07/09 (new contract to be arranged from 31/7/09)		15700.00		15700.00	
Electricity recharge of trader usage - per unit to 31/07/09 (new contract TBA from 31/7/09)		0.12		0.12	
NOTE: The current contracts with Managing Agents at Alsager, Middlewich and Sandbach end on 31st July 2009. New contracts are currently being negotiated					
MACCLESFIELD RETAIL MARKET					
Stall rental					
Indoor - Individual stalls assessed separately		various			various
Electricity recharges					
recharge of trader usage - per unit		0.07			0.06465
Outdoor stalls - per stall per day Tuesday, Friday, Saturday		16.00			15.60
Street Trader licence - per week		100.00			97.50
Street Trader licence - per day		20.00			19.50
KNUTSFORD RETAIL MARKET					
Stall rental					
Indoor - Individual stalls assessed separately		various			various
Outdoor stalls - per stall per day - Tuesday		9.00			8.85
Outdoor stalls - per stall per day - Firday, Saturday		13.30			13.00
Farmers Market stalls - per stall - 1st Saturday each month		16.00			15.60
WILMSLOW RETAIL MARKET					
Stall rental					
Outdoor stalls - per stall		16.00			15.60
Street Trader licence - per week		100.00			97.50
Street Trader licence - per day		20.00			19.50

SCALE OF FEES AND CHARGES 2009/10

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
ALLOTMENTS					
Congleton					
Annual rent per square metre	0.22	0.21			
Crewe & Nantwich					
Annual rental of single plot	22.60			22.00	
Annual rental of single plot (OAP/Registered Disabled)	13.30			13.00	
Macclesfield - Annual rental per square metre					
Without water or roads *	0.72				0.70
With either water or roads *	1.13				1.10
With both water and roads *	1.44				1.40
Without water or roads - senior citizens	0.36				0.35
With either water or roads - senior citizens	0.56				0.55
With both water and roads - senior citizens	0.72				0.70
* charges reduced by 30% for Allotment Association					
CEMETERIES AND CREMATORIUM					
Cremation Fees					
Adult	369.00			360.00	353.00
Child under 16yrs	92.00				90.00
Child under 12yrs	N/A			57.50	
Surcharge for after hours cremation (e.g. Saturday AM)	738.00			720.00	180.00
Cremation of body parts exc Chapel Hire	92.00				90.00
Cremation of blocks & slides	33.00			32.00	
Cremation of NVF	6.00			5.50	
Medical Referee	18.50			18.00	18.50
Removal of cremated remains (inc certificate and suitable container)	19.00			18.50	
Placement of cremated remains from other Crematoria	44.00			33.00	43.00
Cremation certificate	11.00			10.50	11.00
Storage of cremated remains per month to be applied after 28 days	39.00			38.50	
Postage of cremated remains (inc labelling, packaging, certificate etc)	53.00			52.00	cost + 33.3%
Exhumation of cremated remains	88.00	77.00		86.00	46.00
Cremated remains collected within 24 hours of cremation	31.00			30.50	
Service over runs	60.00			58.50	
Burial Fees					
Class "A" grave - Resident (including the right to erect a memorial)	863.00	650.00		720.00	842.00
Class "C" grave - Resident (including the right to erect a memorial)	572.00			523.00	558.00
Class "D" grave - Resident (cremated remains plot - inc right for memorial)	349.00	215.00		340.00	
Teddies (including either burial or cremation of an infant)	649.00			633.00	
Exclusive Rights of Burials (inc right to erect a memorial)			650.00		610.00
Exclusive Rights of Burials - childrens section (inc right to erect a memorial)			430.00		
Exclusive Rights of Burial - family plot - 4 caskets (inc right to erect a memorial)			215.00		
Exclusive Rights of Burial - family plot - 2 caskets (inc right to erect a memorial)			170.00		
Exclusive Rights of Burial - single plot - 1 caskets (inc right to erect a memorial)			125.00		
Renewal of Right Of Burial	234.00		65.00	228.00	
Renewal of Right Of Burial (caskets)	38.00		37.00		
Columbaria for two	397.00			387.00	
Columbaria for four	793.00			774.00	
Tower with plaque and posey holder	141.00				137.00
Ash Vaults	564.00				550.00
Interment fees - LTM private graves - depth 9'0"	N/A				768.00
Interment fees - LTM private graves - depth 7'6"	N/A				650.00
Interment fees - LTM private graves - depth 6'0"	N/A				522.00
Interment fees - LTM private graves - depth 4'6"	N/A				398.00
Interment fees - Traditional graves - depth 9'0"	N/A				843.00
Interment fees - Traditional graves - depth 7'6"	N/A				730.00
Interment fees - Traditional graves - depth 6'0"	N/A				618.00
Interment fees - Traditional graves - depth 4'6"	N/A				505.00
1st Interment - Macclesfield	787.00				768.00
2nd interment - Macclesfield; 1st Congleton	666.00	375.00			650.00
3rd interment - Macclesfield; 2nd Congleton, 1st Crewe & Nantwich	535.00	320.00		456.00	522.00
4th interment - Macclesfield; 3rd Congleton, 2nd Crewe & Nantwich	434.00	270.00		424.00	398.00
Public Graves - Adult	N/A				558.00
Public Graves - Child under 17	236.00	190.00			230.00
Private Graves for a Child (1 - 16 years) - depth 9'0"	N/A				363.00
Private Graves for a Child (1 - 16 years) - depth 7'6"	N/A				306.00
Private Graves for a Child (1 - 16 years) - depth 6'0"	N/A				248.00
Private Graves for a Child (1 - 16 years) - depth 4'6"	N/A				187.00
Burial of body parts, tissues, etc	158.00				154.00
Interment of cremated remains in a wooden casket	158.00	128.00		95.00	154.00
Interment of Cremated Remains in a grave space	N/A	98.00			
Interment of Cremated Remains in earth plot (Garden of Remembrance)	N/A	67.00			
Interment of Cremated Remains in a plot space	158.00	97.00			154.00
Interment of cremated remains in Wall of Remembrance - Macclesfield	346.00				338.00

SCALE OF FEES AND CHARGES 2009/10

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
CEMETERIES AND CREMATORIUM (continued)					
General Fees					
Supply of oak casket	35.00			34.00	25.00
Supply of poly urn	31.00			30.00	
Eco container	19.00			18.50	
Use of chapel for burial service up to 40 minutes	84.00			54.50	83.00
Grave gardening - topsoil and general tidy up	16.00			13.50	
Winter and summer planting of graves with annuals	47.00			46.00	
Grave maintenance scheme	price on application				
Copy deed for right of burial	41.00			38.50	
Transfer of ownership to non resident of borough	41.00			38.50	21.00
Transfer of ownership to resident of borough	43.00			38.50	42.00
Register Probate of Will or transfer of grave space	N/A	32.00			
Reservation of adjoining grave space	65.00	32.00		62.50	
Extract from Register per single grave space	41.00	32.00		38.50	15.00
Search fee if year unknown	33.00	32.00		16.15	
Search fee after 6 months from burial for each year	N/A	32.00			
Papers not received in accordance with rules and regulations	41.00			38.50	
Incorrect coffin size - for burial purposes	86.00			83.50	
Late arrival of burials - applies after 15 minutes	86.00			83.50	
Service overruns	59.00			58.50	
Mercury emissions	45.00			40.00	43.50
Memorials					
Right to memorial plaque inc fitting	121.00	118.00			
Right to place Headstone not exceeding 4'6"high x 3' wide	N/A	98.00			
Right to place Headstone - each additional 6" in height	N/A	21.00			
Right for every additional inscription on headstone, tomb or monument	35.00	32.00			34.00
Right to enclose grave space with kerbing of stone or other approved material	69.00	67.00			
Right to place vase or bowl of stone or other approved material	42.00	41.00			
Right to erect Headstones (max 3') with inscription	N/A				142.00
Additional inscription after first	N/A				34.00
Foundation for Headstones	N/A				90.00
Certified copy of approved records	N/A				15.00
Headstone - Childrens Cemetery, Macclesfield	N/A				285.00
Foundation for Headstone - Childrens Cemetery, Macclesfield	N/A				38.00
Inscriptions per letter (Childrens cemetery headstone - Macclesfield)	N/A				1.85
Inscriptions per letter (columbaria, petals, teddies)	4.00			3.91	1.80
Inscriptions per design (columbaria, petals, teddies)	32.00			30.83	
Memorial Kerbs					
Provision of letterd kerbs, mowing, stone & vase (for 10 years)	N/A				206.50
Provision of blank kerb for future lettering, mowing stone & vase	N/A				206.50
Rear mowing stone if purchased seperately	N/A				43.00
Flower vase for rear mowing stone	N/A				11.50
Double rear mowing stone	N/A				70.50
Babies kerbstone, lettering, vase and mowing stone	N/A				105.00
Extra lettering - over 36 (per letter)	N/A				2.00
Cleaning and repointing letters on memorial kerbstone	N/A				36.00
Cleaning rear mowing stone	N/A				26.00
Moving kerbstone	N/A				26.00
Kerbstone Formal Garden Remembrance inc inscription& vase	N/A				302.00
Granite kerb including inscription & vase	N/A				252.00
Columbaria: single chamber with plaque	N/A				302.00
Columbaria: double chamber with plaque	N/A				603.00
Wall mounted english oak	N/A				108.00
Caskets					
Miniature caskets	N/A				21.00
Plain caskets	N/A				25.50
Nameplate	N/A				11.00
Book of Remembrance					
Two line entry	61.00			59.00	50.00
Each additional line	12.00				
Five line entry	97.00			93.50	73.00
Eight line entry	133.00			127.00	95.00
Floral emblem (only with min 5 line entry)	51.00			45.50	50.00
Full Coat of Arms (only with min 5 line entry)	74.00				73.00
Miniature Book of Remembrance					
Two line entry	53.00				50.00
Each additional line	12.00				13.00
Floral emblem (only with min 5 line entry)	51.00				50.00
Full Coat of Arms (only with min 5 line entry)	74.00				73.00
Token entry	21.50				21.00
Memorial Cards					
Two line entry	26.00			21.50	25.00
Each additional line	12.00			8.00	13.50
Floral emblem (only with min 5 line entry)	51.00				50.00
Full Coat of Arms (only with min 5 line entry)	74.00				73.00
Childrens Book of Remembrance					
Two line entry	18.00				12.00
Each additional line	4.00				
Five line entry	30.00				17.00
Eight line entry	42.00				22.50
Illustration - Teddy/Cherub etc	30.00				34.00

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SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
CEMETERIES AND CREMATORIUM (continued)					
Memorial Garden of Remembrance					
Leather panel memorial ten year lease (includes inscription)	172.00				168.00
Leather panel inscription	N/A				56.00
Seats and Plaques (inc VAT and installation)	price on application				877.00
Trees and Plaque	223.00				223.50
Rose and Plaque	154.00				154.00
Granite Bench	584.00				584.00
Wall plaque	211.00				
Granite boulder	256.00				
Book Plaque	154.00				
Commemorative plaque	83.00				
Memorial vase & tablet (5 year)	302.00				
Memorial vase & tablet (10 year)	419.00				
Recycled wooden seat and plaque (subject to manufacturers cost)	1249.00				-
Bird or Bat Box and nameplate:					
3 year lease	33.00				34.00
6 year lease	51.00				40.00
10 year lease	69.00				45.00
DOG CONTROL					
Returning of Stray Dog	40.00	35.00		48.50	33.00
Combined Dog release Fee including Kennelling	80.00	50.00		66.00	102.50
Kennel Fees - per day	N/A	included above		14.00	N/A
Rates for 2009/2010 will be dependant on kenneling costs incurred by the Council					
PEST CONTROL					
Commercial					
Contracts per hour	50.00			59.23	51.25
Charge Per Hour - non contractual	50.00			59.23	58.00
Out of Hours Nuisance Treatments					77.20
Cancellation Charge (at time of visit)					25.00
Domestic - per treatment					
Wasps Nests	50.00			50.40	50.00
Ants	50.00			50.40	50.00
Mice	50.00			free	50.00
Rats	free	free		free	free
Fleas	50.00			50.40	50.00
Bed Bugs	free			free	free
Cluster Flies	50.00			50.40	
Cockroaches	free			free	free
House Crickets	50.00			50.40	
Insects of PH Significance	50.00				50.00
Hire of Squirrel trap + emptying	50.00				50.00
Note: Congleton BC had outsourced its pest control service but is responsible for the costs in respect of rats.					
ENVIRONMENTAL HEALTH CHARGES					
Food Safety					
Food Health Certificates For Exported Food	55.00	55.00		55.00	
Basic Food Hygiene Course	N/A			50.00	
Food Safety Training	50.00				50.00
Intermediate course	N/A				180.00
Advanced course	N/A				300.00
Basic food safety update	N/A				30.00
Level 2 award in nutrition (healthy eating and special diets)	N/A				50.00
Disposal unsaleable foods - per hour	N/A			93.00	
Voluntary surrender of food - per hour + disposal costs	35.00	various			
Butchers Game & Venison	N/A	6.00			
Environmental Permitting Charges					
All fees set by Statute					
Private water supply	51.50 + analysis & courier costs	50.00 + analysis & courier costs		0.00	50.00 + analysis & courier costs
Swimming pool sampling (resamples)	Recharge of costs				Recharge of costs
Provision of Information					
Freedom of information	to be confirmed	free		free	free
Environmental information requests	to be confirmed	35 per hour		25.00	80.00
Contaminated Land requests	to be confirmed	35 per hour			80.00

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
LICENSING					
Gambling - premises licences [Non statutory fees set by the Council]					
New premises licence / provisional statement	see below	3000.00		785.00	
Variation	see below	1500.00		785.00	
Transfer / Reinstatement	see below	1200.00		630.00	
Provisional statement (stage 2)	see below			630.00	
First annual fee	see below	600.00		400.00	
Annual fee	see below	600.00		400.00	
Copy of licence	see below	25.00		15.00	
Change of name	see below	50.00		20.00	
Existing Casinos	see below				2355.00
New casino - small	see below				3925.00
New casino - large	see below				7850.00
New casino - regional	see below				11775.00
Bingo Club	see below			785.00	785.00
Betting Premises (exc tracks)	see below	3000.00		785.00	470.00
Tracks	see below				785.00
Family Entertainment Centres	see below	2000.00			600.00
Adult Gaming Centre	see below			785.00	785.00
All the above fees were set at the discretion of each Council but subject to a maximum level					
Proposed Fees for Cheshire East:					
Adult Gaming Centre Initial Application	900.00				
Adult Gaming Centre Annual Fee	600.00				
Betting Shops Initial Application	900.00				
Betting Shops Annual Fee	600.00				
Bingo Initial Application	900.00				
Bingo Annual Fee	600.00				
Track Betting Initial Application	600.00				
Track Betting Annual Fee	600.00				
Family Entertainment Centre Initial Application.	900.00				
Family Entertainment Centre Annual Fee	600.00				
Club Gaming Permits Initial Application	150.00				
Club Gaming Permits Annual Fee	50.00				
Licensed premises gaming machine permits initial appl	150.00				
Licensed premises gaming machine permits annual fee	50.00				
Gambling Permits - All permit fees are set statutorily:					
Gambling - gaming machine permits (in alcohol licensed premises)					
New - 3 or more machines	150.00	150.00		150.00	150.00
New - Max of 2 machines - one off fee	50.00	50.00		50.00	50.00
Variation - 3 or more machines	100.00	100.00		100.00	100.00
Transfer	25.00	25.00		25.00	25.00
First annual fee - 3 or more machines	50.00	50.00		50.00	50.00
Annual fee - 3 or more machines	50.00	50.00		50.00	50.00
Copy of permit	15.00	15.00		15.00	15.00
Change of name	25.00	25.00		25.00	25.00
Gambling - gaming machine notification (in alcohol licensed premises)	50.00	50.00		50.00	50.00
Gambling - gaming machine permit (in unlicensed FEC)					
New	300.00	300.00		300.00	300.00
Renewal	300.00	300.00		300.00	300.00
Gambling - prize gaming permit					
New	300.00	300.00		300.00	300.00
Renewal	300.00	300.00		300.00	300.00
Gambling - club gaming permit 10 yr duration					
New	200.00	200.00		200.00	200.00
Renewal	200.00	100.00		100.00	100.00
Annual fee	50.00	50.00		50.00	50.00
Gambling - club machine permit 10 yr duration					
New	200.00	200.00		200.00	200.00
Renewal	200.00	100.00		100.00	100.00
Annual fee	50.00	50.00		50.00	50.00

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
LICENSING (continued)					
Fees relating to vehicle and private hire operator licences, marked (*) below are subject to consultation and approval by the Licensing Committee. Charges are proposed to be the same throughout the Cheshire East area although the licencing zones will remain as the previous District boundaries until a further review in 2009/2010.					
Hackney Carriage and Private Hire Vehicles					
* Hackney Carriage - 1 year	300.00	230.00		345.00	210.00
* Private Hire Vehicle - 1 year	300.00	230.00		335.00	210.00
* Hackney Carriage/ Private Hire 6 month test (purpose built vehicles over 10 years old non purpose built vehicles over 7 years old)	100.00				100.00
Joint Hackney Carriage/ Private Hire Driver - 3 years	240.00	109.00		240.00	75.00
Joint Hackney Carriage/ Private Hire Driver - 1 year	N/A	48.17			
* Private Hire Operator - 2 years, 1-4 vehicles	300.00	163.00			
* Private Hire Operator - 2 years, 5+ vehicles	N/A	216.00			
* Private Hire Operator - 5 years	345.00	407.00		345.00	330.00
Criminal Records Bureau check (in addition to above fees)	Inc above	36.00		Inc above	
Replacement Driver Badge	15.00	21.00			10.00
Vehicle Inspection - on replacement vehicle	N/A	46.00			
Re-test for vehicle inspection	N/A	46.00			
Replacement Plates	20.00	21.00			10.00
Admin fee for less than 7 days notice of cancelled test	N/A	21.00			
Replacement Licence	N/A	21.00			5.00
Replacement window stickers	10.00				8.00
Replacement plugs, keys, rivets, seals	N/A				1.00
Transfer of licence	25.00	21.00			25.00
Street Traders	364.00	364.00			330.00
Sex Shop - 1 year					
Grant (initial)	2260.00			2260.00	500.00
Renewal	1130.00			1130.00	500.00
Motor Salvage Operators	72.00			75.00	
Animal Health					
Dog Breeders (+ vet fee)	74.00	65.00		72.00	
Dog Breeders (per number of breeding bitches):					
1 - 20	N/A				58.10
21 - 40	N/A				116.00
41 - 60	N/A				173.80
61 - 80	N/A				231.75
81 - 100	N/A				285.70
over 100	N/A				327.20
Home Boarding - Licence (+ vet fee)	74.00	65.00			68.25
Home Boarding - renewal	N/A	65.00			61.40
Home Boarding (if kennel and cattery at same premises)	N/A	100.00			
Animal Boarding Establishments (+ vet fee)	74.00	65.00		72.00	68.25
Pet Shops (+ vet fee)	74.00			72.00	68.25
Riding Establishments (+ vet fee)	74.00	100.00		72.00	89.90
Riding Establishments (per number of horses)					
1 - 10	N/A				191.75
11 - 20	N/A				232.40
21 - 30	N/A				272.70
31 - 40	N/A				319.20
over 40	N/A				
Zoo Licence					
General (per hour + vet and expert fees - min £300.00)	35.00			600.00	
1st application & 4 year licence (per hour + vet and expert fees - min £300.00)	35.00				127.30
renewal 6 year duration (per hour + vet and expert fees - min £300.00).	35.00				190.70
Dangerous Wild Animals (Domestic Premises) (+ vet fee)	74.00	125.00			63.85
Dangerous Wild Animals (Commercial Premises) - exc vets fees	N/A	190.00			63.85
Administration fee	N/A			24.47	
Public Health (Registration)					
Ear Piercing, acupuncture, tattooist					
Personal	40.00			40.00	58.20
Personal - additional person once premises licence granted	N/A	15.00			
Premises & initial applicant	75.00	70.00		55.00	
Premises - more than 1 person on register	N/A	85.00			

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	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
LICENSING (continued)					
Liquor Licences	(Statutory Fees)				
Premises					
Rateable value					
£0 to £4300	- New	100.00	100.00	100.00	100.00
	- Annual Fee	70.00	70.00	70.00	70.00
£4301 to £33000	- New	190.00	190.00	190.00	190.00
	- Annual Fee	180.00	180.00	180.00	180.00
£33001 to £87000	- New	315.00	315.00	315.00	315.00
	- Annual Fee	295.00	295.00	295.00	295.00
£87001 to £125000	- New	450.00	450.00	450.00	450.00
	- Annual Fee	320.00	320.00	320.00	320.00
£125000 +	- New	635.00	635.00	635.00	635.00
	- Annual Fee	350.00	350.00	350.00	350.00
Additional fees for exceptionally large events of a temporary nature					
Number of persons present					
5000 - 9999	- New	1,000.00	1,000.00	1,000.00	1,000.00
	- Annual fee	500.00	500.00	500.00	500.00
10000 - 14999	- New	2,000.00	2,000.00	2,000.00	2,000.00
	- Annual fee	1,000.00	1,000.00	1,000.00	1,000.00
15000 - 19999	- New	4,000.00	4,000.00	4,000.00	4,000.00
	- Annual fee	2,000.00	2,000.00	2,000.00	2,000.00
20000 - 29999	- New	8,000.00	8,000.00	8,000.00	8,000.00
	- Annual fee	4,000.00	4,000.00	4,000.00	4,000.00
30000 - 39999	- New	16,000.00	16,000.00	16,000.00	16,000.00
	- Annual fee	8,000.00	8,000.00	8,000.00	8,000.00
40000 - 49999	- New	24,000.00	24,000.00	24,000.00	24,000.00
	- Annual fee	12,000.00	12,000.00	12,000.00	12,000.00
50000 - 59999	- New	32,000.00	32,000.00	32,000.00	32,000.00
	- Annual fee	16,000.00	16,000.00	16,000.00	16,000.00
60000 - 69999	- New	40,000.00	40,000.00	40,000.00	40,000.00
	- Annual fee	20,000.00	20,000.00	20,000.00	20,000.00
70000 - 79999	- New	48,000.00	48,000.00	48,000.00	48,000.00
	- Annual fee	24,000.00	24,000.00	24,000.00	24,000.00
80000 - 89999	- New	56,000.00	56,000.00	56,000.00	56,000.00
	- Annual fee	28,000.00	28,000.00	28,000.00	28,000.00
90000 and over	- New	64,000.00	64,000.00	64,000.00	64,000.00
	- Annual fee	32,000.00	32,000.00	32,000.00	32,000.00
Notification of change of name or address of premises licence holder or club		10.50	10.50	10.50	10.50
Application to vary to specify individual as designated premises supervisor		23.00	23.00	23.00	23.00
Notification of change of address of designated premises supervisor		10.50	10.50	10.50	10.50
Notification of alteration of club rules		10.50	10.50	10.50	10.50
Application to transfer premises licence		23.00	23.00	23.00	23.00
Interim authority notice		23.00	23.00	23.00	23.00
Application for copy or summary		10.50	10.50	10.50	10.50
Application for making of a provisional statement		315.00	315.00	315.00	315.00
Personal					
Application for grant		37.00	37.00	37.00	37.00
Application for copy		10.50	10.50	10.50	10.50
Notification of change of name or address		10.50	10.50	10.50	10.50
Temporary Event Notice					
Notification of a temporary event		21.00	21.00	21.00	21.00
Application for copy		10.50	10.50	10.50	10.50
Lottery					
Grant (initial)		40.00	40.00	40.00	40.00
Renewal		20.00	20.00	20.00	20.00

SERVICE	2 0 0 8 / 0 9				
	2009/10 Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
TRADING STANDARDS - WEIGHTS & MEASURES FEES					
These charges have been set in conjunction with Cheshire West & Chester Council and cannot be changed without their approval.					
Calibration of weights 1mg to 25kg, per weight	17.75		17.32		
Calibration & adjust: Weights 1mg to 25kg, per weight	18.96		18.50		
Calibration of weights >25kg<50kg, per weight	27.21		26.55		
Calibration of weights >50kg<500kg, per weight	54.16		52.84		
Calibration of weights >500kg <1000kg	54.16		52.84		
Calibration of glass volumetric flask	49.71		48.50		
Calibration of glass measuring cylinder	49.71		48.50		
Calibration of glass measuring cylinder - each additional graduation	12.42		12.12		
Calibration of glass graduated pipette	73.98		72.18		
Calibration of glass graduated pipette - each additional graduation	12.42		12.12		
Calibration of glass graduated burette	73.98		72.18		
Calibration of glass graduated burette - each additional graduation	12.42		12.12		
Calibration of bubble flow meter	47.36		46.20		
Calibration of checkpump measures (2.5,10,20 or 25 litre) incl adjustment	50.23		49.00		
Calibration of length bar up to 5 metres	20.13		19.64		
Calibration of rigid measure up to 5 metres	24.27		23.68		
Calibration of tapes up to 5 metres	29.29		28.58		
Calibration of tapes over 5 metres	34.34		33.50		
Hire of Weighbridge Test Unit Mon - Friday 9am to 5pm, per day	441.26		430.50		
Hire of Weighbridge Test Unit Mon - Friday before 9am after 5pm, per hour	68.37		66.70		
Hire of Weighbridge Test Unit Saturday 9am to 5pm, per day	495.08		483.00		
Hire of Weighbridge Test Unit Saturday before 9am after 5pm, per hour	74.03		72.22		
Hire of Weighbridge Test Unit Sunday 9am to 5pm, per day	551.04		537.60		
Hire of Weighbridge Test Unit Sunday before 9am after 5pm, per hour	79.11		77.18		
Hire of Weighbridge Test Unit requiring overnight stop by Operator, per night	64.58		63.00		
Hire of Weighbridge Test Unit Local Auth Mon - Friday 9am to 5pm, per day	389.87		380.36		
Hire of Weighbridge Test Unit LA Mon - Friday before 9am after 5pm, per hour	32.80		32.00		
Hire of Weighbridge Test Unit Local Auth Saturday 9am to 5pm, per day	438.03		427.35		
Hire of Weighbridge Test Unit Local Auth Saturday before 9am after 5pm, per hour	54.33		53.00		
Hire of Weighbridge Test Unit Local Auth Sunday 9am to 5pm, per day	487.00		475.12		
Hire of Weighbridge Test Unit Local Auth Sunday before 9am after 5pm, per hour	61.35		59.85		
Hire of Weighbridge Test Unit LA requiring overnight stop by Operator, per night	64.58		63.00		
Hire of Bulk Fuel Reference Meter Mon- Friday 9am to 5pm, per day	344.40		336.00		
Hire of Bulk Fuel Reference Meter Mon- Friday before 9am after 5pm, per hour	53.81		52.50		
Hire of Bulk Fuel Reference Meter Saturday, per day	386.43		377.00		
Hire of Bulk Fuel Reference Meter Local Auth Mon- Friday 9am to 5pm, per day	291.66		284.55		
Hire of Bulk Fuel Reference Meter Mon- Friday before 9am after 5pm, per hour	45.10		44.00		
Hire of Bulk Fuel Reference Meter Saturday, per day	324.93		317.00		
Hire of Weights per tonne, per day	66.63		65.00		
Hire of weights per tonne, per week	312.63		305.00		
Hire of Boxed Weights Set (1g to 2kg), per day	48.43		47.25		
Verification Fee Linear measure ,3 metres	15.97		15.58		
Verification Fee Capacity Measures without divisions <1 litre	7.72		7.53		
Verification Fee Capacity Measures without divisions >1 litre & Measures with divs	13.79		13.45		
Verification Fee Cubic Ballast Measure	158.16		154.30		
Verification Fee Liquid Capacity Measure (avg quantity)	27.57		26.90		
Verification Fee Templet per scale, first item	44.30		43.22		
Verification Fee Templet per scale, subsequent item	17.04		16.62		
Verification Fee Weights between 1mg up to and incl 25 kg	7.72		7.53		
Verification Fee Meas. Instr Intoxication Liquor < 5 fl oz / 140 ml	17.04		16.62		
Verification Fee Meas. Instr Intoxication Liquor > 5 fl oz / 140 ml	19.27		18.80		
Verification Fee Meas. Instr Intoxication Liquor > 5 fl oz / 140 ml 10-79 items	7.72		7.53		
Verification Fee Meas. Instr Intoxication Liquor > 5 fl oz / 140 ml 80+ items	6.50		6.34		
Verification Fee Weighing Inst < 50kg	48.45		47.27		
Verification Fee Weighing Inst > 50kg to 250kg	57.61		56.20		
Verification Fee Weighing Inst > 250kg to 1 tonne	95.84		93.50		
Verification Fee Weighing Inst > 1 tonne to 10 tonne	157.08		153.25		
Verification Fee Weighing Inst > 10 tonne to 30 tonne	329.61		321.57		
Verification Fee Weighing Inst > 30 tonne to 60 tonne	479.50		467.80		
Verification Fee Auto / Totalising Weighing Machine & in motion per officer/ per hour	67.91		66.25		
Verification Fee - Statistical sampling, est cal curves for templet, templets in ml	67.91		66.25		
Verification Fee Liquid Fuel Meas Inst - container, not subdivided, per inst	66.03		64.42		
Verification Fee Liquid Fuel Meas Inst - 1 meter	98.61		96.20		
Verification Fee Liquid Fuel Meas Inst - 2 meters	186.80		182.24		
Verification Fee Liquid Fuel Meas Inst - 3 meters	302.03		294.66		
Verification Fee Liquid Fuel Meas Inst - 4 meters	313.05		305.41		
Verification Fee Liquid Fuel Meas Inst - 5 to 10 meters, per meter	72.20		70.44		
Verification Fee Liquid Fuel Meas Inst - 11 to 20 meters, per meter	67.78		66.13		
Verification Fee Liquid Fuel Meas Inst - additional meters (min of 20 tested) per meter	42.17		41.14		
Verification Fee Road Tankers, wet hose system 2 liquids	210.02		204.90		
Verification Fee Road Tankers, wet hose system 3 liquids	245.26		239.28		
Verification Fee Road Tankers, dry hose system 2 liquids	232.59		226.92		
Verification Fee Road Tankers, dry hose system 3 liquids	267.83		261.30		
Verification Fee Road Tankers, wet & dry hose system 2 liquids	326.52		318.56		
Verification Fee Road Tankers, wet & dry hose system 3 liquids	350.49		341.94		
Verification Fee Dipstick System < 7,600 litres, per compartment	156.56		152.74		
Verification Fee Dipstick System > 7,600 litres, additional hourly rate	67.91		66.25		
Verification Fee Initial Dipstick	19.27		18.80		
Verification Fee Spare Dipstick	18.21		17.77		
Verification Fee Replacement Dipstick	38.60		37.66		
Test /other services re Community obligation (non-EC initial) per officer, per hour	67.91		66.25		

Note: All the above Weights and measures fees quoted net of VAT

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
WEIGHTS & MEASURES FEES (continued)					
Explosives - (fees set by statute)					
Licence - New	170.00		170.00		
Licence - Renewal	80.00		80.00		
Registration - New	100.00		100.00		
Registration - Renewal	50.00		50.00		
Transfer/Variation or replacement	32.00		32.00		
Fireworks sold all year	500.00		500.00		
Petroleum - (fees set by statute)					
Not exceeding 2,500L	40.00		40.00		
Exceeding 2,500L but not 50,000L	55.00		55.00		
Exceeding 50,000L	115.00		115.00		
Request for search of petroleum files	50.00		50.00		
Other Fees					
Poisons - New	53.30		52.00		
Poisons - Renewal	25.00		25.00		
REGISTRATION					
Marriage & Partnership Fees (fixed to March 2010)					
Marriages at Approved Premises Mon-Thursday	250.00		250.00		
Marriages at Approved Premises Friday	270.00		270.00		
Marriages at Approved Premises Saturday	330.00		330.00		
Marriages at Approved Premises Sunday & Bank Holidays	320.00		320.00		
Civil Partnership at Approved Premises Mon-Thursday	250.00		250.00		
Civil Partnership at Approved Premises Friday	270.00		270.00		
Civil Partnership at Approved Premises Saturday	330.00		330.00		
Civil Partnership at Approved Premises Sunday & Bank Holidays	320.00		320.00		
Naming Ceremonies					
Naming Ceremony at Register Office Mon-Fri			80.00		
Naming Ceremony at Register Office Saturday			105.00		
Naming Ceremony at Approved Premises Mon - Fri			140.00		
Naming Ceremony at Approved Premises Saturday			160.00		
Naming Ceremony at Approved Premises Sunday			170.00		
Naming Ceremony at Home or other Premises Mon-Fri			185.00		
Naming Ceremony at Home or other Premises Saturday			195.00		
Naming Ceremony at Home or other Premises Sunday			205.00		
Renewal of Vows					
Renewal of Vows at Register Office Mon-Fri			80.00		
Renewal of Vows at Register Office Saturday			105.00		
Renewal of Vows at Approved Premises Mon - Fri			140.00		
Renewal of Vows at Approved Premises Saturday			160.00		
Renewal of Vows at Approved Premises Sunday			170.00		
Renewal of Vows at Home or other Premises Mon-Fri			185.00		
Renewal of Vows at Home or other Premises Saturday			195.00		
Renewal of Vows at Home or other Premises Sunday			205.00		
Funerals					
Civil Funeral (meet at Register Office)			135.00		
Civil Funeral (meet at Client's home)			175.00		
Civil Funeral (scatter ashes)			65.00		
Premises					
Approved Premises 3 year licence			480.00		
Approved Premises alteration to existing licence, admin fee			20.00		
Approved Premises additional site visit due to change in existing licence			80.00		
Citizenship					
Private Citizenship Ceremony			34.00		
Private Citizenship Ceremony - per additional applicant			17.00		
Group Citizenship Ceremony - per applicant (stat fee recov'd from Home Office)			80.00		
Statutory Fees					
Civil Partnership Notice	30.00		30.00		
Marriage Notice	30.00		30.00		
Copy of birth Certificate from current Register SHORT	3.50		3.50		
Copy of birth Certificate from current Register LONG	7.00		7.00		
Copy of birth Certificate from deposited Register SHORT	5.50		5.50		
Copy of birth Certificate from deposited Register LONG	7.00		7.00		
Copy of Certificate (death, marriage, civil partnership) from current Register	3.50		3.50		
Copy of Certificate (death, marriage, civil partnership) from deposited Register	7.00		7.00		
Registration of building for worship	28.00		28.00		
Other Fees					
Nationality Checking Service Single Application (adult)	40.00		40.00		
NCS Husband and Wife Application (apply at same time)	60.00		60.00		
NCS Family (Husband & Wife and up to 2 children) (apply at same time)	70.00		70.00		
NCS Family (One parent and up to 2 children) (apply at same time)	65.00		65.00		
NCS Family (One parent and up to 3 children) (apply at same time)	70.00		70.00		
NCS Applicant under 18 who apply separately from parent	15.00		15.00		

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

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SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
LAND CHARGES					
Standard and Personal Search Fees					
Standard Local Search (Residential)	96.00	101.00		85.00	116.00
Standard Local Search (Commercial)	150.00	101.00		150.00	116.00
Standard Local Search (Residential property within Peak District National Park)	118.00				133.00
Standard Local Search (Commercial property within Peak District National Park)	172.00				
Register Search	N/A				10.00
Register Search (Property within Peak District National Park)	N/A				21.00
Personal Search (statutory fee)	11.00	11.00		11.00	11.00
Personal Search (statutory fee) (Property within Peak District National Park)	N/A				22.00
Copy of each register entry (excludes copy of document/ agreement)	1.50	1.50		1.50	
Certificate of Search (LLC1)	24.00	6.00		24.00	
Additional Parcels (LLC1)	1.00	1.00		1.00	
Part 1 Enquiries (CON 29) - Residential					
One Parcel Of Land	72.00	95.00		61.00	106.00
One parcel of land (Property within Peak District National Park)	94.00				128.00
Additional Parcels Of Land	15.00	11.00		15.00	15.00
Part 1 Enquiries (CON 29) - Commercial					
One Parcel Of Land	126.00	95.00		126.00	106.00
One parcel of land (Property within Peak District National Park)	148.00				128.00
Additional Parcels Of Land	15.00	11.00		15.00	15.00
Part 2 Enquiries					
Each Printed Enquiry (within Form Con29) Excl Q22	N/A	10.00		10.00	12.00
Printed Enquiry (within Form Con29) Question 5	N/A	10.00		10.00	20.00
Printed Enquiry (within Form Con29) Question 22	N/A	14.00		19.80	20.00
Submitted with a full search					
Printed Enquiry (within Form Con29) Question 22	12.00	14.00		19.80	20.00
Submitted without a full search					
Booking In & Validation fee	13.00				
Each printed enquiry (within CON29 form) excl Question 22	12.00				
Printed enquiry (within CON29 form) Question 22	20.00				
Miscellaneous Enquiries					
Each Additional Enquiry	35.00	12.00		20.00	
Expedited Service					
Standard Local Search - Residential	N/A			100.00	
Standard Local Search - Commercial	N/A			175.00	
PLANNING AND BUILDING CONTROL					
Planning Application Fees	prescribed	prescribed		prescribed	prescribed
Pre Planning Application Advice Fee	N/A			35.00	
Document Charges					
Ordinance Survey extracts	N/A	32.30			
Plan Printing					
A0 per copy	25.00	2.70		23.00	
A1 per copy	20.00	2.20		20.55	
A2 per copy	15.00	1.90			
A3 per copy	10.00			18.40	
A4 per copy	5.00			17.42	
Over A3 size (1st copy)	as above				27.00
A3 and under (1st copy)	as above				16.00
Additional copies	as above				5.00
Document Copies					
Decision Notices	20.00			21.00	20.00
Planning, other agreements and Entertainment licences	N/A	10.80			
Planning, other agreements and Entertainment lic. - next day service	N/A	16.05			
Documents (1st page of any item)	5.00				6.00
Documents (2nd and subsequent pages)	1.00				1.00
Tree Preservation Orders	30.00	10.80		25.00	37.00
Tree Preservation Orders - next day service	N/A	16.05		0.00	0.00
Permitted Development Enquiries					
Development Briefs	free	free		free	free
Supplementary Planning Documents (planning briefs)					
Advice on condition compliance - per hour	free	0.00		19.57	0.00
Mapping extract to support supplied planning data	55.00				55.00
	N/A				11.00
Inspection Of Planning Files					
	free	free		free	free
Land Availability					
Residential	40.00	40.00		45.00	25.00
Employment	40.00	35.00		25.00	0.00
Weekly List (per annum)					
High hedge complaint	200.00	172.00		145.00	320.00
Local Plan (P&P extra unless otherwise stated)	400.00	0.00		450.00	375.00
Congleton					
	50.00	50.00			
Crewe & Nantwich					
	65.00			65.00	
Macclesfield					
	100.00				100.00
Other - Inspectors Reports, Other Studies, documents, etc					
	various	various		various	various

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
CONCESSIONARY TRAVEL					
Railcard	16.00	18.00		18.50	16.00
Bus Pass (life)	free	free		free	free
Bus Pass (replacement for lost pass - 1st)	5.00	5.00		5.00	5.00
Bus Pass (replacement for lost pass - 2nd onwards)	10.00	5.00		5.00	10.00
Bus Pass (replacement for stolen pass)	free	free		free	free
Disabled parking - blue badges	2.05		2.00		
TRANSPORT PUBLICITY					
Charge for full set of timetables	N/A		5.00		
MUNICIPAL BUILDINGS					
Charitable organisations receive free room hire up to a maximum of 4 times per 6 months					
Room Hire					
Weekdays					
Council Chamber - half day	62.00			60.00	
Council Chamber - full day	103.00			100.00	
Council Chamber - evening	88.00			85.00	
East Committee Room - half day	41.00			40.00	
East Committee Room - full day	62.00			60.00	
East Committee Room - evening	52.00			50.00	
West Committee Room - half day	41.00			40.00	
West Committee Room - full day	62.00			60.00	
West Committee Room - evening	52.00			50.00	
Committee Room No 3 - half day	26.00			25.00	
Committee Room No 3 - full day	36.00			35.00	
Committee Room No 3 - evening	31.00			30.00	
Saturdays					
Council Chamber - half day	170.00			165.00	
Council Chamber - full day	380.00			370.00	
East Committee Room - half day	98.00			95.00	
East Committee Room - full day	216.00			210.00	
West Committee Room - half day	98.00			95.00	
West Committee Room - full day	216.00			210.00	
Committee Room No 3 - half day	62.00			60.00	
Sundays and Bank Holidays					
Council Chamber - half day	190.00			185.00	
Council Chamber - full day	420.00			410.00	
East Committee Room - half day	98.00			95.00	
East Committee Room - full day	216.00			210.00	
West Committee Room - half day	98.00			95.00	
West Committee Room - full day	216.00			210.00	
Hire of rooms for weddings	240.00			200.00	
DELAMERE HOUSE					
Room Hire					
Floor 2 conference room	50.00			40.00	
Floor 3 conference room	36.00			35.00	
GARAGE RENTS					
Plots per Year	139.96			139.96	
Subject to further review for 2009/2010					
LOCAL TAX COLLECTION COSTS					
Proposed fees are subject to approval by the Magistrates Court and could be changed					
Summons	50.00	50.00		30.00	50.00
Liability Orders	40.00	40.00		30.00	25.00

SCALE OF FEES AND CHARGES 2009/10

APPENDIX C

Appendix C

SERVICE	2009/10	2 0 0 8 / 0 9			
	Cheshire East £	Congleton £	Cheshire County £	Crewe & Nantwich £	Macclesfield £
TATTON PARK					
Authority for setting Fees and charges for Tatton Park is delegated to the General Manager of Tatton Park within the policy framework approved by the Tatton Select Panel					
Totally Tatton Tickets					
Adult	7.00		6.00		
Child	3.50		3.00		
Family	17.00		15.00		
Group Adult	5.60		5.00		
Group Child	2.80		2.75		
Attractions					
Mansion					
National Trust members	free		free		
Adult	4.50		4.00		
Child	2.50		2.00		
Family	11.50		10.00		
Group Adult	3.60		3.20		
Group Child	2.00		1.60		
Guided Tours - up to group of 10	60.00		60.00		
Guided Tours - per head over 10	6.00		6.00		
Gardens					
National Trust members	free		free		
Adult	4.50		4.00		
Child	2.50		2.00		
Family	11.50		10.00		
Group Adult	3.60		3.20		
Group Child	2.00		1.60		
Guided Tours - up to group of 10	60.00		60.00		
Guided Tours - per head over 10	6.00		6.00		
Old Hall					
Adult	4.50		4.00		
Child	2.50		2.00		
Family	11.50		10.00		
Guided Tours - up to group of 10	60.00		60.00		
Guided Tours - per head over 10	6.00		6.00		
Farm					
Adult	4.50		4.00		
Adult - National Trust member	2.25		2.00		
Child	2.50		2.00		
Child - National Trust member	1.25		1.00		
Family	11.50		10.00		
Family - National Trust member	5.75		5.00		
Group Adult	3.60		3.20		
Group Child	2.00		1.60		
Guided Tours - up to group of 10	60.00		60.00		
Guided Tours - per head over 10	6.00		6.00		
* Park Entry					
Cars, Motor Cycles & Horse Drawn Vehicles	4.50		4.50		
Horse & Rider	3.50		3.50		
Disabled Cars, etc	2.50		2.50		
Annual Season	90.00		90.00		
Disabled Annual Season	45.00		45.00		
Quarterly Season	30.00		30.00		
Monthly Season	12.50		12.50		
* TGS Members	3.50		3.50		
* Mansion Tour - Adult	3.00		3.00		
* Mansion Tour - Child	1.50		1.50		
* Japanese Garden Tour - Adult	1.50		1.50		
* Japanese Garden Tour - Child	0.50		0.50		
* Sailing					
Annual Permit	30.00		30.00		
Full Day (without permit)	16.00		16.00		
Full Day (with permit)	8.00		8.00		
After 15.00 (without permit)	8.00		8.00		
After 15.00 (with permit)	4.00		4.00		
* Fishing					
Adult	6.00		6.00		
Child	3.00		3.00		

* these prices are subject to further review in line with the business plan and market conditions

GENERAL NOTES

Prices quoted include VAT, where applicable, at the standard rate of 15% unless otherwise stated

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Reserves Policy & Strategy 2009 - 2012

Summary:

The Reserves Policy & Strategy presents information about the requirement for local authorities to maintain adequate financial reserves. It provides a statement on the reserves and balances currently held by the Councils within Cheshire East and the likely position at 31st March 2009. It sets out a risk based approach to the examination of the adequacy of reserves for Cheshire East Council for the period 2009 – 2012.

1. Relevant Information

1. The report follows guidance issued by the Chartered Institute of Public Finance & Accountancy ~ *LAAP Bulletin 55 – February 2003: Guidance Note on Local Authority Reserves and Balances*. Compliance with the guidance is recommended in the Institute's 2003 Statement on the Role of the Finance Director in Local Government.
2. The regulatory framework and role of the Chief Finance Officer are set out in Annex 1.

Types of Reserves

3. When reviewing medium term financial plans and preparing annual budgets Cheshire East Council must consider the establishment and maintenance of reserves. These can be held for three main purposes:
 - a **working balance** to help manage the impact of uneven cash flows and avoid unnecessary temporary borrowing – this forms part of general reserves
 - a **contingency** to cushion the impact of unexpected events or emergencies – this also forms part of general reserves
 - a means of building up funds, often referred to as **earmarked** reserves, to meet known or predicted liabilities
 4. **Table 1** (below) identifies the most commonly established earmarked reserves and the rationale behind why such reserves are created and maintained.
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Table 1: All earmarked reserves should have a clear rationale

Category of Earmarked Reserve	Rationale
Sums set aside for major schemes, such as capital developments or asset purchases, or to fund major reorganisations	Where expenditure is planned in future accounting periods, it is prudent to build up resources in advance
Insurance reserves	Self-insurance is a mechanism used by a number of local authorities
Reserves of trading and business units	Surpluses arising from in-house trading may be retained, or may have to be retained by statute to cover potential losses in future years, or to finance capital expenditure
Reserves retained for service departmental use	Increasingly authorities have internal protocols that permit year-end surpluses at departmental level to be carried forward
School Balances	These are unspent balances of budgets delegated to individual schools

Source: CIPFA ~ LAAP Bulletin 55, 2003

5. For each reserve held by Cheshire East Council there should be a clear protocol setting out:
 - the purpose of the reserve
 - how and when the reserve can be used
 - procedures for the reserve's management and control
 - a process and timescale for review of the reserve to ensure continuing relevance and adequacy

6. When establishing reserves, Cheshire East Council needs to ensure that it complies with the Code of Practice on Local Authority Accounting in the United Kingdom and in particular the need to distinguish between reserves and provisions.

Assessing the Adequacy of Reserves

7. In order to assess the adequacy of unallocated general reserves when setting the budget, the Chief Finance Officer will take account of the strategic, operational and financial risks facing the authority. Cheshire East Council will therefore adopt formal risk management processes. The Audit Commission Codes of Audit Practice make it clear that it is the responsibility
-

of the audited body to identify and address its operational and financial risks, and to develop and implement proper arrangements to manage them, including adequate and effective systems of internal control. The financial risks should be assessed in the context of the authority's overall approach to risk management.

8. There is now a requirement for local authorities to include an Annual Statement of Governance with the statement of accounts. The Chief Finance Officer needs to ensure that the authority has put in place effective arrangements for internal audit of the control environment and systems of internal control as required by professional standards.
9. Setting the level of general reserves is just one of several related decisions in the formulation of the medium term financial strategy and the budget for a particular year. Account has to be taken of the key financial assumptions underpinning the budget alongside a consideration of the authority's financial management arrangements.
10. **Table 2** (below) sets out the significant budget assumptions that are relevant when considering the adequacy of reserves that are in addition to the issue of cashflow:

Table 2: Holding adequate reserves will depend on a number of key factors

Budget Assumptions	Financial Standing & Management
The treatment of inflation and interest rates	The overall financial standing of the authority (level of borrowing, debt outstanding, council tax collection rates etc)
Estimates of the level and timing of capital receipts	The authority's track record in budget and financial management including the robustness of the medium term plans
The treatment of demand led pressures	The authority's capacity to manage in-year budget pressures
The treatment of planned efficiency savings/productivity gains	The strength of the financial information and reporting arrangements
The financial risks inherent in any significant new funding partnerships, major outsourcing arrangements or major capital developments	The authority's virement and end of year procedures in relation to budget under/overspends at authority and departmental level
The availability of other funds to deal with major contingencies and the adequacy of provisions	The adequacy of the authority's insurance arrangements to cover major unforeseen risks

Source: CIPFA ~ LAAP Bulletin 55, 2003

11. These factors can only be assessed properly at local level. A considerable degree of professional judgment is required. The Chief Finance Officer may choose to express advice on the level of balances in cash and/or as percentage of budget (to aid understanding) so long as that advice is tailored to the circumstances of the authority for that particular year.
12. The advice has to be set in the context of the authority's Medium Term Financial Strategy and should not focus exclusively on short term considerations. Balancing the annual budget by drawing on general reserves may be viewed as a legitimate short term option. However, where reserves are to be deployed to finance recurrent expenditure this should be made explicit. Advice should be given on the adequacy of reserves over the lifetime of the Medium Term Financial Strategy.
13. The current guidance requires the purpose, usage and the basis of transactions of earmarked reserves to be identified clearly. It is recommended that a review of the level of earmarked reserves be undertaken as part of annual budget preparation.

2. General Fund Reserves

14. At 1st April 2009 Cheshire East Council is anticipated to hold general reserves totaling £15.882m. **Table 3** (below) shows the anticipated position for each local authority contributing to the reserves for Cheshire East Council in 2009.

Table 3: Cheshire County Council Reserves have been split to reflect the position for Cheshire East only

	General Reserves
Contributing Authority	£000
Cheshire CC	15,142
Macclesfield BC	2,444
Congleton BC	2,446
Crewe & Nantwich BC	1,755
Less Voluntary Redundancy Severance Costs (Forecast)	(5,905)
Total at 1/4/09	15,882

Source: County Finance February 2009

15. It is intended that transitional costs will be met from general reserves in 2009/2010, but that contributions will be made each year to replace those reserves. In addition the level of reserves needed will be assessed each year according to the risks facing the Authority. **Table 4** (below) summarises the current estimated movements in general reserves from 2009 to 2012:

Table 4: Reserves should be restored to an adequate level by 2010

Detail of Movements	£000	£000
Opening General Reserves at 1/4/09		15,882
<i>2009/10</i>		
Projected Use of Reserves		
- Transition Costs - Staff Relocation (Budget)	-1,400	
- Voluntary Redundancy - Actuarial Costs (Forecast)	-1,079	
Projected Addition to Reserves		
- Repayment of Transition Costs (Budget 2009/10)	2,750	
- Business Finance Loan Repayments	392	
- Repayment to Reserves (Forecast)	2,827	1,742
Closing Balance 31/3/10		19,372
<i>2010/11</i>		
Projected Addition to Reserves		
- Repayment of Transition Costs (MTFS)	2,750	
- Business Finance Loan Repayments	278	
- Contribution to Reserves (MTFS)	2,170	
- Repayment to Reserves (Forecast)	657	5,855
Closing Balance 31/3/11		25,227
<i>2011/12</i>		
Projected Addition to Reserves		
- Repayment of Transition Costs (MTFS)	2,750	
- Business Finance Loan Repayments	146	
- Contribution to Reserves (MTFS)	3,049	
- Repayment to Reserves (Forecast)	-222	5,723
Closing Balance 31/3/12		30,950

Source: County Finance ~ Financial Scenario February 2009

16. Work has recently been undertaken to assess the adequacy of these reserves within the context of the council's new Medium Term Financial Strategy, taking account of the relevant professional and technical guidance as detailed in this report. The outcome is detailed below.

General Fund Reserves - Risk Assessment

17. Local Authorities have previously adopted a broad principle that General Fund Reserves would be prudent if equivalent to 5% of the net revenue budget requirement. Based on current budget estimates for 2009/2010 this would equate to £11.7m rising to £12.5m for 2011/2012.
18. The desired level of reserves is substantiated however by a more detailed risk assessment. This approach allows the council to take account of the circumstances around current structural changes and economic circumstances.
19. Risks are categorised and potential values applied to them, the actual exposure to the risk is then considered. **Table 5** (below) shows the risk areas and the level of reserves the council should retain to mitigate that risk:

Table 5: A robust level of reserves is guided by an assessment of potential risks

Class of Risk	Affect on budget / mitigating Action	Value of Risk Retained (£)	Class Totals (£)
Health & Safety	Increased cost to reduce further risk of breach / Robust risk assessments	£100,000	£180,000
	Substantial disruption to income streams / Robust disaster recovery	£50,000	
	Cost of new advertising to regain confidence / Effective Communication Plans	£10,000	
	Additional advertising costs to attract staff / Employment options on standby	£20,000	
Fire / Structural damage by flood etc	Premises not operational / Robust disaster recovery plan	£100,000	£125,000
	Budget growth to cover premiums or self insurance costs / Good claims management	£25,000	
Budget Pressures	Fall of rates by 1%	£60,000	£12,051,000
	Up to 5% loss of income from fees & charges / prudent income targets, close in year monitoring	£1,000,000	
	Reduced cashflow / prudent cashflow projections, sound recovery strategy	£81,000	
	2% increase in spending in People Block / lean working	£936,000	
	Budgets overspend / Robust plans and monitoring of savings progress	£750,000	
	Loss of the maximum value held with one institution / strong counterparty management	£2,500,000	
	Heritable Bank Investment	£4,000,000	

	Impact on opening balances / apply prudent assumptions to opening balances	£1,800,000	
	Budgets overspend / Robust plans and monitoring of savings progress	£401,000	
	Increase in exceptional inflation items / good contract management	£523,000	
ICT & Security	Up to 10% fine on turnover / robust security processes	£468,000	£518,000
	ICT service days to repair, loss of service / robust security policies and firewalls	£50,000	
Industrial relations / External organisations failure	Loss of income, costs of providing essential services or direct costs of resolution, reduced pay budget / emergency planning	£50,000	£50,000
Strategic Reserve		£4,680,000	£4,680,000
			£17,604,000
OVERALL RISKS			0
% of Net Revenue Budget			7.5%

Source: Cheshire East Finance Feb 2009

20. The outcome of this analysis has been to place an estimated total value on the range of risks that may arise and which are not covered by insurance. This is equivalent in total to £17.6m.

21. The reserves position for 2009/10, as detailed in Table 4 above, demonstrates the aim of Cheshire East Council to repay Transitional Costs and Voluntary Redundancy costs over the three-year planning period. The risk analysis in Table 5 demonstrates that the repayment to reserves of £2.827m could be reduced by £1.768m and the sum could be reinvested in line with the Council's priorities.

22. A further round of voluntary redundancies is now being considered and the requirement for the use of reserves in the first instance to fund the associated costs will be carefully analysed. The pay back period will be assessed for any additional cases to ensure that overall the Council can replenish reserves to the required level over a three year period.

Adequacy of General Reserves

23. A duty of the Chief Finance Officer is to comment on the adequacy of financial reserves (see Annex 1). From the evidence supporting this report and with regard to the current economic climate my assessment is that reserves levels at 1st April 2009 are within tolerance levels and can be considered adequate. I also consider them to be adequate in terms of working balances.

24. The estimates contained within the Medium Term Financial Strategy are sufficiently robust to achieve the required repayment of reserves in the medium term following transition. I take this view based on the assessment of risk particularly in regard to efficiency saving assumptions within the draft 2009/2010 Budget.

3. Earmarked Reserves

25. At 1st April 2009 Cheshire East Council is anticipated to hold earmarked reserves to the value of £5.4m. To support key areas in the 2009/2010 Budget a further £1.096m of reserves will be earmarked by Cheshire East Council, this has already been allowed for in presenting the General Reserves position above. **Table 6** (below) therefore shows the anticipated opening balances of earmarked reserves, having allowed for balances from each contributing local authority and for further allocations by Cheshire East Council.

26. For each reserve held by a local authority there should be a clear protocol setting out:

- the purpose of the reserve
- how and when the reserve can be used
- procedures for the reserve's management and control
- a process and timescale for review of the reserve to ensure continuing relevance and adequacy

Table 6 therefore also includes a column showing the reasons/uses for each reserve:

Table 6: Earmarked Reserves can pump prime initiatives that may deliver future savings

Description	Cheshire East Total £000	Reason / Use
Tatton Park - accumulated surplus	114	Tatton Park in East
Insurance Reserve	1,318	Claims experience
LPSA Reserve (continuation funding)	246	
S117 Reserve	130	Population
Education All Risks	307	Premiums paid by schools
Long Term Sickness	135	Premiums paid by schools
Building Control Surplus	329	ring-fenced surplus (could be used to offset service deficit, if applicable)
Local Development Framework	141	Service budget balance brought forward
Disturbance Payments	111	Set aside sum covering costs from relocation of staff due to office centralisation
Part-time Rangers	62	earmarked for spending on additional hours for ranger service
Lottery	10	Balance available to match fund community

		projects
Environmental Fund	8	Balance available to match fund community projects
Macclesfield Silk Heritage	10	Ongoing grants to Silk Museum
Grants Panel	71	Balance available to match fund community projects
M/S Car Park Repair	54	ringfenced for car parks, may however transfer to General Fund Working Balance
Collection Fund Discretionary Relief	142	Balance available to give discretionary relief on business rates
European Links	8	Balance available to match fund community projects
M/c Airport Partnership Fund	6	Balance available to match fund community projects
United Utilities	60	ringfenced for outstanding account, may be required in 08/09
Childcare Vouchers	1	balance on account, may transfer to GF working balance
Job Evaluation	300	intended to be used to offset final protected pay in 2009/10
Environmental Warranties	188	self-insurance for possible claims from Cheshire Peaks and Plains
Benefits appeals reserve	400	relates to Alternative Futures case, still needs to be reserved
Building Control	376	ring-fenced surplus (could be used to offset service deficit, if applicable)
Business development land acquisition (LABGI-funded)	250	approved for capital project financing
Crewe town centre development transitional shortfall (LABGI-funded)	219	earmarked to cover costs and income shortfalls (car parks etc.) during Crewe town centre re-development
Capital investment reserve (LABGI-funded)	164	approved for financing various capital projects
Single status/ job evaluation	150	intended to be used to offset final protected pay in 2009/10
Markets - Disturbance costs/ new stalls (LABGI-funded)	150	intended for spending during and after Crewe town centre re-development
Economic & physical development projects (LABGI-funded)	60	approved for strategy development/ business promotion initiatives
Queens Park - Boats/ equipment/ facilities	52	intended to purchase items following completion of Park restoration
Insurance reserve	50	to be assimilated into CE self-insurance reserve
Safer Communities - PCSOs	46	earmarked for PCSOs/ ASB Co-ordinator commitments
Crewe Business Park - Marketing Office rent	46	approved for repairs/ costs in the event of transfer of management of Park
Cumberland pitch renewal (CNBC share)	31	following major investment, using annual additional surplus to build a fund to renew in future
Community Wardens - Fixed penalties income	24	ring-fenced for improving cleanliness of public spaces
Safer Communities - Alley gates maintenance	20	intended for maintenance of gates, following capital-funded installations

Treasury - Temporary staff	20	will be used to cover temp staff for closure of 2008/09 Accounts
Environmental Protection Act	14	intended for environmental emergency response situations
Total	5,823	
Further Reserves to be created for Cheshire East*		
Economic Development	650	To provide capacity for statutory and development requirements in 2009/2010
Community Safety	109	To provide additional capacity in 2009/2010, which will enable invest to save options to be adapted for future years
Local Development Framework	100	To provide additional capacity in 2009/2010 only
Trading Standards	60	To protect against possible shortfall in essential service during 2009/2010
Customer Access	177	To maintain service levels in 2009/2010 and allow development of invest to save options
Total	1,096	

Source: Cheshire County & District Finance Jan 2009

*it should be noted that these additional earmarked reserves have been allowed for when stating the General Reserves position for the 2009/2010 Budget

27. Earmarked reserves have the effect of transferring the tax burden across financial years as current taxpayers' funds are being used to support future years' spending. It is therefore recommended that the Council's earmarked reserves are subject to annual review as part of the budget-setting process to ensure that they are still appropriate, relevant and adequate for the intended purpose.

Background Papers:

CIPFA, Local Authority Accounting Panel: Bulletin 55, Local Authority Reserves & Balances (2003)

General Fund Reserves ~ Risk Assessment Working Papers 2008

Final Accounts:

Cheshire County Council
 Congleton Borough Council
 Crewe & Nantwich Borough Council
 Macclesfield Borough Council

Annex 1

Protocol & Controls

The Existing Legislative/Regulatory Framework

Sections 32 and 43 of the Local Government Finance Act 1992 require billing and precepting authorities in England and Wales to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement.

There are three significant safeguards in place that militate against local authorities over-committing themselves financially:

1. The balanced budget requirement
2. Chief Finance Officers' S114 powers
3. The External Auditor's responsibility to review and report on financial standing.

The balanced budget requirement is reinforced by section 114 of the Local Government Finance Act 1988 which requires the Chief Finance Officer to report to all the authority's councillors if there is or is likely to be unlawful expenditure or an unbalanced budget. This would include situations where reserves have become seriously depleted and it is forecast that the authority will not have the resources to meet its expenditure in a particular financial year. The issue of a section 114 notice cannot be taken lightly and has serious operational implications. The authority's full council must meet within 21 days to consider the S114 notice and during that period the authority is prohibited from entering into new agreements involving the incurring of expenditure.

While it is primarily the responsibility of the local authority and its Chief Finance Officer to maintain a sound financial position, External Auditors have a responsibility to review the arrangements in place to ensure that financial standing is soundly based. In the course of their duties External Auditors review and report on the level of reserves taking into account their local knowledge of the authority's financial performance over a period of time. However, it is not the responsibility of auditors to prescribe the optimum or minimum level of reserves for individual authorities or authorities in general.

The Role of the Chief Finance Officer

It is the responsibility of the Chief Finance Officer to advise local authorities about the level of reserves that they should hold and to ensure that there are clear protocols for their establishment and use. There is no statutory minimum.

Local authorities, on the advice of their Chief Finance Officers, are required to make their own judgements on the level of reserves taking into account all the relevant local circumstances. Such circumstances vary. A well-managed authority, for example, with a prudent approach to budgeting should be able to operate with a relatively low level of general reserves. There is a broad range within which authorities might reasonably operate depending on their particular circumstances.

Good Governance

It is important that Members take responsibility for ensuring the adequacy of reserves and provisions when they set the budget. CIPFA recommend that the respective roles of officers and Councillors in relation to reserves should be codified locally and given due recognition in the Constitutions. This codification should:

- state which council bodies are empowered to establish reserves
- set out the responsibilities of the Chief Finance Officer and Councillor – or group of Councillors – responsible for finance
- specify the reporting arrangements

A New Reporting Framework

The Chief Finance Officer has a fiduciary duty to local taxpayers, and must be satisfied that the decisions taken on balances and reserves represent proper stewardship of public funds.

The level and utilisation of reserves will be determined formally by the Council, informed by the advice and judgement of the Chief Finance Officer. To enable the Council to reach its decision, the Chief Finance Officer should report the factors that influenced his or her judgement and ensure that the advice given is recorded formally. Where the advice is not accepted this should be recorded formally in the minutes of the council meeting.

CIPFA recommended that:

The budget report to the Council should include a statement showing the estimated opening general reserve fund balance for the year ahead, the addition to/withdrawal from balances, and the estimated end of year balance. Reference should be made as to the extent to which such reserves are to be used to finance recurrent expenditure this should be accompanied by a statement from the Chief Finance Officer on the adequacy of the general reserves and provisions in respect of the forthcoming financial year and the authority's medium term financial strategy a statement reporting on the annual review of earmarked reserves should also be made at the same time to the Council. The review itself should be undertaken as part of the budget preparation process. The statement should list the various earmarked reserves, the purposes for which they are held and provide advice on the appropriate levels. It should also show the estimated opening balances for the year, planned additions/withdrawals and the estimated closing balances.

Cheshire East Council Budget Consultation 2009-10
Minutes of Town and Parish Councils Event – 12th January 2009

Cheshire East Council Councillors:

Councillor W Fitzgerald
 Councillor F Keegan
 Councillor D Brown
 Councillor R Domleo
 Councillor B Silvester

Parish and Town Council Representatives:

John Kemble	Audlem PC
Jean Batchelor	Betchton PC
Bill Brown	Betchton PC
Jackie Potts	Congleton TC
Lesley Smetham	Gawsworth PC
Malcolm Nicholls	Goostrey PC
Richard Harvey	Haslington PC
Philip Jackson	Haslington PC
Duncan Brock	Henbury PC
Mike Wootton	Henbury PC
Councillor M Hosker	High Legh PC
Councillor J Tuck	High Legh PC
David Cowgill	Holmes Chapel PC & Cranage
Matthew Jackson	Knutsford TC
John Gregg	Marbury & District PC
Geraint Jones	Marbury & District PC
Lucy Nixon	Marton PC
David Woolliscroft	Marton PC
Councillor T Hunt	Odd Rode PC
Councillor S Robinson	Odd Rode PC
Ron Sherwin	Odd Rode PC
Charles Gorst	Poynton PC
Brian Hogan	Poynton PC
Councillor L Burns	Prestbury PC
Ken Butler	Rainow PC
Bob Squirrel	Rope PC
Ann Banks	Sandbach TC
Councillor P Darnes	Sandbach TC
Councillor B Moran	Sandbach TC
Liz Allcock	Warmingham PC
Councillor N Higson	Warmingham PC
Councillor G Cook	Weston & Basford PC
Councillor J Cornell	Weston & Basford PC

Officers:

Erika Wenzel	Chief Executive – Cheshire East Council
Lisa Quinn	Borough Treasurer & Head of Assets – Cheshire East Council
Kirstie Hercules	Local Strategic Partnerships – Crewe & Nantwich Borough Council

Cllr Fitzgerald welcomed representatives from the Town and Parish Councils and introduced the speakers.

Erika Wenzel presented an overview of Cheshire East Council setting out the background, progress to date and vision of the new authority. This included the proposals for Neighbourhood Working and the Local Strategic Partnership. Cllr Keegan set out the aims and objectives of the consultation process and the future plans for Cheshire East including the devolvement of services to Town and Parish Councils.

Lisa Quinn provided an overview of the financial scenario for Cheshire East Council and the plans for the 2009-10 budget and Council Tax levels. Summary information was provided on the budget proposals for People, Places and Performance and Capacity.

Questions from the Town and Parish Council representatives were invited from Cllr Keegan.

Poynton PC – Will the devolution of services to Town and Parish Councils involve the transfer of operational budgets only or will there be some allocation for overhead costs?

Cllr Keegan responded that where Parish Councils take on additional responsibility they will receive the relevant budget to deliver that service. The overall aim is to achieve efficiencies, particularly on overhead costs so these will remain centralised. Parish Councils will receive what is deemed to be a 'fair' amount to run the service.

Goostrey PC – Devolved services will require more commitment from Parishes and it is increasingly difficult to find representatives for Finance Committee meetings. The Parishes will therefore require additional support from Cheshire East Council.

Cllr Keegan explained the consultation process that is currently taking place with Town and Parish Councils and invited representatives to view the maps available at the back of the room. The areas for neighbourhood working are currently in draft and trials are being discussed as part of the consultation process. He understood that not all parishes will want to take on additional service provision.

Haslington PC – Parish Councils will not want the additional management responsibility of taking on staff etc.

Cllr Keegan replied that the Council is not planning to pass on service delivery to Parishes who do not want it and full support would be given from the centre in respect of finance, human resources and legal services.

Holmes Chapel PC – Should the consultation on the grouping of Parish Councils have taken place before the consultation on the budget.

Cllr Keegan stated the consultation process started in early December with Cllr Brown and the Chief Executive therefore some parishes have already had some involvement.

Knutsford TC – Would this mean some parishes take on delivery of services outside their Parished area.

Cllr Keegan confirmed this would be the case and explained that this would be worked out through the pilot exercises.

Cllr Brown provided further information on the consultation process on neighbourhood and area working and encouraged representatives to get involved in the future meetings. The consultation process is to decide how services can best be provided and services will only be devolved if that is the decision of the Parish Council. It will not be forced on them.

Poynton PC – How is the issue of double taxation being dealt with.

Lisa Quinn explained that this will be taken forward and examined in more detail. Cheshire East Council will either provide the resources to the Parish providing the service or take the service back therefore eliminating the instances of double taxation.

Betchton PC – Will the website hosting facility operated by Cheshire County Council continue.

The Chief Executive confirmed that the service would continue to be provided by Cheshire East Council.

Betchton PC – Information was requested on the cost of providing the Budget Consultation events.

Lisa Quinn confirmed that details would be provided.

High Lea PC – Cllr Hosker thanked the panel for the detailed information provided but stated that the Parish had not heard anything since July 2008 and there had been no Cheshire East Member representation at High Lea meetings.

Cllr Fitzgerald explained that the process has only just commenced and will be ongoing over several years. Meetings have taken place during December with Cllr Brown and will continue.

Marton PC – Many parishes are made up of small villages in rural areas who will not want to take on devolved responsibilities.

The panel explained that the smaller parishes will form part of a Local Area Partnership, which could consist of say 15 in one area. This will mean a Parish taking on services on behalf of others and providing them across the whole partnership area.

Henbury PC – What will happen on Day 1 regarding the delivery of services, for example, refuse collection.

The Panel confirmed that services will continue as normal from Day 1 but from a unitary council rather than district and county. The service users should not see any changes. He pointed out that the contact numbers may change and they would try to ensure any such information was circulated widely in advance. Refuse collection is not a service that would be devolved.

Cllr Fitzgerald explained that change was an evolutionary process and would continue following dialogue with the Parish and Town Councils.

Information was requested on the directorship of Cheshire East Council and which services they were responsible for.

The Chief Executive confirmed that the new structure charts will be available on the website.

Odd Rode PC – Cllr Robinson requested details of the plans for Cheshire East Council and how it is managing the change process.

The Chief Executive explained that the plans are in place and are progressing. The Council has to report to the Department for Communities and Local Government and the Audit Commission on a regular basis. The Cabinet reports contain details of the planning process and progress to date and are available on the Cheshire East Council website: www.cheshireeast.gov.uk

Poynton PC – What procedures will be in place for the devolvment of services and what are the existing costs.

Cllr Keegan explained that Poynton will be one of the trial areas and will be informed of the available resources.

Rainow PC – How will the Local Area Partnerships work and will the increased role of Town and Parish Councils be recognised?

Cllr Brown explained that Cheshire East Council will have 81 members who will represent an area and belong to a Local Area Partnership. The aim is to work in new ways to provide benefits to the local area and all parishes will have an elected representative on Cheshire East Council.

Warmingham PC – If the Parish have three representatives on the Council whom should they use.

The Panel confirmed they can use any one or all of their representatives on the Council and can invite their Cheshire East Council representatives to Parish meetings. One Parish Council confirmed that a Shadow Councillor had attended every meeting and noted that they may need to be invited.

Betchton PC – The parishes can currently request a loan from the District Council if they have unexpected expenditure during the year, will this continue.

Cllr Keegan confirmed that this would continue.

Poynton PC – The Chief Executive has a major role in the creation and transformation of Cheshire East Council, how will this be achieved.

The Chief Executive explained her background and experience from working in Tameside where she devolved £12m - £13m of services to Town and Parish Councils.

Marbury PC – Information was requested on Cheshire East Council's plans for road improvements.

The Panel responded that the Council's objectives are to reduce costs and operate more efficiently enabling them to put money back into front line services such as roads. However, this would take time to implement.

Knutsford TC – The Town Council would welcome more devolved functions and requested that the consultation is extended to involve more Town and Parish Councils to make them bigger and better.

Cllr Brown explained that the next round of meetings on the Local Area Partnerships will give the representatives the opportunity for further discussion and the first meeting is set for 20th January.

Information on the events and Local Area Partnerships was requested as not all parishes have web access.

Cllr Brown confirmed that the parishes would receive information in the post.

Henbury PC – Why has Cheshire East Council gone for Borough Status.

Cllr Keegan explained that the County's Aldermen could continue into the new Council. However, the Freemen from the District's could not be taken into the new Council if it did not have Borough status. Therefore, a successful application had been made.

Sandbach PC – Information was requested on participatory budgeting.

Lisa Quinn reported that pilots were taking place across the country and Cheshire East Council would look into the outcomes.

Conclusion

Cllr Fitzgerald summed up the evening and thanked the Town and Parish Council representatives for their participation.

13th January 2009 – Trades Unions – Notes

Budget 2009/10 & Medium Term Financial Strategy

- The People & Places consultation document was distributed to the Staffing Committee and the Union representatives along with a specific brief.
- The Borough Treasurer and Head of Assets provided an update based on the Medium Term Financial Strategy that was reported to Cabinet on 17th December 2008.
- The Union representatives were not willing to treat the budget session as a consultation exercise. They would only accept it as a briefing session.
- The information provided was welcomed as far as it went.
- The Union representatives requested more detailed consultation, ahead of the finalisation of the budget, on structures and budget proposals.
- The Borough Treasurer and Head of Assets indicated that it would be difficult to provide the level of detail that the Unions would wish to see and also that it would be difficult to fit in another joint meeting within the timescale.
- She suggested that the best way to try to accommodate the request was to use existing individual meetings with managers and that where existing meetings were not taking place arrangements would be made as soon as possible.

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Cheshire East Council Budget Consultation 2009-10
People and Places Event – 14th January 2009

Minutes of Discussion Group 1 – Social Care Services

Facilitator: John Weeks Strategic Director (People)

Co-Facilitator: Ceri Harrison Head of Transformation
Paul Goodwin

John described the Council's Social Care Services and related budget issues:

Children and Family Services

- Schools are funded from Dedicated Schools Grant (DSG), a ring-fenced grant allocated from Government
 - Some schools have built up balances – the formation of “clusters” of schools is an initiative aimed at driving up standards and encouraging improved engagement with communities
 - Cheshire East has a role in shaping the development of schools and use of DSG, including its use in supporting children's and family services
- Social care for children is a high profile service and has a number of issues and challenges
 - Cheshire East will inherit a substantial budget overspend, due to the demand for services for “looked-after” children
 - Foster carers are moving on and new carers are difficult to recruit (a question was asked on the funding of private sector fostering agencies and the associated problems of retention and resources were noted)
- An Interim Head of Children's Services has been appointed
 - Barbara Hughes will review services and take a radical look at improving quality and addressing budget pressures

Adult Services

- There are considerable budget savings to be made
- The solution is largely in the Redesign of Adult Social Care Services, eliminating waste and simplifying processes; there is a clear vision:

- Personalisation – allowing greater choice and control for customers on how their care funds are spent
- Lean systems – ensuring every process adds value to the service outcome (e.g. significantly reducing steps in assessment process)
- Local working – Ensuring local teams are aligned to be more responsive to people’s needs
- Rationalising management structures – notably in respect of provider services

Question: Questions were asked on the “corporate parent” role of local Councillors with regard to Looked-After children and the plans for changing the way we care for them and improve their educational attainment.

Response: It was noted that all Councillors are “corporate parents”, each having the responsibility of being a champion for every Looked-After child. Training for Councillors, to acquaint them with their new role would be important. Reference was made to Frank Dobson’s letter to all Councillors, setting out the Government’s expectations of their role, in relation to the care and welfare of children. Reference was also made to the Government’s “Narrowing the Gap” initiative, in respect of improving the educational attainment of disadvantaged pupils relative to others in the community. It was noted that despite efforts the gap had not narrowed significantly so far and that targeted approaches in schools would aim to add value (as incorporated within Local Area Agreement).

Question: Questions were asked on working in partnership, with voluntary sector groups (e.g. those supporting people with disabilities) and with the Police service.

It was noted that the Police service has an interest in prevention, education and safeguarding policies and is keen to be a partner in children’s social care.

Response: It was mentioned that a Children’s Trust for Cheshire East would be set up to manage partnership working and deliver the “Every Child Matters” objectives. Based on past experience, it was noted that to be effective the Trust would need to be a relatively small and tight body, with a focus upon strategic commissioning.

Question: Could an independent advocacy service be developed for Looked-After children?

Response: It was noted that training of Councillors was important and agreed that more should be done in this regard, beyond the role of Councillors. Comment was made that perhaps the “Every Child Matters” agenda should have a 6th outcome of dignity and respect, as with older people’s services.

Question: Questions were asked about the re-design of Adult social care services, working with partners, home care and community support centres.

Response: The need to take a fresh look at adult social care was explained, particularly in respect of capital investment in facilities. With the population aged 85+ set to increase by over 40% by 2016, this could bring a significant rise in the incidence of dementia. The future of Community Support Centres (CSCs) needs to be addressed, with options including the decommissioning and disposal of assets, joint commissioning with the Primary Care Trust (PCT) of new facilities and a Private Finance Initiative (PFI) scheme for additional extra care housing.

It was noted that Direct Payments provided individuals with money to buy the care services to meet their particular needs and that a Resource Allocation System is being developed and tested to work out entitlements; there will be assistance to help people manage this arrangement, but they do not have to take advantage of it if they find it difficult.

Question: Will the Direct Payments allocation system be a Cheshire East scheme or a pan-county scheme?

Response: The scheme has been developed in conjunction with Cheshire West & Chester, but each Authority is responsible for its own scheme and consequently it is possible that they could be different. It was noted that there are national targets and a legislative framework for Direct Payments so some aspects are non negotiable.

Question: A question was asked on the Personalisation agenda and the resourcing of support mechanisms to help people take advantage of the choices appropriate to them.

Response: It was recognised that older people, particularly those suffering from dementia, would need such assistance. It was also noted that whilst Local Authorities deal with critical cases, other agencies support those close to being critical and that investment in prevention and re-ablement, would be important and is being designed into the new model.

Question: Will the ring-fencing of Carers' Grant continue?

Response: There are no plans to change this – carers have a critical role. It was noted though that some £21m in Government funding will be classed as Area Based Grant and consequently Cheshire East will need to work within the Local Strategic Partnership (LSP) to agree a strategy in relation to use of the money.

Question: How do you plan to reconcile the Transforming Learning Communities (TLC) agenda with maintaining/ building community focus?

Reference was made to Authorities being penalised for carrying excessive surplus places, but also that loss of schools, notably smaller schools in rural areas, would have an adverse effect on resources in local communities.

Response: TLC projects already underway would be completed. In other areas there will be a need to look at all the facts and be as clear as possible on the various aspects; the People Advisory Panel through a Task and Finish Group would be taking a fresh look at the TLC programme, including changes in demand in the current economic climate.

Comment was made on the importance of schools embracing the opportunity to engage and play a full part as community resources.

Question: A question was asked on advocacy services for those struggling to help find somewhere to live for people with dementia and learning disabilities.

Response: Early detection and preventive measures were also recognised as important. It will be important for Cheshire East to develop a strategy for joint commissioning to manage the demand, in partnership with providers.

Question: A question was asked on funding and the commissioning of preventive services in relation to children's social care.

Response: The Children's Trust needs to get up and running. Regarding child protection, the first point of contact is often the Council; a challenge for the Children's Trust will be to stimulate other players in the system to respond more fully to lower level demand.

Question: What's happening to the Schools psychology service and performance on statementing?

Response: The vision is that educational psychologists help and support teachers and parents more and that multi-disciplinary teams are created.

Cheshire East Council Budget Consultation 2009-10
People and Places Event – 14th January 2009

Minutes of Discussion Group 2 – Health and Wellbeing

Facilitator:	Guy Kilminster	
Co-Facilitator:	Alex Thompson	
Cabinet Member:	Andrew Knowles	
Delegates:	Lesley Richards	Congleton Borough Council
	Helen Costello	Crewe & Nantwich Borough Council
	Clare Lacy	Making Space
	Mike Levendon	
	Liz Gentil	Play Forum - Chester Diocese
	Alistair Coney	BTCV
	Peter Speed	Crewe YMCA
	Jackie Grinham	Citizens Advice Bureau
	John Heselwood	Cheshire Community Action
	John Reader	Diocese of Chester
	John Whitehead	
	Tracey Fielding	Cheshire Community Voice
	Frank Collins	Cheshire County Council
	Trudi Powell	
	Liz Potts	Macclesfield Disability Info Group
	Dennis Murphy	Congleton Lifelong Learning Partnership
	Jenny Hawkes	
	Colin Mills	SCB Special Needs
	Anne Wheeler	Nantwich Museum
	Zandra Nield	Cheshire County Council

Summary of Key Points:

1. Cheshire East response to the recession and the potential negative impact on Health & Wellbeing:

- Homeless (Young People)
- Learning / skills development
- Need for early intervention
- Provision of advice
- Family breakdown

2. Cheshire East actions related to Disability (inc Mental Health)

3. Communication with and within the Not-for-Profit Sector

- Can't wait for CEC
- Public engagement
- Congress is an opportunity

4. Access to services from all partners

- Clarity over who provides what to who
- Clarity over access to funding and a need for long term approach from CEC

Detailed points raised in Session:

- GK Intro and opening comments, a mixed group representing many key partners.
Health & Wellbeing covers such areas as: libraries; theatre; arts; sports; museums; parks; and is the lead interaction with the Primary Care Trust
Detail of CEC budget is still limited due to complexity of Local Government Reorganisation
- LP No reference was made in the consultation material to disability
GK ~ responded that action in this area was inherent in CEC plans but further clarification would be sought ~ **raised as key issue**
- JG Concern over silo approach to 3rd Sector, as some groups cross over key policies and so may need to be consulted in many instances
GK ~ Clarity needed for signposting/linking groups to CEC priorities
GK ~ CEC and/or 3rd Sector need to bring together wealth of advice and support
- JHa Does lean systems mean cuts?
- PS It will be difficult to go lean as well as going local
GK (with further clarification from Cllr Keegan) ~ Lean means more streamlined processes not cuts in service
- JW Access will be improved if all community access points are maintained, including post offices (Also questioned the use of the term 3rd Sector ~ "Not for Profit")
- JR Does CEC map its assets?
GK ~ Customer Access Group are considering access options, GIS is being used to map assets but more work is ongoing
- TF It does not feel like a partnership is equal if funding can change so easily from one year to the next, this can prevent long term plans (Also noted a recent survey of charities showed they liked the term 3rd Sector)
- LG It would be more efficient to allocate funding over a longer term
GK ~ **raised as key issue**
- TF 3rd Sector needs to know who is out there and CEC must be able to look beyond the usual suspects for communications
- LG Do we have a list of 3rd Sector contacts / activities
- JHe Congress needs to raise profile and communicate
- JHa Are there Terms of Reference for the Congress?
- JR Does the Congress have a dedicated website

- TF CWAC are appointing an assembly, support needs to be accessed for help with consistency in grant applications and insurance
GK ~ is the Congress the answer? ~ **raised as key issue**
- PS What does phrase "we must think family mean?"
GK ~ it means keeping families together and more effectively dealing with young, family and elderly issues in a joined up way
- CL Support is needed in times of recession, it is more important than ever to get the vulnerable in to work
- HC Quick action is needed to respond to the recession
- JHe Mental health can be impacted by recession
- JG Homeless, which has not been a high priority for existing authorities, could increase in a recession
GK ~ **raised as key issue**
- JW The CEC budget event has been positive and unusual, in a very good way

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Cheshire East Council Budget Consultation 2009-10
People and Places Event – 14th January 2009

Minutes of Discussion Group 3 – Roads and Transport

Facilitator:	Andrew Ross	
Co-Facilitators:	Jenny Lees, Steve Reading	
Cheshire East Member:	Councillor Jamie Macrae	
Consultees:	Lesley Gleaves	Cheshire County Council
	Mike Smith	Congleton Partnership
	Tony Gentil	Parish Councillor
	Councillor Hatfield	Crewe & Nantwich Borough Council
	Diane Smith	Macclesfield Borough Council
	Anthony Blackley	Crewe & Nantwich LSP Env Group
	Lillian Burns	Prestbury Parish Councillor
	Cedric Knipe	Macclesfield Borough Council
	Liz Lunn	Cheshire Police

SUMMARY OF KEY POINTS AGREED BY THE GROUP:

- Maintaining roads and footways. More investment on local roads / town centres.
- Safety a clear priority combining education, engineering, enforcement and partnership working.
- Environment / climate change / sustainability / air quality.
- Integrated transport / smarter choices / less travel
- Supporting economic development.

ARE THERE ANY ROADS AND TRANSPORT ISSUES THAT YOU FEEL WE SHOULD HAVE GIVEN A HIGHER PRIORITY?

There was a general consensus that the condition of footways is a common problem for older people and those with mobility problems. It was acknowledged that budgets were limited but the group wanted to know what spending plans existed. The term 'Flags to Flexi' was used to describe one of the preferred solutions to this issue (i.e. the replacement of easily damaged flags with tarmac).

A number of delegates referred to the Department for Transport (DfT) reports on the benefits of Smarter Choices measures in achieving modal shift & reducing the need to travel. It was felt that this should be given a higher priority.

It was felt that air quality / climate change / carbon footprinting doesn't feature clearly enough in the Local Transport Plan or Community Strategy. Air quality overlaps with many agendas (i.e. sustainability, reducing CO₂ emissions, modal shift, health) and it was felt it should be a priority issue.

There was a general acceptance that speed was a factor in causing accidents but some delegates felt that the continual changes of speed limit on a single stretch of road can be very confusing, particularly for those unfamiliar with the route. The A530 from Northwich to Middlewich was an example. It was suggested that a corridor approach to speed limits would be easier in some areas. Concern was also raised at the perceived high cost of speed awareness / high collision route warning signs (i.e. Red Routes) and there was uncertainty over the effectiveness.

There was also felt to be over complexity in the way roads are currently prioritised in terms of safety. The number of deaths on a stretch of road has led to its prioritisation for remedial investment. This did not seem completely fair as other factors may influence the number of deaths (e.g. number of people in a vehicle, volume of traffic), which did not necessarily relate to the road.

Cllr Macrae acknowledged all the comments made and would factor these into the budget development work where possible. He stated that departmental budgets had now been determined, but there remained scope for negotiation over the allocation between different services. He advised the group that one aim of the new Council was to bring together transport, planning and highway policy into one area and to focus efforts of the Cabinet. Strategic housing, highways and economic development would also be joined up.

Cllr Macrae was concerned that damage to pavements was often caused by vehicles parking on them. Any costs of reinstatement fell to the local authority and this needed to be reviewed to ensure the person / company responsible paid. He noted the police could not act unless they saw the vehicle being parked. The considerate contractor scheme was noted and although it is voluntary could be built into policies.

IN OUR EFFORTS TO MAKE TRAVEL SAFER, SHOULD WE PLACE A HIGHER PRIORITY ON EITHER: I) EDUCATION, TRAINING & PUBLICITY CAMPAIGNS, II) ENFORCEMENT MEASURES, OR III) LOCAL ROAD IMPROVEMENTS – OR A COMBINATION OF TWO OR ALL THREE OF THESE?

A number of delegates questioned the benefits of educational campaigns and whether there are figures to demonstrate the success / outcomes in terms of safety. Others felt that there is a role for education, but some questioned whether it should be a central government responsibility, rather than local authorities? It was felt that targeted training and shock tactics (i.e. DVD of re-enactments) do work in influencing behaviour.

There was a general consensus that enforcement measures should be a high priority. It was noted that the use of mobile and static cameras has reduced the number killed or serious injured (KSI) in some areas and it was therefore important to protect funding for the cameras.

Cheshire Police expressed great concern at the proposal to reduce Cheshire East's contribution to the Cheshire Safer Roads Partnership (CSRP) and they asked the Council to revisit that proposal. It was pointed out that the number of KSI's for 2008 was 300 against a target of 249. Therefore, they felt this needed to be a top priority for the LAA and be adequately funded.

It was noted that KSI's in the Cheshire East area accounted for half of those in the whole area covered by Cheshire Police (inc. Halton & Warrington). There was a particular

concern over the 'Cat & Fiddle' route and it was acknowledged that the proposal to introduce speed limit enforcement (average speed cameras) would not be possible without funding. The chairman of CSRP is keen to involve Members in discussions on the CSRP and they also intend to write to the Council. It was noted that the relevant Cabinet Member had declined an invitation to attend the next CSRP meeting on 22nd January.

Cheshire Police are also looking to introduce flexible & mobile working arrangements for officers. They also expressed an interest in working with Cheshire East on asset management / possibilities for co-locations. Cllr Macrae offered to take the matter away for further discussion.

It was confirmed that the KSI number did include the M6. The group asked why the stretch of the M6 between junctions 15 and 18 seemed to have more accidents. It was thought that this stretch of motorway is heavily used and one of the earliest built – therefore it did not comply with current design standards. It was also noted that a multi-modal study had been undertaken on the West Midlands to Manchester corridor. The study noted the high number of junctions and services in close proximity, which leads to a great deal of lane changing. The study made a series of recommendations (i.e. widening or improvements to the slip roads) but they had not yet moved forward.

It was noted that the Regional Spatial Strategy will require Local Authorities to have a Route Management Strategy for main routes and guidance would be issued soon. It was felt that the recommendations of the multi-modal study should be considered.

Statistics suggested the economic cost of a serious casualty was £160k whereas a death was over £1m. The A530 had been classified as a red route – a campaign which meant using a combination of engineering measures, raising awareness and enforcement with cameras. The group generally supported the use of cameras and felt that the attitude to speed needed to change in a similar way to drink driving. However, the consensus was that such a change was a task for the Government and local partnership arrangements could help.

The group felt red tarmac had been over-used and was no longer effective and expressed a preference for mobile warning signs. They quoted an example in Spain where speeding cars were actually forced to stop by a red light. The group hoped that the new Council may be able to pilot new initiatives and reduce the costs of new, effective signs.

It was noted that people caused accidents, not roads, and although variable speed limits were not legal in England, they had been piloted in Scotland. Sections of the M42 and M25 had advisory limits. Cllr Macrae raised the links with the Police and the issue of not being able to enforce some reduced speed limits especially in rural areas.

IN IMPROVING OUR LOCAL ROADS SHOULD WE: DIRECT MORE FUNDING TOWARDS LOCAL ROADS AND FOOTWAYS WITHIN RESIDENTIAL COMMUNITIES AS OPPOSED TO THE STRATEGIC HIGHWAY NETWORK? SPLIT FUNDING EQUITABLY BETWEEN THE LOCAL AREA PARTNERSHIP BOUNDARIES (6-8 AREAS)?

The group asked whether Local Area Partnerships are equitable in terms of highway condition / maintenance requirements? They would welcome a professional view on the

condition of the highway network across the different areas. In terms of funding, it was felt to be important to focus on problem areas, rather than per capita.

The County Council had used national indicators to determine investment and it was acknowledged that any change to this could impact on performance indicators. It was recognised that any changes to the distribution of funding will have positive and negative impacts in different areas. For example, focusing on the local networks may impact on safety on the strategic network – important to balance the risk.

The groups asked whether there was any evidence of differentials in funding or greater need between the areas. Andrew advised the group that the figures suggested road condition varied across the area (i.e. condition of the network in Macclesfield better than Crewe & Nantwich).

Some delegates expressed concern that following investment to improve town centres (i.e. quality of paving), funding was not available to maintain them to the same level. This has resulted in the deterioration of many town centre schemes, which has a potential impact on the local economy. The group would like to see a greater focus on the maintenance of the local network.

Cllr Macrae noted that the County Council had announced some additional spend of some £1m to initially tackle the highway maintenance backlog. It was noted that in terms of the classified road network the split of the County revealed a significant difference in road condition with Cheshire West & Chester being in the top quartile and Cheshire East being in the lower quartile. This meant they would have to decide how to distribute funding and possibly invest in areas of high need at the expense of national indicators.

The group questioned whether the allocation of Government grant funding was linked to performance indicators (NI 168 and 169). Andrew advised the group that there was no link at present. He was not sure if the Government were considering such a change. Any link to such indicators needed to have clear outcomes and risks identified.

The issue of utility companies not reinstating roads to the same condition was also raised. Andrew noted the efforts by the Government to better co-ordinate highway maintenance and utility work. Planning and controlling such work was essential. Noted that contractor vehicles also damaged pavements.

IN TACKLING CONGESTION SHOULD WE PLACE A HIGHER PRIORITY ON OUR ATTEMPTS TO IMPROVE THE FLOW OF TRAFFIC AND INCREASE THE CAPACITY OF OUR NETWORKS?

It was recognised that increasing capacity of the road network is a “never ending tale”. There was felt to be a need to do more to manage congestion and improve the links between road, bus, rail and motorways in Cheshire East – better integration of transport networks.

Alternatives to car use should be promoted but it was recognised that there are the difficulties in encouraging people to change their travel habits. Congestion was felt to be a good tool to get people out of their cars, particularly for journeys under 5 miles. It was also felt that the cost of public transport was also an issue that should be considered.

It was recognised that small reductions in traffic levels make a big difference (i.e. school holidays) and flexible & mobile working arrangements could help in reducing the need to travel. It was agreed that there is no single solution to managing congestion. As the new Council's priorities include maintaining the existing road network, there was a consensus that the Council should at least give people the option of using alternative methods of transport to the car.

The benefits of flexible bus services in rural areas were recognised (i.e. Taxi Rider). The group asked about the review of public transport arrangements and opposed potential reductions to the budget. Cllr Macrae acknowledged this issue and felt there would be greater scope to review the 2009-10 revenue and capital budgets after the 1st April and see if there were further options.

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**NOTE OF THE BUDGET CONSULTATION MEETING WITH THE
CHESHIRE EAST SCHOOLS FORUM held on 19 JANUARY 2009**

PRESENT:

Cheshire East Shadow Council (CE) Councillors

Cllr Paul Findlow (Chair)
Cllr Wesley Fitzgerald

Schools Forum

Chris Chapman (Chair of Schools Forum) and 17 members of the Cheshire East Schools Forum

Officers

Cheshire East (Shadow) Council

Erika Wenzel, Chief Executive
Lisa Quinn, Borough Treasurer and Head of Assets
John Weeks, Executive Director, People
Barbara Hughes, Interim Head of Children and Families

Cheshire County Council

Louise Rees, Children's Services Policy Manager
Paul Plested, Principal Accountant, Children's Services Finance
Anne Tunnicliffe, School Funding and Policy Manager
Charlotte Fenn, Acting Clerk to the Cheshire East Schools Forum

The Chairman, Councillor Paul Findlow, Portfolio Holder (Children and Family Services) opened the meeting and everyone introduced themselves.

Lisa Quinn, Borough Treasurer and Head of Assets gave a presentation on the Financial Scenario, providing an overview of the financial planning process, the service budgets, capital programme and council tax proposals of the new authority and comment on the likely impact on the Council of the current recession.

Comment: Thanks were given for the presentation, but it was noted that the budget was nearly set and whilst there was general awareness of the new Council's financial situation within the Forum some concern was expressed that there was not a detailed knowledge of the effects of the budget on children and the consequences for other parts of the organisation.

Response: It was acknowledged that consultation was happening later than would be ideal and one of the objectives of the event was to inform

improvements in the consultation and information process for next time. Assurance was given regarding the development and content of the budget proposals as they affect children's services.

Comment: Regarding the budgeting process, it seems strange that the Council Tax was set so early, before an understanding of the needs and their associated costs. It was hoped that next year, the Council would not be so constrained.

Response: Councillor Wesley Fitzgerald, Leader of Cheshire East (Shadow) Council agreed, explaining that the sponsoring authorities were required to present their financial plans to Government in the People and Places bid and also to deliver the reorganisation within a short timescale. He added that there was complexity in disaggregating the County Council and aggregating the Districts and that it was a challenge for management to make it work.

Comment: It seemed that schools were being asked to tighten their belts, to a greater extent than the Council in its central spending and that this was the wrong way around. The principle of devolved budgets should be that the money is closer to children whereas in the proposals the central pot is going to be larger.

Response: Barbara Hughes, Interim Head of Children's Services, replied, stating that all Dedicated Schools Grant (DSG) money goes to children, whether to schools or to the responsibilities of the local education authority – it is all about children.

Comment: Concern was expressed about the growth in the central budget and what the money would be spent on. It was difficult to see the thinking behind the proposals and how the new authority would be transformational. Reference was made to the role that the Education Improvement Partnerships could play in the development of support within the community

Response: Cllr Findlow responded that the general principle of delegation was accepted and supported. Barbara Hughes outlined the pressures in children's social care, dealing with specialised needs, managing children out of school and supporting families in difficulty. Cheshire East wished to charge legitimate spend to the DSG and thereby release funding to spend on children's services priorities, including children in difficulties. Money spent in this way would benefit schools on a day to day basis.

Barbara went on to say that the Authority would be talking to schools about how to deliver services and priority areas. Assurance was given that the proposal to charge expenditure to DSG would not be spent on "advisors".

Comment: The significance of the "Dedicated" "Schools" "Grant" was emphasised and comment was made that the macro-economic situation is affecting at the micro level, e.g. the viability of school trips. DSG should be used to enable schools to provide the best.

Comment: Greater transparency is needed in respect of the central spend budget; there is a concern that if set too high, a base will be set and it would escalate in the future. Central spend should be set at a minimum in the first year. Proposals for schools to buy back services should be drawn up.

Comment: It was noted that most of the special schools are located in the West and that we could find ourselves paying more. A question was asked on how these assets are being considered and also how the outdoor education facility in North Wales would be managed in the future.

Response: Councillor Findlow responded, saying that the County's subsidy in respect of the Conway facility had reduced in recent years and that discussions were underway regarding establishing a trust to manage that and similar in-County facilities in the future. Lisa Quinn stated that in respect of special schools and a few other County property assets, a joint East-West group of Members and officers was working to reach agreement on the split of assets and related service use and cost sharing, by 31 March 2009.

Comment: It was important not to lose the opportunity of looking at principles, e.g. the Local Management of Schools (LMS) agenda, the work of the Education Improvement Partnerships and the objective of being closer to communities. Concern was expressed about a perceived change in policy in respect of children with special needs.

Response: Barbara Hughes replied, providing assurance that no change in policy was implied, merely that comment was being made on the service pressures in this area.

John Weeks, Strategic Director (People), provided assurance that detail on the proposals, notably the central spend, would be provided, also that the situation inherited from Cheshire County Council was challenging and that a transformational "thinking family" approach was being developed. He commented that the new authority's commitments on children, education and family are those on which we should be judged. The Council was looking to strengthen the role of clusters of schools acting together as local commissioners. Erika Wenzel, Chief Executive, confirmed that the Council will be looking at all elements of partnership working, including crime reduction.

It was acknowledged that the Council will be judged on the plans it develops in 12 month's time.

Comment: Some concern was expressed that given inflation in teachers' pay and non-staff costs, the budget will be regarded as a decrease, which would be seen as unfortunate in the first year of the new local authority.

Response: Louise Rees replied that the Government provides a minimum funding guarantee, taking account of pay inflation and other changes, but that as the MFG is lower than cost pressures, the Government expects schools to deliver 1% per annum efficiency savings. The budgets schools receive is

through the LMS formula in the first instance. If the formula delivers more than MFG, that is what schools receive depending on individual circumstances, including changes in pupil numbers.

Comment: A question was asked in respect of the DSG underspend and whether assurance could be given that they would go into the individual schools pot.

Response: Louise Rees stated that the underspend being discussed related to the central spend budget in 2007/08 and 2008/09 and confirmed that this had been added to the total DSG pot if funding. Louise explained that the individual schools budget would be getting the benefit of this - if the funding had not been treated in this way, then the restriction to the Age Weighted Pupil Unit (AWPU) would be higher.

Comment: Comments were made on the various policy proposals and again on the apparent increase in the central budget. A proposal that the funding for Ministerial priorities be used to offset the proposed AWPU restriction was put forward.

Response: Louise Rees outlined the background to the generation of the underspend in respect of seeking to avoid clawback of Cheshire SureStart grant. Assurance was provided that this approach would not affect formulation of a fair baseline of central spend in the future. Councillor Findlow confirmed that he would actively consider proposal to use the Ministerial Priorities funding within DSG to offset the restriction to AWPU.

Comment: It was noted that in the last 5-6 years, the special education needs (SEN) budget has been exceeded and concern was expressed regarding managing budgets and keeping the balance of spending right, for all children.

Response: In reply it was stated that the Council would be looking to develop special school provision in Cheshire East, avoiding spending out of the area and enabling better control of costs.

Comment: Regarding the Transforming Learning Communities (TLC) schemes, the Forum was being asked to agree to the use of revenue savings to support prudential borrowing and retirement/ redundancy costs. It was noted that the Forum needed some more information on these matters.

Response: Louise Rees confirmed that further information would be provided to enable the Forum to make such an agreement.

Comment: In concluding, comment was made that everyone understands the need to divide the cake and appreciates the complexities of doing that fairly, in providing a range of services including education.

The Chairman thanked everyone for their contributions.

Cheshire East Council Budget Consultation 2009-10
Minutes of Business Breakfast Event – 20th January 2009

Cabinet Members:	Councillor W Fitzgerald Councillor D Brown Councillor P Findlow Councillor P Mason Councillor D Brickhill Councillor A Knowles Councillor B Silvester	
Officers:	Erika Wenzel	Chief Executive – Cheshire East Council
	Lisa Quinn	Borough Treasurer & Head of Assets – Cheshire East Council
	Chris McCarthy	Strategic Director Places – Cheshire East Council
Chambers of Commerce:	John Dunning	South Cheshire Chambers of Commerce & Industry
	John Lamond	Macclesfield Chamber of Commerce
	Peter Whiers	Congleton Chamber of Commerce & Enterprise
Consultees:	See attached	

Introduction

Cllr Fitzgerald chaired the event and welcomed businesses from Cheshire East to the first Budget Consultation event for the new Council. He outlined the agenda and went through the following key points:

- The background to local government reorganisation and the eagerness of the Shadow Council to move forward and start providing services.
- The process of splitting County budgets and adding together those of the districts.
- The objectives to reduce Council Tax and achieve cost savings where the figures in the original bid had been exceeded.

Erika Wenzel then provided some background to Cheshire East including:

- The scale of the task to create a new Council and merge four cultures and organisational designs into one.

- Statistics on Cheshire East.
- The progress made so far i.e. appointment of a Cabinet and assigning portfolios.
- Progress with recruitment.
- The aims of joint working.
- The promise to maintain grant funding at existing levels for 2009-10.
- The aim to transform inherited services – in part through ICT but retaining face to face contact and a local presence.
- The four pilot areas for neighbourhood working.

Lisa Quinn – Borough Treasurer and Head of Assets

Lisa went through:

- The stages of budget development.
- Plans to improve the consultation process next year.
- Council Tax proposals for 2009-10.
- The Capital Programme.
- The impact of the recession.
- Other key issues including the Local Authority Business Growth Incentive Scheme, Supplementary Business Rates and revaluation.

John Dunning – Chair of the South Cheshire Chamber of Commerce

John gave a presentation on the role of the Chambers and what they could offer to businesses. This included:

- Emphasis on their independence – not being funded by Central or Local Government.
- The scope to build on existing good relationships.
- They could act as a voice for all Businesses and provide the primary route for Councils to make contact.
- They had a quarterly meeting with a Bank of England representative who could feed information back to the Monetary Policy Committee.
- They could undertake surveys and provide information.
- They could promote export routes.
- They could help local suppliers tender for local authority work.

He also briefed on the current economic climate in terms of:

- Staying positive and confident rather than making it worse.
- Businesses should prepare and be well placed to get back on track when things start moving again.
- The Chambers would give businesses a chance to talk through their specific issues and try to help.
- Courses included: Business Continuity on 23rd January and a Business Link event on 24th April, both at Cranage Hall.
- Help with Business Startups.

Question and Answer Session

Panel: Councillor W Fitzgerald
Councillor D Brown
Erika Wenzel
Chris McCarthy
Lisa Quinn
John Dunning
John Lamond
Peter Whiers

How will Cheshire Police operate after the split of councils.

John Dunning advised consultees he would be meeting the Cheshire Police Authority (CPA) on 12th February to discuss their budget and they were proposing a small percentage increase in Council Tax.

It was noted that the new Chief Constable is keen to meet with Cheshire East Council, Cheshire West and Chester Council and the Chambers of Commerce regarding the budget and to maintain an ongoing dialogue.

Cllr Brown – Several sessions had been held regarding CDRPs and the co-ordination of Local Area Partnerships. Of all partners Cheshire Police have been most keen to engage with the new Council.

Cllr Fitzgerald – The CPA were eager to enter partnership agreements with Cheshire East Council and the eastern operational unit of CPA was almost co-terminus with the Cheshire East Council boundary.

Helen Gould, Kendlebell – In light of the recession all organisations are reviewing their budgets. Is there any Sector 1 or 2 European funding available for Cheshire East in a similar way to Liverpool. E.g. Crewe is experiencing post office closures. There needs to be a plan to help people exist and prevent more residents defaulting on rates etc.

Lisa Quinn – A group had been created to work with partners and businesses to identify what the local authority can do to help. They will do some research to establish the availability of funding and circulate the results. **(Action: Lisa Quinn)**

Cllr Fitzgerald – On 19 January they had met Beverley Hughes, the Minister for the North West, to discuss the recession. She was given a clear message regarding the projects Cheshire East Council wants to start, including Middlewich Bypass and Crewe Gateway, but could not move forward due to a lack of funding. The Minister offered to pursue these issues. In addition, they commented on the issue with banks being tough on existing borrowers or turning away new borrowers and that this had to change.

Representatives from the Chambers of Commerce outlined the plethora of Government announcements they were working through, e.g. Department for Business, Enterprise & Regulatory Reform (BERR) announcements on funding streams, and trying to make understandable. They intend to set up an email alert system for businesses on these issues.

They noted the work done by Business Link in this area to simplify funding streams and a booklet was available on what could be claimed.

They reiterated the need to claim Business Rates relief where Rateable Values were below £5k. Under such conditions 50% may be refunded and backdated to 1/4/2007. They acknowledged this may not apply to many people in the room but asked them to spread the word to firms they know who may benefit.

Richard Macaulay, Macclesfield Business Ventures – The proliferation and complexity of information often makes it difficult for certain groups to start a business. What initiatives can Cheshire East Council introduce to help.

Chris McCarthy – The new Council will try to understand what is available, bring it together, simplify it and consider what is the best solution.

Diane Davy, Chandler Associates – How much does the local economy pay in Business Rates and how much does it get back.

Lisa Quinn – Cheshire East Council will collect £135m and receive £74.2m so will be a net loser and she would be investigating this issue in the coming year.

Nigel Evans, Cheshire Agricultural Society (who organise the Cheshire Show) – Does Cheshire East Council regard Cheshire West and Chester Council as a partner and how will this work.

Erika Wenzel – The split of County Council staff East and West is a difficult exercise. They are working closely with Cheshire West and Chester to avoid any competition developing. Some services will remain pan-Cheshire, such as ICT and transactional Finance services, and these are being negotiated in detail. It should also be noted that in some instances, such as economic partnership, Warrington are also a partner.

Cllr Fitzgerald – On an economic front the two new Councils and North West act as one to improve economic prospects for all. He noted the historical County of Cheshire was not being split but the administration arrangements were for the betterment of Cheshire and its population.

Peter Jackson, Active Business Solutions – Regarding the reference to the formation of the new Council being akin to a business merger, what are the integration costs.

Lisa Quinn – Transitional costs have been tracked very closely. The initial bid quoted a figure of £3m of which the Cheshire East Council share would be £1.5m.

As publicised spending was higher due to increased staff costs caused by early appointments and having a fully developed Council structure. They expected to spend £2m but will try to stay within the budget.

They had also decided to make additional investment in ICT and Customer Access of £1.5m. Therefore spend of £3m - £3.5m was projected. Payback of all transitional costs is expected to be within 3 years.

Each local authority had to manage its own costs and they were inspected by Central Government and the Audit Commission. The figures would also form part of the final 2008-09 accounts of each authority.

Ian Miller, Road Maintenance Services Ltd – He represents a local employer, with 100 staff, dealing with highway and footway maintenance, an area that has suffered from a lack of public investment. There was a need to rebuild and tackle the backlog. However, he was concerned that Councils may spend significant sums on fountains in town centres, etc while the road network is deteriorating and people struggle to get to the attraction.

He felt this issue was set in the context of Councils being too willing to satisfy the public and therefore Councillors often decided where improvements should be made and not the experts. What is the Cheshire East strategy.

Chris McCarthy – Cheshire East is a new Council and will bring its own culture and create a new Highway Service.

They will need time to do this properly and review the methods of prioritising highway schemes that are now much closer to home. They will need to consider the issues to be addressed, the best form of treatment, where it is applied and the Political view. He noted that an element of reactive maintenance would always be needed.

Erika Wenzel added that her previous experience of Local Area Partnerships / neighbourhood working suggested that engineering advice with local input was the best way forward. Regarding the fountains – she acknowledged the point but noted that Cheshire East Council could easily spend its entire Budget on roads, but there are other needs.

Cllr Fitzgerald – Funding is the key. The Government have their own priorities with regard to Highways etc and they apply this to local authorities. Cheshire East Council will have to take this into account even if it does not match local needs.

He outlined plans for Cheshire East Council to look into new income streams, locally achieved, that can generate additional funding for highways. This would take time but would be achieved.

Noted that converting to a unitary authority will provide clarity on who is responsible for the highways issues.

Andrew Smith, Instrument Science – Regarding the Chambers of Commerce point about bidding for local authority work, they are a small business and do not know how to find out what work is available or how to register an interest. Please could the local authority make this clear. He appreciates the interpretation of Government announcements but there is still a gap in terms of teaching people how to use it.

Chris McCarthy – He was aware that other local authorities do provide guidance on procurement and the various processes. The intention was for the Chambers of Commerce and Cheshire East Council, as a large authority, to help as much as possible.

The Chambers of Commerce suggested setting up a dedicated joint event between April and June for themselves and Cheshire East Council to advise businesses and this was agreed. Lisa Quinn noted procurement fell under her area of responsibility so she would be able to help.

Ian Coppack, Cross Country Film – The town centres in Cheshire East were all in poor condition at a time when image was important.

Cllr Brown – He was aware that there were ongoing discussions regarding regeneration projects. He acknowledged these may be delayed but stated that there were some existing projects due to happen in the next three to ten years, e.g. Crewe, Macclesfield, Sandbach and Congleton. He felt very enthusiastic about it.

There was an issue with establishing how Cheshire East Council could trade with local firms if the goods and services are available at the right price. Working through town centre partnerships and effective trading may help.

Chris McCarthy noted that the issue of using local groups, consultation, capturing volunteers and funds e.g. NWDA support, would be considered. Both top down and bottom up approaches would be considered.

Mike Chandler, Chandler Associates – Regarding the Crewe Gateway project, what is the plan with regard to option 3 and the potential to merge Network Rail and Cheshire County Council proposals to build a destination opportunity and regenerate the whole of East Cheshire.

Cllr Fitzgerald – This was a major issue and very complex. He realised there were local objections but was keen to resolve the issues. He had put the case forward to the Minister for adequate Capital funding and asked that Network Rail be pushed to decide what they want to do. He realised Crewe was suffering from the delays and investment was urgently required to move things forward.

Mike Chandler thanked Cllr Fitzgerald for this commitment.

Rex Garratt, Link-us Publicity – Regarding the proposed Council Tax freeze when national increases are being reported as 3% - 3.5%, can this cautious approach be maintained.

Cllr Fitzgerald – Cheshire East Council had begun with the Council Tax promise made in the bid. In the longer term the aim of the Council was better financial control through real economies and transformation of service delivery. He would aim for a good budget for 2010-11 which delivered good services at reasonable cost.

Cllr Brown noted that the four existing authorities all did things in different ways with different levels of value for money and quality. They would try to use best practice in Cheshire East.

Helen Gould, Kendlebell – Would it be possible to have a Business Community Partnership / Resource (possibly led by the Chambers of Commerce) where experts in the room can provide advice to new businesses to give them a chance. Given the many expert Accountants and Business people it would only be a small proportion of their time.

John Dunning felt that was an excellent idea and would like to do something like that. It was agreed that this concept would be explored in more detail.

Chris McCarthy noted that unitary status would bring a single focus on the economic issues.

Anthony Bird, Senior Aerospace UK - Bird Bellows – There are manufacturing companies in Congleton who want to work with local partners. Regarding the structural diagram displayed in the slides, if the aim is development of the area he assumes they need to work through the middle band. How will they get their views heard at the top level.

Erika Wenzel – Some consultation events on the structure will be taking place at the end of the month. Feedback from Businesses is vital and therefore they will have a representative on the Strategic Panel.

Cllr Brown – There are also local plans and local partnerships in Congleton. There is a meeting for the Town and Parish Councils in Congleton Town Hall and Business representatives are welcome to attend.

Lisa Quinn noted that the slide in question did not appear in the delegate pack as the presentation had been refined based on experience. The final slides would be circulated and made available on the Cheshire East Council website.

Chris McCarthy – Acknowledged there were currently many channels that could be used and Cheshire East Council would try to bring some clarity.

John Dunning – The Chamber of Commerce were involved with the Local Strategic Partnerships and wanted that to continue, but to date they have not found their input to be appropriate. He emphasised that they could not afford to waste time and needed to channel their energy into the right forum.

Erika Wenzel - It was acknowledged that the Local Strategic Partnerships Framework under two tier Local Government was too complex and had become a talking shop. A single strategic body should bring better results and communicate with Businesses via a single route.

Roger Hargreaves, SISIS Equipment Ltd – His company paid £80k in Business Rates and they are set to increase by 5%. How sustainable is that rise given the current economic forecast and the Cheshire East Council plans to maintain Council Tax at existing levels.

Lisa Quinn stated that the increase in Business Rates was determined by the RPI rate in September. Local Authorities had to apply that increase.

Erika Wenzel – The issue was raised with the Minister at the meeting on 19 January but any change was unlikely.

Cllr Fitzgerald – Acknowledged this was a major issue. He agreed that a motion would go to the next Shadow Council and an official note would be sent to the Treasury stating the increase was unacceptable.

Gary Dodson, Greenlight Computers Limited – In times of recession there is an opportunity to export more effectively. What can be done to help.

John Dunning – They had a contract with Business Link for training and expertise.

They were available to help start the process by subsidising trade visits and providing advice. He agreed it was a good opportunity for the north west. He encouraged any business with ideas about exporting to get in touch and check the Business Link website.

Gary thanked the panel and noted the funding they had received had been used to rebuild their website which had led to more enquiries. He noted BERR may need to provide working capital funding to help businesses make the goods before they are paid by the clients.

Roger Hargreaves, SISIS Equipment Ltd – Regarding reducing carbon footprints, businesses are aware of this issue but need help from the local authority etc. with initiatives such as:

- **Better links with rail services, e.g. parkway stations**
- **Improving car parking at existing stations**
- **Better integration of road / rail / bus transport**

Where are these ideas currently sitting?

Chris McCarthy – Agreed these were major issues for the new Council to address and help the local economy. However, they could not do it alone, it had to be at the sub regional level and this was being looked at.

Erika Wenzel noted that the Council had set up a working group under the Chairmanship of Cllr Brickhill to try and reduce its own carbon footprint.

Roger Hargreaves, SISIS Equipment Ltd – All businesses are considering cost cutting measures. Regarding the local government pension funds, can these be made sustainable and realistic, i.e. moving away from the Final Salary approach.

Erika Wenzel – The Local Government Pension Scheme rules are determined nationally and they have to follow the guidance. The Scheme was redesigned recently but is still based on final salary at this stage.

The Chamber of Commerce reps advised that they had put this question to David Cameron in December and while he acknowledged the difficulties he did want to pursue the issue.

Wesley Fitzgerald noted the huge Political implications of changing the system but change may be forced by the recession and other events.

Peter Whiers, Congleton Chamber of Commerce & Enterprise – Reminded the audience that the last Congleton Business Awards event to celebrate local success was taking place soon and encouraged businesses to send in their entries. He also reminded them about the Business Continuity Event this Friday and that forms were available.

Conclusion

Cllr Fitzgerald thanked the Business representatives for attending and welcomed the potential to work together for the long term success of the economy in Cheshire.

Cheshire East Council Budget Consultation 2009-10
Business Breakfast Event – Delegate List

Name	Organisation
Alen Lenton	Weaver Bomford Group
Alex Thompson	Congleton Borough Council
Andrew Arditti	Cheshire East Council
Councillor Knowles	Cheshire East Council
Andrew Smith	Instrument Science
Andy Pratt	Cheshire East Council
Annie Simmons	Delmar Press
Anthony Bird	Senior Aerospace UK - Bird Bellows
Arthur Moran	Medica Packaging Crewe
Barbara l'Anson	Triad Ltd
Councillor Barrie Moran	Congleton Borough Council
Councillor Brian Silvester	Cheshire East Council
Carl Ellson	Cheshire Work & Leisure Wear Ltd
Carol Vickers	Always There Homecare Ltd
Cedric Knipe	Macclesfield Borough Council
Chris Edwards	BAM Nuttall Ltd
Chris McCarthy	Cheshire East Council
Christine House	Wardell Armstrong LLP
Christopher Heathcote	J.J.J Heathcote Ltd
Councillor David Brickhill	Cheshire East Council
Councillor David Topping	Congleton Borough Council
Dan Walmsley	United Utilities
Daniel Bennett	Wright's Printers
Dave Masters	Northgate Information Solutions UK
David Binns	Newfield Fabrications Company Ltd
David Bridgwood	Wardell Armstrong LLP
Councillor David Brown	Cheshire East Council
David Legat	Mason Owen & Partners
David McGifford	South East Cheshire Enterprise
David Squire	Arriva North West Ltd
David Watson	Congleton Chamber of Commerce & Enterprise
Deborah Garritty	Bell Pottinger North
Dennis Rogers	Briden Homes
Diane Davy	Chandler Associates
Diana Heard	Adelphi Hygiene
Dick Macaulay	Macclesfield Business Ventures
Eilidh Milnes	Eilidh Milnes
Erika Wenzel	Cheshire East Council
Gareth Roberts	Cheshire East Council
Gary Dodson	Greenlight Computers Limited
Gaynor Bowen-Jones	Cheshire East Council
Geoff Wright	Cheshire & Warrington Learning & Skills Council
Gordan Hamilton	Cheshire East Council
Graham Bridge	IE Services
Guy Morrison	Provident Marketing
Hannah Edge	Cheshire East Council
Helen Gould	Kendlebell
Helen Meacher-Jones	Cheshire East Council

Ian Coppack	Cross Country Films
Ian Miller	Road Maintenance Services Ltd
Ian Tulloch	Connections Oxford
James Russell	James Russell Photography
Jane Casson	Made in Cheshire
Jane Parkinson	United Utilities
Jane Scullion	Cheshire East Council
Jenny McLaren	RSK Group Plc
Jeremy Hilliard	Tarmac Limited
Jo Roszich	Cheshire East Council
Joanne Smith	Cheshire East Council
John Dunning	South Cheshire Chamber
John Dutton	Junction 17 Defensive Driver Training Ltd
John Elkin	Myers & Co
John Lamond	Macclesfield Chamber of Commerce
John Warham	Cheshire & Warrington Learning & Skills Council
John Wood	Ambrose Wood & Son
Karen Kelsall	Cheshire & Warrington Learning & Skills Council
Katie Vost	Storage Boost Ltd
Lillian Burns	Campaign to Protect Rural England (CPRE)
Lisa Quinn	Cheshire East Council
Liz Gorb	Macclesfield College
Margaret Bardsley	Reaseheath College
Marilla Blackburn	Energia Vital
Mark Caldwell	Bluemantle Group
Mark Slinger	Alexandra Court Hotel
Martin Lee	Cheshire & Warrington Economic Alliance (CWEA)
Martin Lindholt	Lindholt Springett Ltd
Matt Larkin	The David Lewis Centre
Matt Stacey	BAM Nuttall Ltd
Matthew Pochin	Lamont Commercial Ltd
Max Eaton	Eaton Estates
Michael Farr	Delmar Press
Michael Warke	Congleton Museum Trust
Michelle Jones	Rare IT
Mike Chandler	Chandler Associates
Mike Collins	Business Link
Mike Hawes	Bentley Motors Ltd
Nasar Malik	Atkins
Dr Neil Fell	Total Fitness
Neil Osbourne	Astra Zeneca
Nicki Juggins	Triad Trade Textiles Ltd
Nicola Duffy	Profile Communication Limited
Nigel Evans	Cheshire Agricultural Society
Nigel Oakes	Pioneer Corporate Finance
Pamela Garnett	Garnett Farms Engineering Ltd
Pat Bradley	Green Contract Services
Paul Colman	South Cheshire Chamber
Councillor Paul Findlow	Cheshire East Council
Peter Jackson	Active Business Solutions
Councillor Peter Mason	Cheshire East Council

Peter Raynes	Campaign to Protect Rural England (CPRE)
Peter Tucker	Northgate Information Solutions UK
Peter Whiers	Congleton Chamber of Commerce & Enterprise
Phil Baker	Bakers Coaches
Philip Isaacs	CK Leafleting
Rex Garratt	Link-us Publicity
Ria Nortcliffe	Wilmslow Express
Richard Milkins	Cheshire East Council
Richard Staniszewski	Compelling Results
Robert Blackwood	Mason Owen & Partners
Roger Hargreaves	SISIS Equipment Ltd
Roger Pomlett	Jenny Trickett Ltd
Simon Isherwood	Sidev Limited
Steve Addison	BAM Nuttall Ltd
Steve Edgellar	GL Hearn
Steve Jardine	Cheshire East Council
Steve Reading	Cheshire East Council
Sue Benson	Cheshire East Council
Sue Eddison	Business Information Service
Susan Bartholomew	Wains Solicitors
T.A Heard	J.R Atkins & Co Chartered Accountants
Tony Garnett	Garnett Farms Engineering Ltd
Tony Jones	Smallwood Storage
Councillor Wesley Fitzgerald	Cheshire East Council

Cheshire East Council Budget Consultation 2009-10
Comments Received from Members of the Public

Introduction

The Budget Consultation process included the set up of a website and an opportunity for comments to be submitted to the email account budgetinfo@cheshire.gov.uk.

The following comments have been received to date and any subsequent correspondence is also included.

Comment 1 – Resident of Nantwich

Initial Comments:

Here is feedback - thanks for the opportunity

Public Consultation Briefing

Harmonisation - yes in favour and yes in favour of stability and less increases. Agree with Government on aim of unitaries to both improve services and deliver saving which should if possible be passed on to tax payers.

Harmonisation of prices - yes and consider where can free leisure (tennis courts etc) encourage use.

Capital Programme - agree schools and children services, commitment in Alderley Edge etc will no doubt be more controversial (use of resources across the county) - bids to the capital programme for future years need to be clear on how communities and Councillors access them, how prioritised and agreed to avoid accusation of bias. What are the other highway improvements and where?

Consultation - this is a great opportunity for the unitary to improve on the past. I am looking forward to being informed about what the plans are for my town, Nantwich and the wider area and also having the opportunity to contribute to them. I think Councillors should all have blogs - have training using them - and do email alerts to subscribers on new things happening - draft strategies to local performance. They should also have electronic consultation which links into new Council.

I think the Government community empowerment agenda and community leadership has a great opportunity here in Cheshire East - let's not have distant Councillors who have no support and who we never hear from. I think the electronic investment is both cheap and popular with younger electorate which will increase participation, knowledge and hopefully respect for local government.

People and Places Consultation

Roads and Transport - general view is that too much traffic in Nantwich and too many lorries. Need to use bypass and change behaviours of local people to using car for everything. I think there is a link to healthy walking, less noise, even less anti social behaviour (the responsible adults are on the street rather than in cars).

More on a new policy to improve the quality of life in major towns - introduce 20 mph blanket for traffic - the local authority where 20 in town is plenty (as the campaigns might say).

To improve condition of roads - spend money on softening them in towns, set targets to reduce traffic, get lorries out and publicity campaign. Should not increase capacity of networks but be explicit about reducing use and capacity.

Visitor economy and economic development - hard to say as no information on budget cuts and Tatton Park seems remote. East Cheshire is a lovely part of the country but would not thought of a mega bucks - so scale down appropriately - the walkers, cyclist and heritage people will come. Emphasis on local using local economy.

Response:

Thanks for your feedback e-mails.

Your comments will be considered as part of the Cheshire East Council Budget setting process.

Comment 2 – Bollington area

Initial Comments:

Dear Cheshire East,

It feels strange addressing an anonymous body. I have two questions I would like answered if possible.

It is very difficult to make comments on a budget that I cannot track down on the web site in any useable form. Could you send me a set of budgetary documents setting out the expenditure of the services in 2008/9 with your proposed expenditure in 2009/10 in a similar form to the Green and Yellow Books published by the County Council. That would be most helpful. I have two further questions.

1. With regard to the harmonisation of car parking charges can I confirm that there will be no wish to charge for car parking at Pool Bank in Bollington or at the two car parks designated for use by Middlewood Way walkers in the Town at Adlington road and Grimshaw Lane? We are very concerned to support visitors and customers for local business in the Town where we desperately need to support our shops, restaurants and pubs.

2. I understand that to supplement the finances for Cheshire East this year sums have been taken from the balances of the contributing authorities. Could you confirm whether that is the case and if so how much has been used from which authorities balances?

Many thanks

Initial Response:

Thanks for your comments.

For the 2009-10 budget setting round a huge amount of work is underway to merge budgets and create new service structures. While the overall financial envelope Cheshire East Council is working towards is fixed the detail behind this is still being refined and improved by the limited staff resources available to the Council. Therefore, the Council has not published a detailed set of Policy Options.

However, a high level narrative document based on the People and Places structure, which the new Council will be organising its services under, has been placed on the website for comments at :

<http://www.cheshireeast.gov.uk/CheshireEastCouncilBudgetConsultation/tabid/205/Default.aspx>
<http://www.cheshireeast.gov.uk/LinkClick.aspx?fileticket=6nupOvE9klg%3d&tabid=205>

This sets out some of the major issues the new Directorates are considering and the issues they would like to consult on. Comments are always welcome. There is a clear intention by the Cheshire East Council Administration to consult on detailed budget options for the 2010-11 budget.

In terms of your specific points:

1. Car Park Charges - I am awaiting a response on this issue and will come back to you as soon as possible.

2. At the 31/3/2009 the Accounts of the seven demising authorities will be closed and a normal set of accounts produced. As part of this process the final level of reserve balances will be allocated to the new authorities i.e. Cheshire East Council will receive balances from Crewe & Nantwich BC, Congleton BC, Macclesfield BC and a share of the Cheshire County Council reserves. The fine detail is still to be agreed and the Accounts have not yet closed, therefore, I cannot say exactly how much this will be.

However, Cheshire East Council is developing a multi year financial scenario that ensures they will maintain an adequate level of reserves which is in line with Audit Commission recommendations.

Further Comments:

Many thanks for your response to my queries. Could you give me some idea when detailed budget lines might be finalised?

It seems from the information available that some things have been decided. e.g.

1. Levels of Council Tax 2009/10
2. Distribution of Government Grant
3. Funding for education.

I am concerned about:

1. funding and policy for looked after children
2. funding and policy for adults who need social support
3. funding and policy for people of pensionable age

Then some more specific areas such as

1. Gritting policy. There have been attempts in the past to reduce this budget which is vital to the life of Cheshire East
2. Leisure facilities for young people. We desperately need more challenging activities for teenagers.
3. Support for Connexions. This service took a cut last year. I would not like to see further cuts.
4. Maintenance for Rights of Way and funding for the rights of Way Improvement Plan.

When you have specific information on any of these areas I would be glad if you would let me know.

Further Response:

The detailed budgetary information will not be available until the Cheshire East Council Budget Book is produced, in the new financial year, given the time pressures of undertaking LGR.

Yes, a number of issues have been decided and are the subject of news releases (Council Tax) or Cabinet Reports such as the Medium Term Financial Strategy report in December 2008 at:

[http://onlineservices.congleton.gov.uk/ecminutes/Published/C00000241/M00002438/A100003562/\\$081217CheshireEastCabinetMTFSLQ.docA.ps.pdf](http://onlineservices.congleton.gov.uk/ecminutes/Published/C00000241/M00002438/A100003562/$081217CheshireEastCabinetMTFSLQ.docA.ps.pdf)

Re your specific comments - I'll pass these on to the Borough Treasurer and Head of Assets and relevant Directors.

Further Response:

Further to your earlier question re car parking, I can provide the following response.

The main thrust of harmonisation of car parking charging across Cheshire East will focus on the Congleton area where currently all car parks are free of charge. There may be some extension of charging in both Crewe and

Macclesfield areas but there are currently no plans to include Pool Bank or either of the 2 Middlewood way sites.

However, as all public car parks have an associated maintenance cost, where no direct charging for use currently exists at a site it is important to review the justification for this policy at regular intervals. Although the use of the sites mentioned is not likely to be charged for in the short term, no long-term guarantee can reasonably be given.

Comment 3 – Nantwich Resident

Initial Comments:

I now realise that the end date for this consultation was 26th January - but I have only just found out about it.

I hope you can take my comments into account.

Why so late? - Your website did not have an easily identifiable link to this consultation. I did not find this link until today.

One had to know that the Budget section had a reference to Consultation. Perhaps a link on the Home page to every consultation you do would help quicker navigation?

As regards comments:

- Yes, do have a balanced budget. Always advisable!

- A sustainable budget can mean several things. If sustainable can mean not wasting resources and prolonging their life - the new council should increase its budgets for Maintenance.

No point wasting existing buildings, roads etc by having poor (but cheap in the short term) maintenance schedules that simply hasten the demise of costly capital projects. Do not waste costly resources for short term budgetary gains. Poorly maintained council assets would be a terrible reflection on, and advert for, the image of the new East Cheshire.

- Council Tax must be harmonised as must service levels across East Cheshire.

Capital Projects that should be completed in Nantwich - where I live -

- Snow Hill Redevelopment needs to be progressed with full community consultation carried forward from C&N's start. The community has already stated its aims and preferences, so these principles should become key requirements in the development brief.

- Complete the link by-pass road from March Lane to the end of Welsh Row/ Canal Viaduct - it should have been completed years ago by the builders of the housing development. A planning obligation was in place but the builders seem to have wriggled out of it.

This new road link is vital to improving traffic and environmental conditions all over the town.

- Force the developers of the vast Stapeley housing estate to honour its planning obligation and build the new community centre - or spend an equivalent sum on improving the community facilities elsewhere in the town. Take over and/or encourage the Rotary/Round Table and Friends of the Earth's idea of a water turbine at Mill Island generating free power to the light up the Weaver Riverside, night-time illumination of buildings and also into the National Grid. How sustainable is this?!!

With regard to your ideas for Local Area Partnerships -

Yes - a good way of delivering local services in such a large County. However, the areas must be relevant to where and how people live.

The boundary of the Nantwich LAP Area needs careful drawing. I can't tell from the small scale plan I have seen but - please ensure - Nantwich remains separate from Crewe.

Nantwich already has the town council in operation and people are familiar with it. The town council can be improved and streamlined with whatever new influence East Cheshire can give it for local service delivery and community cohesion.

Your current map showing 8 LAP Areas looks good, especially as it has Nantwich and its rural hinterland parishes as a separate entity. Nantwich and the 18 or so parishes form a cohesive, natural area of rural market town character and with its own sphere of influence. The two towns of Crewe and Nantwich are very different and Crewe's character is markedly different from Nantwich. Crewe's special regeneration requirements need to be given consideration on their own and not be lumped with Nantwich as it has for the past 35 years.

- Bring Stapeley parish into the Nantwich Town's area. The new housing area is clearly part of the town so it should be within its local governmental jurisdiction and play its part in the community.

Make Nantwich the Western Jewel in East Cheshire's Heritage Crown!

We are a fine historic town with lots more to offer economic tourism than it currently displays. Investment and encouragement in its historic fabric and public realm will bring dividends to the new County's environmental and tourism portfolios. The town's real potential has been overshadowed by the genuine needs of Crewe but in this new world of East Cheshire it is a unique resource of top quality heritage and community cohesiveness that East Cheshire should invest heavily in.

Focus Groups and Citizens panels. These can be good ways of obtaining local views and advice but locally elected councillors must have the power over the advisory groups, in the end.

I would like to be considered for these, please.

I hope you can take my views into account and look forward to hearing from you.

Initial Response:

Thanks for your feedback.

Yes, there is time for your comments to be taken into account as part of the Budget setting process.

You have raised a number of points here which I will send off to the relevant people in Cheshire East Council.

In terms of a response, this may take longer than usual given the number of issues.

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Summary of Feedback Forms – 2009-10 Budget Consultation

In all 38 feedback forms were collected, 20 from the People and Places Event and 18 from the Parish and Town Council Event.

Venue and Facilities

Overall, participants at the events agreed that the venue was easy to get to (78% agreed), the venue was satisfactory (81% agreed) and the refreshments were satisfactory (77% agreed). However, it is worth noting that the event at Wychwood Park was seen as easier to get to (89% agreed) compared to the event at Crewe Hall (68.5% agreed).

A number of comments were made about both venues being 'extravagant' and 'expensive'. Why couldn't a council property be used. A few comments were also raised about the accessibility to both venues e.g. a car was required. Other comments related to no cold drinks being available, there was slow service in getting coffee and could better directions be provided before the meeting.

What participants thought about the activities involved during the events

The majority of respondents described the activities as informative (71%), useful (60.5%), worthwhile (58%) and interesting (55%). Just 1 respondent felt they were a waste of time, boring and complicated. The responses given would therefore suggest that the consultation has succeeded in informing and engaging with the participants.

What did participants think about the events

When asked their views on the events, 83% thought they had improved knowledge and 67% said they had helped explain issues. Very few comments were made but they related mainly to having more information about budgets.

Involvement in the Budget Consultation Process

84% would like to be involved in the Budget Consultation process earlier. This was summed up in the comments where people suggested being involved earlier in the financial year when their comments could make a difference to services provided.

Ways to improve the Budget Consultation Process

The main ways suggested were to start the process earlier in the year and make sure it is a real consultation. More involvement required from the community, third sector and business. Again, the need for more information prior to the events on budgetary implications is required.

Any further comments or issues not raised at the events

- There is a lot to be done in the next 78 days. Doubtful it will be achieved.

- The Parish Council is the eyes and ears of the community and should be able to pass on (and hope) that it is acted upon by the relevant East Cheshire Department
- The key question of funding of LAPs not advertised.
- Whether primary strategic partners are able to reflect the same approach.
- Again the word to send out is Local Area Working.
- The meeting / questions did not really focus on the budget - more detail required.
- The driver for service devolution is the "Junior" authority - there needs to be a simple statement "if you do not want the responsibility of service delivery, that is fine".
- Third sector sustainable funding.
- A wide range of mechanisms is needed to involve as many people as possible.
- Very worthwhile.
- There is a need for people to be aware of Local Area Agreements (LAA) and how organisations, carers and service users can influence the way that money is spent to benefit people with disabilities.
- Discussions and presentations were very high level due to range of services, could benefit from service specific consultation.
- Commit to long term Services / Funding.
- Communications – using technology e.g. Broadband, Sustainability - Flagship Council - Involvement and Outcomes.
- Would have been useful to hand out an attendance list upon arrival to encourage networking.
- Would have been useful to have more detailed paper work, in particular on relationship of LAA and budget.
- Questions posed for which answers were not yet available. How will we be informed of answers in due course?

BUDGET CONSULTATION PROCESS

1. Cheshire East Council has recently completed its first round of Budget Consultation for the 2009-10 Budget. This followed on from the processes operated by the County and District Councils to share their budget options with stakeholder groups and meet the relevant statutory and best practice requirements.

Background

2. Local authorities have a statutory duty to consult on their Budget with certain stakeholder groups such as the Schools Forum and businesses. In addition, other groups have been consulted by the existing Cheshire Councils including social care users / carers, Primary Care Trusts, members of the Local Strategic Partnership (LSP), Police and Fire. Traditionally, this has taken the style of formal meetings and based around a document setting out draft budget and policy options in detail.
3. Given the scale of the task of local government re-organisation a detailed set of Budget options has not been produced. However, the budget and service redesign process has resulted in a number of headline budget issues set in the context of the new Corporate Plan priorities and the overall ambitions of the new Authority which could be shared with stakeholders for their views.

Agreed Approach

4. The Cheshire East Cabinet agreed that a practical level of Budget Consultation should be adopted for 2009-10 with a series of events taking place in January. They also made a clear commitment to improve the process and involve stakeholders at an early stage in the future as an integral part of the Financial Planning Process.
5. All current Stakeholders were invited and advised of the approach for 2009-10. This required existing address lists to be updated and disaggregated in the case of the County.
6. The following Budget Consultation meetings took place in 2009:
 - 12 January Town and Parish Councils
 - 13 January Trade Unions as part of the Staffing Committee
 - 14 January People and Places, i.e. User / Carers, LSP members etc
 - 19 January Schools' Forum
 - 20 January Business Breakfast

Consultation Material

7. To provide a framework for the meetings a series of documents were produced, circulated in advance of the meetings and available to delegates on the day. These took the form of:

- a general background briefing and Cheshire East profile common to all consultee groups
 - a specific briefing tailored to the consultee group
8. A briefing document was also produced for members of the public and made available in libraries and public areas of the existing Councils' buildings.
9. All these documents were placed on the Cheshire East Council website. The documents and website included details of how to comment on the issues.

Outcomes

10. The Cheshire East Council Cabinet and Management Team were also well represented with the Leader and Chief Executive attending nearly all of the events.
11. The key consultation outcomes are as follows:
- Participatory budget pilot being undertaken
 - 3rd Sector funding confirmed for 2009/10
 - Shared Services being discussed with key partners
 - Business Portal will be developed working with the Chamber of Commerce
 - Initiatives to improve engagement with the local economy
 - Cheshire East Council team being established to engage with the community to address the impact of the economic downturn

Feedback

12. A summary of all the feedback is attached to this appendix in the form of minutes of the relevant meetings / discussion groups and feedback received via the website:

Group	Annex
Town and Parish Councils	A
Trades Unions	B
People and Places Discussion Groups:	
- Social Care	C(i)
- Health and Wellbeing	C(ii)
- Roads and Transport	C(iii)
- Waste and Other Services	C(iv)
Schools' Forum	D
Business Breakfast	E
Correspondence with members of the public	F

13. All delegates were asked to complete a questionnaire at the end of the meetings. The feedback from these forms has been analysed and the results are attached at Annex G. These will be used to inform future events.

Where next?

14. Cabinet Members have given a clear undertaking to improve consultation arrangements for the 2010/11 Financial Planning process and this will start early in the new Financial year.

Conclusion

15. Cabinet Members reviewed all the feedback from the events and, where possible, have factored these into their detailed budget deliberations. However, given the time and resource constraints it has not been possible to address all the issues and the debate over service levels, in light of the feedback received, will continue into 2009/10.

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People Directorate
Budget proposals to meet guideline savings target

PROPOSALS ASSESSED AS HIGH/MEDIUM RISK (RED/AMBER)	
<u>Children & Family</u>	£'000
Review/Reduce cost of professional services to schools	-450
Review of Connexions Services (subject to contract negotiation)	-200
Invest to save – increase in foster care allowances	258
Review base budget expenditure charged to DSG	-500
Review base budget expenditure charged to Sure Start grant	-250
Review redundancy budget for school based staff	-100
Migrate part of Family Information Service to Contact Centre	-50
Borrowing Costs of Capital Investment in Contact Point	52
Resulting revenue savings from capital investment in Contact Point	-52
Sub Total	-1,292
<u>Adults</u>	
Reduce costs in the Learning Disability Pooled Budget	-150
Integration of Social Care Teams	-850
Investing in Enablement/Prevention	1,020
Resulting offset from the reduced costs of care from above programme	-1,020
Reduction in Costs of In-house Provider Services	-1,125
Reducing Reliance on Residential Care through the following scheme	-1,920
Investing in Extra Care Housing	1,440
Further savings in provider services	-250
Borrowing Costs of Capital Investment in FMW	146
Resulting revenue savings from capital investment in FMW	-146
Sub Total	-2,855
<u>Health & Wellbeing</u>	
Review/Reduce subsidy to Crewe Lyceum Theatre	-100
Savings from the rationalisation of services within Health & Wellbeing	-400
Borrowing Costs of Capital Investment in RFID	86
Resulting revenue savings from capital investment in Libraries	-86
Sub Total	- 500

PROPOSALS ASSESSED AS LOW RISK (GREEN)	
<u>Children & Family</u>	£'000
Funding for inherited overspend c/fwd	1,724
Increased use of Standards Fund	-100
Review base budget expenditure charged to Area Based Grant	-250
Review of Business Support	-300
Rationalise workforce development team	-50
Reduce non staffing budgets by 30%	-150
Sub Total	874
<u>Adults</u>	
Continued Rollout of Direct Payments	-200
Rationalisation of Community Support Centres	-150
Reduction in service user transport	-250
Savings from Flexible & Mobile working (requires capital investment)	-250
Reduce base budget for training (dependent on continuation of training grant at current levels)	-250
Further savings in operational support functions	-168
Sub Total	-1,268
<u>Health & Wellbeing</u>	
Reduction (20%) on supplies and services (excluding the book fund).	-678
Sub Total	-678
Total Net Savings	-5,719
APPROVED NEW GROWTH	
Children's Safeguarding	120
Adults Safeguarding	200
Queen's Park Maintenance	25
Sub Total	345
Directorate Total	-5,374

Places Directorate
Budget proposals to meet guideline savings target

PROPOSALS ASSESSED AS HIGH/MEDIUM RISK (RED/AMBER)	
<u>Environment</u>	£'000
Waste and Recycling structure savings	-577
Car Parking income harmonisation – Congleton Borough area	-375
Refuse Staff – route reworking	-280
Waste Disposal – reduce landfill costs	-2,000
Waste – cross border tipping etc	-806
Highways – savings from depreciation adjustment	-381
Highways – reduce CSR contribution	-270
Bereavement Service – Fee Harmonisation	-68
Waste – Congleton Borough fortnightly collections	-230
Waste – Reduce measures to avoid LATS	-225
Green Waste growth	600
Income from Recycled paper	-150
Sub Total	-4762
<u>Planning & Policy</u>	
Spatial Planning	-277
Building Control Savings	-20
Development Management Savings	-27
Additional Spatial Planning Savings	-145
Sub Total	-469
<u>Regeneration</u>	
Service Savings – SHT depreciation	-578
Strategic Highways and Transport savings	-197
Highways monitoring/surveys	-50
TCS route and branch review	-120
Visitor Economy – reduce service level	-51
Sub Total	-996
<u>Safer & Stronger Communities</u>	
Environmental Health, trading standards structure savings	-215
Licensing Income – harmonisation	-84
Sub Total	-299

PROPOSALS ASSESSED AS LOW RISK (GREEN)**Environment**

£'000

Highways Operations – staff savings	-123
Parking and Markets – staff savings	-193
Grounds and Cleansing – staff savings	-118
Waste – cross border control measures	-8
Waste – reduce cost of trade permit scheme	-35
Review street entertainment in Congleton Borough area	-23
Increase income from Highways charges	-20
Highways – reduce budget for non essentials	-50
Streetscene – verge maintenance	-80
Public Conveniences – contract out cleaning	-45
Lighting electricity	-10

Sub Total -705**Planning & Policy**

HS staff savings non-statutory posts	-149
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Sub Total -149**Safer & Stronger Communities**

Structure savings	-6
Pest Control savings	-22
Wardens – increased income	-18
Dog Control – fee harmonisation	-3
Emergency Planning savings	-74
Community Safety	-121
2 nd Homes Tax	74
2 nd Homes Tax grant	-48

Sub Total -218**Regeneration**

Streamline public transport info	-6
Cheshire Bus contract reductions	-150
Economic Development Savings	-28
Economic Development Business Case savings	-422
Economic Development further savings	-159

Sub Total -765**Total Net Savings** -8,363

Performance & Capacity**Budget proposals to meet guideline savings target**

PROPOSALS ASSESSED AS HIGH/MEDIUM RISK (RED/AMBER)	
<u>Borough Solicitor</u>	£'000
Legal Services – 12.5 staff @ £25k + 35% offset by growth of £194k	-228
Member Services – 12.5 staff @ £25k + 35% offset by growth of £117k	-305
P&C efficiency saving target (to be shared across four posts)	-314
Savings in Members Allowances	-329
Sub Total	-1,176
<u>Human Resources & Organisational Development</u>	
Performance & Improvement – 3 staff @ £25k + 35%	-102
Corporate Development – 22.5 staff @ £25k + 35%	-759
Sub Total	-861
<u>Borough Treasurer & Head of Assets</u>	
Finance – 50 staff @ £24k + 35%	-1,620
Revenues & Benefits – 25 staff @ £18k + 35%	-608
ICT – 50 staff @ £30k + 35%	-2,025
ICT – System Harmonisation	-1,000
ICT – User driven systems	-500
Telephony Review	-250
Asset Management - Energy Saving – 10% reduction in usage	-500
Asset Management – Property Maintenance Budget	-500
Procurement Savings	-470
ICT/Asset Management – Existing commitments	537
Revenues & Benefits – Procurement of Single System (Capital Programme)	100
Revenues & Benefits – Resulting Savings from new system	-100
ICT – Essential Replacement – Cost of Prudential Borrowing	194
ICT – Aggregation opportunities	-194
Sub Total	-6936
<u>Policy & Performance</u>	£'000
Communications – 10 staff @ £25k + 35%	-338
Corporate Development – 7.5 staff @ £25k + 35%	-254
Performance & Development – 7 staff @ £25k + 35%	-237
Publications	-250
Sub Total	-1079

PROPOSALS ASSESSED AS LOW RISK (GREEN)**Borough Solicitor**

£'000

Management Saving	-125
Reduced staff travel	-1
New Legal System – Cost of Prudential Borrowing	14
New Legal System – Resulting savings from investment in new system	-14
Reduced printing costs	-12
Reduce consultant costs	-30
Sub Total	-168

Human Resources & Organisational Development

Management Saving	-71
Reduced staff travel	-1
Reduced printing costs	-7
Reduce consultant costs	-17
Sub Total	-96

Borough Treasurer & Head of Assets

Asset Management – 5 staff @ £25k + 35%	-150
Management Savings	-493
Increase in ICT charges	-30
Audit Fees	-143
External Funding – reduced costs	-38
ICT – Reduced costs	-84
Asset Management – reduced costs	-50
Reduced printing costs	-59
Reduce consultants costs	-147
Review of exceptional inflation	416
Sub Total	-778

Policy & Performance

Management Savings	-235
Policy & Performance – Net growth	19
Customer Services – staff growth for day one delivery	177
Customer Services – use of earmarked reserve for staff growth (one year)	-177
Customer Relationship Management System – Cost of Prud Borrowing	214
Customer Relationship Management System – Resulting savings	-214
Reduced printing costs	-22
Reduced consultants costs	-55
Sub Total	-293

Total Net Savings -11,387

Directorate/Scheme	2009-10	2010-11	2011-12	Service Area
	Capital Expenditure £000's	Capital Expenditure £000's	Capital Expenditure £000's	
People				
Ongoing Schemes				
Devolved Formula Capital East	794	182		
Replacement to Mobile Classrooms East	9			
Oakenclough PS	36			
TLC Dean Oak's PS	480			
TLC Sir William Stanier Comm S	6,381			
TLC Vernons PS Amalgamation	1,806	1,828		
Devolved Formula Capital 06-07 East	334			
Macc Reorg Rebuild Park Lane	0			
Modernising ICT Delivery	294	80		
Enabling Model of Social Care	25			
Cranage Bowling Green & Pavilion refurbishment	20			
Football facilities within Sandbach	0			
Nantwich Pool Enhancements (part-funding)	700	335		
Community/ Youth Projects	90			
Shavington Community Health & Fitness Centre	85			
Queens Park Restoration (HLF-supported)	2,250			
Integrated Children's Systems (ICS) East	549	243		
Children's Workforce Dev Sys East	70	20		
Adults workforce Census East	38			
Devolved Formula Cap 08-09 East	1,989	1,199	290	
County Minor Works 08-09 East	304			
Gorsey Bank Floor Repair	657			
Repairs to Mobile Classroom Ext Schs East	50			
Feasibility Studies 08-09 East	19			
Land Drainage 08-09 East	9			
Partnership/ H & S East	13			
Harnessing Technology East	831			
Access Initiative 08-09 East	383			
Childrens Homes Rationisation	0			
Childrens Centres Ph3 East	0			
ICT Childrens Centres Ph3 East	52	21		
Shavington Childrens Centres Ph3	551			
Wilmslow Library Childrens Centres Ph3	53			
Holmes Chapel Library Childrens Centres Ph3	44			
Mablins Lane Childrens Centres Ph3	729			
Daven Childrens Centres Ph3	347			
East Cheshire Minor Works Ph3	118	124		
Sandbach Childrens Centres Ph3	469	81		
East Rural Programme Ph 3	0	150		
Brine Leas Sixth Form	2,551	4,374		
2008-09 Building Review Block	115			
CA ICT Schemes 08	20			
Extra Care Housing	2,250	600		
Libraries Facilities	300			
Community Development Projects			50	
Crematorium Plant Repairs	55	55	55	
Bridges and other structures on Middlewood Way	102	6		
Total On-going schemes	25,972	9,298	395	

Directorate/Scheme	2009-10	2010-11	2011-12	Service Area
	Capital Expenditure £000's	Capital Expenditure £000's	Capital Expenditure £000's	
New Starts 2009-10				
Schools - Minor Works (Basic Need)	604	401		Children & Families
Schools - Access Initiative	501	167		Children & Families
Children's Social Care	32			Children & Families
Schools - Modernisation Programme	0	0		Children & Families
Devolved Formula Capital	2,500	1,500	1,860	Children & Families
Extended Schools	270	263		Children & Families
Specialist Schools	150			Children & Families
Harnessing Technology	1,068	570		Children & Families
14-19 diploma	700	300		Children & Families
SureStart Aiming High for Disabled Children	168			Children & Families
Primary Capital Programme	0	564		Children & Families
Cledford TLC Scheme	2,337	932	20	Children & Families
Building Review	180			Adult Services
Mental Health Capital	99			Adult Services
Social Care IT Infrastructure	97			Adult Services
Common Assessment Framework	50			Adult Services
Play Capital	1,000			Children & Families
Leisure Centre General Equipment	45			Health & Well-being
Contact Point / Further Dev of Children's Hub/ e-CAF	459	102	51	Children & Families
Community Services Flexible and Mobile working	650			Adult Services
Libraries RFID - Self service	380	345		Adult Services
Total New Starts 2009-10	11,290	5,144	1,931	
2010-11 New Starts				
Schools - Minor Works (Basic Need)		1,006		Children & Families
Schools - Access Initiative		668		Children & Families
Children's Social Care		32		Children & Families
Schools - Modernisation Programme		3,546		Children & Families
Devolved Formula Capital		2,500	1,500	Children & Families
Extended Schools		275		Children & Families
Specialist Schools		200		Children & Families
Harnessing Technology		1,380		Children & Families
14-19 diploma		3,000		Children & Families
SureStart Aiming High for Disabled Children		391		Children & Families
Primary Capital Programme		3,114		Children & Families
Building Review		180		Adult Services
Mental Health Capital		99		Adult Services
Social Care IT Infrastructure		97		Adult Services
Building Safer Communities Fund		50		Health & Well-being
Leisure Centre General Equipment		45		Health & Well-being
Playgrounds/Skate Parks		15		Health & Well-being
Total 2010-11 New Starts		16,597	1,500	Planning & Policy
2011-12 New Starts				
Schools - Minor Works (Basic Need)			1,006	Children & Families
Schools - Access Initiative			668	Children & Families
Children's Social Care			32	Children & Families
Schools - Modernisation Programme			3,546	Children & Families
Devolved Formula Capital			2,500	Children & Families
Extended Schools			275	Children & Families
Specialist Schools			200	Children & Families
Harnessing Technology			1,380	Children & Families
14-19 diploma			3,000	Children & Families
SureStart Aiming High for Disabled Children			0	Children & Families
Primary Capital Programme			4,026	Adult Services
Building Review			180	Adult Services
Mental Health Capital			99	Adult Services
Social Care IT Infrastructure			97	Adult Services
Building Safer Communities Fund			50	Health & Well-being
Vehicle & Plant Replacement			70	Health & Well-being
Leisure Centre General Equipment			45	Health & Well-being
Total 2011-12 New Starts			17,173	
Total People Programme	37,262	31,039	20,999	

Directorate/Scheme	2009-10	2010-11	2011-12	Service Area
	Capital Expenditure £000's	Capital Expenditure £000's	Capital Expenditure £000's	
Places				
Ongoing Schemes				
Section 278 Agreements	61			
A538 Altrincham Rd, Wilmslow-Cycle path & Assoc Wks	100	100		
Section 278 Agreements	357			
Depot Rationalisation	0			
Alderley Edge By-Pass Scheme Implementation	19,190	12,933	9,440	
Section 278 Agreements	16			
Section 278 Agreements	26			
Section 278 Agreements	12			
Section 278 Agreements 2001-02	1			
Section 278 Agreements pre 2001-02	123			
Waste Strategy Sites	0			
Septic Tanks-Rural Properties	40	40		
Improvements to Chapel Street Car Park	165			
Choice Based Lettings	64			
Queens Park Restoration (CNBC-funded)	940			
Crewe Town Squares/ Shopping Facilities Refurbishment & Toi	1,800			
Parkgate	0	1,137		
Crewe and Macc HWRCs	728	17		
Road Safety Schemes - Minor Works	73			
Connect2 - Crewe & Nantwich Greenway	437			
Section 278 Agreements	102			
Transforming Cheshire - Area Offices		45		
Total On-going schemes	24,235	14,272	9,440	
New Starts 2009-10				
Building Safer Communities Fund	80			Safer & Stronger
Alley Gating	25			Environmental Services
LTP - Maintenance	5,601			Environmental Services
LTP - Integrated Transport	3,122			Regeneration
LTP - SEMMMS	1,174			Regeneration
LTP - Detrunked Roads	790			Environmental Services
LTP - Bridges	67			Regeneration
LTP - Road Safety Grant	220	229		Environmental Services
LTP - Highway Maintenance	968			Environmental Services
Waste Infrastructure Capital Grant	658			Environmental Services
Disabled Facilities Grants	1,070			Planning & Policy
Private Sector Assistance Initiative	1,170			Planning & Policy
Affordable Housing - Assisted Purchase Scheme	600			Planning & Policy
Vehicle Replacement	500			Regeneration
Development of land at Alderley Edge Cemetery	100			Environmental Services
Car Park Charges Congleton and Crewe & Macc	160			Environmental Services
Thomas Street Car Park	105			Environmental Services
CCTV System review	50			Safer & Stronger
East UTC System	50			Regeneration
Total 2009-10 New starts	16,510	229	0	
2010-11 New Starts				
Building Safer Communities Fund		105	105	Safer & Stronger
LTP - Maintenance		5,692	4,518	Envs Services
LTP - Integrated Transport		3,947	3,947	Regeneration
LTP - SEMMMS		1,174	1,174	Regeneration
LTP - Detrunked Roads		2,345	2,345	Envs Services
LTP - Bridges		0	46	Envs Services
LTP - Road Safety Grant		229	229	Regeneration
Vehicle & Plant Replacement		70		Envs Services
Wheeled Bin replacement		15	15	Planning & Policy
Disabled Facilities Grant		270	270	Planning & Policy
Decent Homes Grant		150	150	Envs Services
Waste Infrastructure Capital Grant		242	242	Safer & Stronger
Community Development Grants		50	0	Planning & Policy
Housing Renovation Grant		809	809	Planning & Policy
Disabled Facilities Grants		250	250	Planning & Policy
Home Repair/Unfit Property Repairs Grants		250	250	Planning & Policy
Empty Property Repairs Grants		100	100	Planning & Policy
Housing Energy Efficiency Grants		25	25	Planning & Policy
Environmental Schemes		20	20	Planning & Policy
Royal Macclesfield Forest		10	10	Planning & Policy
Total 2010-11 New Starts		15,752	14,505	
Total Places Programme	40,745	30,253	23,945	

Directorate/Scheme	2009-10	2010-11	2011-12	Service Area
	Capital Expenditure £000's	Capital Expenditure £000's	Capital Expenditure £000's	
<u>Performance & Capacity</u>				
Ongoing schemes				
Disability Compliance Work	100			Borough Treasurer & Assets
Building Alteration & Improvements	150			Borough Treasurer & Assets
ICT Investment	100			Borough Treasurer & Assets
Transforming Cheshire - Information Management	72	36	703	Borough Treasurer & Assets
Transforming Cheshire - County Farms Disposal		44	44	Borough Treasurer & Assets
County Farms 2008-09	353			Borough Treasurer & Assets
County Farms 2007-08	574			Borough Treasurer & Assets
2009/10 Transforming Cheshire - Improving Oracle (Shared Se	966			Borough Treasurer & Assets
Transforming Cheshire - Customer Access	5			Policy & Performance
Transforming Cheshire - Customer Access	46		185	Policy & Performance
Network Optimisation	90			County wide
New Developments - Schemes under £100k	5			County wide
Transforming Cheshire - Information Management	100			County wide
Data Centre	417			Borough Treasurer & Assets
Delamere house - Reg accomadation	200			Borough Treasurer & Assets
Total Ongoing schemes	3,178	80	932	
New Starts 2008-09				
Office Accommodation Strategy	2,350	3,200	3,900	Borough Treasurer & Assets
Farms Estates Reorganisation & Reinvestment	1,410			Borough Treasurer & Assets
Single Revenue & Benefits Systems	444			Borough Treasurer & Assets
Building Maintenance Programme	5,645			Borough Treasurer & Assets
Development Management System	80			Borough Treasurer & Assets
ICT Transitional Development Programme	1,500			Borough Treasurer & Assets
Click into Cheshire	39			Borough Treasurer & Assets
Government Connect	590			Borough Treasurer & Assets
Essential Replacement of Core ICT Infrastructure	891			Borough Treasurer & Assets
ICT Security & Research	209			Borough Treasurer & Assets
Enterprise Content Management proposal	500			Borough Treasurer & Assets
Flexible & Mobile Working	585	300	540	Borough Treasurer & Assets
Oracle Migration/Cutover Activities	51			Borough Treasurer & Assets
Integrated Legal ICT System	60			Borough Solicitor
Customer Relationship Management & Telephone System	1,705			Policy & Performance
Total 2009-10 New starts	16,059	3,500	4,440	
2010-11 New Starts				
Vehicle Replacement, Building Mnce & ICT		1,791	2,633	Borough Treasurer & Assets
Total 2010-11 New Starts		1,791	2,633	
Total Performance & Capacity Programme	19,237	5,371	8,005	
Total Cheshire East Capital Programme	97,244	66,663	52,949	

CHESHIRE EAST COUNCIL

CABINET

Date of meeting: 17 February 2009
Report of: Borough Treasurer and Head of Assets
Title: Transitional Costs Three Quarter Year Review

1.0 Purpose of Report

- 1.1 To consider the outcome of the three quarter year review of Transitional Costs.
- 1.2 To provide an update on the review of Transitional Costs, spending levels and the various sources of funding. This is the third full review of the programme since the Transitional Costs were approved by Cabinet in June.

2.0 Decision Required

- 2.1 To note the outcome of the three quarter year review.

3.0 Financial Implications for Transition Costs

- 3.1 In April the lead officers for the various blocks (People, Places, Performance and Capacity) and cross-cutting Workstreams (Finance, ICT, HR etc) were asked to identify transitional costs and existing sources of funding. Their responses were subject to two rounds of evaluation and review by the Interim Chief Finance Officers, the Block and Workstream Leads and Finance officers assigned to each of the areas.
- 3.2 Revised proposals from Block and Workstream Leads were considered by Cabinet in June 2008 where the position was summarised as a potential gross cost for Cheshire East of £9.3m, with estimated funding from existing sources of £5.4m, resulting in potential net transitional costs of £3.9m.
- 3.3 Acting on the advice of the Joint Implementation Team the Cabinet agreed that, while work should continue to refine and where possible reduce these cost estimates, the majority were sufficiently robust and the need to spend sufficiently pressing, that spending on net costs amounting to £2.7m be approved. This included £75k of funding previously agreed by the Joint Committee.
- 3.4 The Cabinet noted that there were also activities and costs which were not yet considered urgent/robust and these would be the subject of further reports to Members before significant expenditure was incurred.

4.0 The Funding of Transitional Costs

4.1 The following approach to the funding of transitional costs has been adopted by the existing authorities:

- a) separate budgets for Cheshire East and Cheshire West and Chester to reflect the fact that the two Shadow Authorities will in some areas adopt different policies and approaches with different cost implications.
- b) the district council element of cost to be shared pro rata to tax base.
- c) the County Council to bear 45% of the costs for both Cheshire East and Cheshire West and Chester.

4.2 This approach results in the following cost-sharing proportions:

Cheshire County Council	45%	(East and West)
Congleton Borough Council	13.5%	(East only)
Crewe & Nantwich Borough Council	16%	(East only)
Macclesfield Borough Council	25.5%	(East only)

4.3 It is recognised that the financial position of existing Authorities regarding reserves and cash flow differs and that a pragmatic approach will be required to ensure that an authority does not experience cash flow difficulties or have a negative reserves position at the end of the financial year.

5.0 The Management of Transitional Costs

5.1 Block and Workstream Leads have been empowered to procure and deploy resources as required, to ensure the timely delivery of their agreed work programmes, provided they operate within agreed projected costs and the appropriate financial and procurement procedures. A range of operating principles and procedures were also agreed including nominated block, project and finance leads.

6.0 First Quarter Review and Changes Approved

6.1 Following the approved guidance and processes, the first quarter update concluded that the programme agreed, to facilitate a smooth transition, was in place and managers across the Councils are working together to deliver the individual transition projects. There were a few changes to forecasts, with a total forecast net spend remaining at £8.9m across East and West, although a small overspend of £130k was being reported by managers. Managers reported that they were likely to spend the allocations provided by the year end.

6.2 Following approval of the budget for transitional costs in June, Members have agreed a number of changes taking the total maximum allocated net sum to £4.128m.

7.0 Mid and Three Quarter Year Review of Expenditure

7.1 At the mid-year review, managers were forecasting net spending levels of £3.7m against the approved allocation of £4.1m, with under spends anticipated against some areas of the ICT programme amongst others. Table 1 below provides a summary, although managers requested that budgets remain available to them due to the level of uncertainty with certain projects.

Table 1	Potential Cost £'000	Forecast £'000	Variance £'000
People	663	645	(18)
Places	0	0	0
Perf & Capacity	1904	1,734	(170)
Customer Access	277	277	0
Appointment of Senior Management	200	200	0
<u>Cross Cutting (50% share)</u>			
Human Resources	135	135	0
ICT & Knowledge Management	949	663	(286)
Information Management	0	0	0
Finance	0	0	0
Total	4,128	3,654	(474)

7.2 Actual spending levels during the first half year were lower than would have been anticipated, although this was partly to be expected given that spending is in preparation for Local Government Reorganisation (LGR) and certain elements can only be incurred during the final quarter. Spending levels have increased substantially in the third quarter, but if the current pace of spending continues an under spend against the total allocation is likely.

7.3 At the three quarter year review, managers are forecasting net spending levels of £4.0m against the approved allocation of £4.1m. Table 2 below provides a summary. The main changes relate to additional costs recruiting the senior management teams and anticipated higher ICT spending levels, on for example the Government Connect Initiative requiring all public sector organisations to secure their communication methods with Government, offset in part by lower spending in the People's Block.

Table 2	Potential Cost £'000	Forecast £'000	Variance £'000
People	663	280	(383)
Places	0	0	0
Performance & Capacity	1904	1,737	(167)
Customer Access	277	227	(50)
Appointment of Senior Management	200	680	480
<u>Cross Cutting (50% share)</u>			
Human Resources	135	146	11
ICT & Knowledge Management	949	961	12
Information Management	0	0	0
Finance	0	0	0
Total	4,128	4,031	(97)

7.4 In addition to the £4.1m allocated for transitional costs, the four Councils identified a further £5.4m of existing sources of funding to support the programme taking the gross costs during 2008/09 to £9.5m. The funding remains available although, where funding is in the form of staff time and that time is not utilised through the year, less capacity, and therefore funding, will be available later in the year. This is an issue raised within the ICT and Knowledge Management part of the programme, and has resulted in additional contractor time being purchased to cover the workload.

7.5 Originally all redundancy costs were expected to be incurred during 2009/10. Following decisions across all existing Councils, a number of voluntary redundancies, related to LGR and the re-design of services, have been approved and will occur during 2008/09. The Voluntary Redundancy process has not yet been completed therefore the original Business Case costs, pay back to reserves and savings have been included in the 2009/10 budget until the actual figures are finalised. At this stage it is estimated that the number of redundancies for Cheshire East will be in the region of 170 in 2008/09. This compares with an original Business Case assumption of 79 redundancies all told. The total cost of redundancy, payment in lieu of notice and pension costs is expected to be in the region of £11.3m. The costs of redundancy and payments in lieu, of approximately £5.9m, will be funded up front from reserves by the existing four Cheshire East authorities in line with the above share agreement. The remaining cost will be phased over a maximum of five years and again will be funded from reserves in the first instance, with an overall aim to replenish reserves within three years from the associated staffing savings. In addition, the 2009/10 Budget currently includes an estimate of the likely relocation costs for staff moving from a West location to an East location at £1.4m, again to be funded in the first instance from reserves. This position is currently being reviewed in light of the information on staff to be transferred to Cheshire East Council and the Accommodation Strategy plans for movement of staff to East locations.

7.6 The number of applications for Voluntary Redundancy was higher than expected at around 500. This has enabled Cheshire East Council to make the necessary staffing reductions associated with LGR and the transformational re-

design of services earlier than originally expected in the Business Case. This has increased the up-front costs to be funded initially from reserves but has also significantly increased the early achievement of savings. The additional saving is conservatively estimated at £2m in 2009/10, over and above the savings targets already included in the 2009/10 Budget. This additional saving, in the first instance, can be used to pay back to reserves and, once pay back is complete, to re-invest in the Council's priority services.

8.0 Financial Implications 2009/10 and beyond

- 8.1 In evaluating transitional costs officers have sought to avoid short-term approaches which minimise costs in 2008/09 but increase future costs and do not secure value for money over the medium term.
- 8.2 This report focuses primarily on transitional costs in 2008/09 (i.e. up to 1st April 2009) but some slippage of expenditure into 2009/10 is likely. Some activities such as the adaptation of properties and ICT systems will continue beyond 1st April 2009 and are likely to incur additional costs in 2009/10 and perhaps beyond, which will need to be funded from delivered savings.
- 8.3 Approximately £2.3m of the existing budgets being used to fund transitional costs are capital budgets which are financed by borrowing. The resulting debt will need to be serviced beyond 2008/09 by the new Authorities. This is particularly true of the County Council's contribution to ICT costs but this expenditure was planned as part of the Capital programme and fully financed through the Medium Term Financial Strategy. It is therefore expenditure that has been redirected to meet the priority needs of LGR rather than additional expenditure. There is the potential to finance a further £0.3m of the net spending from capital budgets if that were deemed appropriate at the year end.

9.0 Legal Implications

- 9.1 The Cheshire (Structural Changes) Order 2008 Article 9 (7) indicates that:

The total of the expenditure properly incurred by the shadow authorities shall be divided among, and paid by, the County Council, the East Cheshire councils and the West Cheshire councils in such proportion as may be agreed between them.

Details of the agreement are provided in Section 4.

- 9.2 Also under Article 9 of the Cheshire (Structural Changes) Order 2008 Cheshire East has power to contract, subject to meeting the criteria stated there. This is because the power is being exercised in the discharge of the functions set out in the Order, and in the same manner and subject to the same conditions and limitations as would apply to a non-metropolitan county or district council.

10.0 Risk Assessment

- 10.1 'Strategic financial issues' are listed on the risk register with a specific reference to the management and control of transitional costs. Too high a level

of transitional costs would have an adverse impact on the financial status of the new authority, its ability to maintain an adequate level of reserves and ultimately on service delivery. However, failure to invest adequately in necessary transitional activity, risks failure to meet service commitments on 1st April 2009 and beyond and could prove a false economy if it resulted in higher costs post 1st April 2009. The approach that has been adopted to date and is described in this report seeks to strike a balance between these conflicting risks by having a clear process to identify, challenge, manage and monitor transitional costs.

11.0 Conclusion and Reasons for Recommendation

11.1 Transitional costs are projected to be broadly in line with agreed potential costs. It was always envisaged that transitional costs would need to be revised in light of experience and further information and some provision for this was made within the figures. Whilst no further approvals have been requested Members should note that the pattern of spending forecast has changed with under spending in some areas being used to fund overspending in others.

For further information:

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Background Documents:

*Joint Committee Report – Management and Funding of Transitional Costs – 6th May 2008
Cabinet Report – Management and Funding of Transitional Costs – 16th June 2008
Cabinet Report – Review of Transitional Costs Mid-Year – 4th November 2008*

Documents are available for inspection at:

*Cheshire East Democratic Services
Westfields
Middlewich Road
Sandbach
CW11 1HZ*

CHESHIRE EAST COUNCIL

Cabinet

Date of meeting: 17th February 2009

Report of: Borough Treasurer & Head of Assets

Title: Treasury Management Strategy and MRP Statement 2009/10

1.0 Purpose of Report

- 1.1 To present the Treasury Management Strategy for 2009/10 to 2011/12 including the prudential indicators and limits required under Part 1 of the Local Government Act 2003 and the Annual Investment Strategy 2009/10 and Annual Policy Statement on Minimum Revenue Provision (MRP) for the redemption of debt 2009/10

2.0 Decision Required

- 2.1 Cabinet is requested to recommend to Council the approval of the Treasury Management Strategy and the MRP Statement for 2009/2010. The Strategy includes the Department for Communities and Local Government (DCLG) reporting requirements in accordance with the Local Government Investments Guidance under Section 15(1)(a) of the Local Government Act 2003 (Appendix A).

3.0 Financial Implications for Transitional Costs

- 3.1 None.

4.0 Financial Implications 2009/10 and Beyond

- 4.1 Effective Treasury Management provides support towards the achievement of service priorities, it allows the Council to invest in capital projects without any limit as long as it can demonstrate that its capital expenditure plans are affordable, external borrowing is prudent and sustainable and treasury decisions are taken in accordance with good practice.

5.0 Treasury Management Strategy

- 5.1 The Treasury Management Strategy for 2009/10 is the Council's first such Strategy and comes at a time of significant economic uncertainty. The Council is therefore mindful of the risk, both in terms of Market risk and Investment Income risk and this has been reflected in the 2009/10 Budget.
- 5.2 The Local Government and Public Involvement in Health Act 2007 places a requirement of all councils to approve a policy on how the amount provided in

respect of the repayment of debt is calculated prior to the start of the financial year concerned. The Policy for the year 2009/10 is contained in Appendix B. The budgeted provision for the repayment of debt in the year 2009/10 has been broadly calculated as 4% of the estimated outstanding debt at the end of the year 2008/09 with a small number of exceptions. These exceptions comprise capital expenditure on capital projects that has been funded through unsupported borrowing by the Legacy Authorities.

- 5.3 The amount charged in respect of the repayment of debt is currently just above the generally accepted prudent minimum. The amount provided is also below the amount of capital expenditure being funded from borrowing in each of the next few years. As a consequence the amount of debt outstanding is increasing each year. As the level of outstanding debt increases the amount that needs to be provided for the repayment of debt in future years also increases. The aim from year two of the Medium Term Financial Strategy will be to reverse this trend.

5.4 Capital Financing Budget 2009-10

	£m
Provision for debt repayment	6.22
Direct revenue funding	3.05
Interest on long term loans	7.84
Other interest payable	0.21
Revenue contribution from Services	<u>(4.10)</u>
Total Debt Repayment	13.22
<u>Less</u> Interest receivable on cash balances	<u>(0.90)</u>
Net Capital Financing Budget	12.32

- 5.5 The amount of interest paid on the Council's portfolio of long term loans is mainly at fixed rates of interest (circa 4.9%). This provides a degree of certainty to the capital financing budget. The rate of interest payable on the £25 million of new long term loans that it is planned to raise during the year 2009/10 is budgeted to be 4.5%. Currently long term interest rates are around 4.65%. However, within the Treasury Management Strategy, the Council will use internal balances where possible to reduce the costs in the short term of external borrowing.
- 5.6 The rate of interest to be earned on the Council's cash balances that are temporarily invested pending their being used (estimated at £140 million) is budgeted to be 0.65%, depending on external cashflows and levels of inherited reserves. This compares with an original assumption in the Financial Scenario of £6.3m before interest rates started to plummet.
- 5.7 Currently the conditions in the world's money and capital markets are very uncertain. This uncertainty has prevailed for a number of months now and is likely to prevail for a long while yet. A high degree of caution therefore needs to

be exercised in respect of the estimated rates of interest mentioned above. The Borough Treasurer and Head of Assets will be monitoring this position and its impact on the budget carefully throughout the year.

6.0 Legal Implications

6.1 It is a requirement of the CIPFA Code of Practice for Treasury Management in The Public Sector, that Council receives an Annual Report on its Treasury Strategy, that Council sets Prudential Indicators for the next three years and approves an Annual Investment Strategy and an Annual MRP Policy Statement.

7.0 Risk Assessment

7.1 The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management function will be measured. The main risks are identified along with procedures to manage and control the risks are detailed in Appendix A, Section 5. The analysis and reporting of treasury management activities will focus on their risk implications for the Council.

8.0 Conclusion and Reasons for Recommendation

8.1 The Treasury Management Strategy details the activities of the Treasury Management function in the forthcoming year 2009/10. The Strategy for 2009/10 reflects the views on interest rates of leading market forecasts provided by Arlingclose, the Council's advisor on treasury matters. It also includes the Prudential Indicators relating to Treasury Management.

8.2 The CIPFA Code of Practice on Treasury Management, when adopted by a local authority, gives it the status of 'a code of practice made or approved by or under enactment' and hence proper practices under the provision of the Local Government and Housing Act 1989.

Appendices:

Appendix A – Treasury Management Strategy 2009/10

Appendix B – MRP Policy Statement 2009/10

For further information:

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Background Documents:

Arlingclose forecasts

Documents are available for inspection at:

*Cheshire East Democratic Services
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CHESHIRE EAST TREASURY MANAGEMENT STRATEGY 2009/10

1. INTRODUCTION

- 1.1 The Local Government Act 2003 requires the Council to have regard to the Prudential Code and to set Prudential Indicators for the next three years to ensure that the Council's capital investment plans are affordable, prudent and sustainable.
- 1.2 The Act therefore requires the Council to set out its Treasury Strategy for borrowing and to prepare an Annual Investment Strategy; this sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.

2. BACKGROUND

- 2.1 The Chartered Institute of Public Finance and Accountancy's Code of Practice for Treasury Management in Public Services (the "CIPFA TM Code") requires local authorities to set the Treasury Management Strategy Statement (TMSS) for borrowing each financial year.
- 2.2 CIPFA has defined Treasury Management as:

“the management of the organisation’s cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

- 2.3 It is a statutory requirement, under Section 33 of the Local Government Finance Act 1992, for the Council to produce a balanced budget. In particular, Section 32 requires a local authority to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions. This means that increases in capital expenditure must be limited to a level whereby increases in charges to revenue from:
 - increases in interest charges caused by increased borrowing to finance additional capital expenditure, and
 - any increases in running costs from new capital projects are affordable within the projected income of the Council for the foreseeable future.
- 2.4 Members' involvement in the process is essential in order that the Council can demonstrate that its capital expenditure plans are affordable, external borrowing is prudent and sustainable and treasury decisions are taken in accordance with good practice.
- 2.5 The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured. Treasury management risks are identified in the Council's approved Treasury Management Practices; the main risks to the Council's treasury activities are:
 - Liquidity Risk (Inadequate cash resources)

- Market or Interest Rate Risk (Fluctuations in interest rate levels and thereby in the value of investments).
- Inflation Risks (Exposure to inflation)
- Credit and Counterparty Risk (Security of Investments)
- Refinancing Risks (Impact of debt maturing in future years).
- Legal & Regulatory Risk (i.e. non-compliance with statutory and regulatory requirements, risk of fraud).

3. LOCAL GOVERNMENT REVIEW

3.1 As Members and Officers are aware the merger of the three District Councils within East Cheshire and the disaggregated share of Cheshire County Council's investment and borrowing portfolio's will come under the ownership of the New Unitary Authority, Cheshire East.

3.2 As such some of the key areas of the new treasury management function have yet to be decided for the 2009/10 financial year and work is still continuing in the shape of the joint Treasury Management Group to work out a cutover strategy from 1st April 2009. Two key areas where decisions are still to be made are as follows:

- The final disaggregation of Cheshire County Council's balance sheet commitments for loans and investments as at 31st March 2009.
- Whether the new Authority will use the specialist services of an external cash manager.

3.3 New Treasury advisors are to be appointed for Cheshire East, a panel of Treasury Officers interviewed prospective advisors and Arlingclose were chosen as the preferred candidate for Cheshire East and the contract is due to commence shortly.

4. CURRENT POSITION

The Council's treasury portfolio position as at 9th January 2009 comprises of the three existing District portfolio positions and the County Council's share that has been disaggregated to the East.

Investments	Principal £m
Macclesfield Borough Council	39.5m
Congleton Borough Council	16.0m
Crewe & Nantwich Borough Council	35.9m
Cheshire County Council (disaggregated East)	51.3m
Total Investments	142.7m
Debt	Principal £m
Cheshire County Council (disaggregated East)	135.6m
Total Debt	135.6m

5. RISK MANAGEMENT

- 5.1 The identification, understanding and management of risk are, by necessity, a major part of an organisation's treasury management activities. It is therefore no surprise to learn that risk management is, and has been for a number of years, well embedded in the area of treasury management.
- 5.2 The consequences of making a wrong treasury management decision can be significant and long lasting. eg were the Council to invest monies with a lender who ultimately cannot repay the amount lent to them (ie defaults on repayment) then the whole of the amount not repaid will fall as a charge on the I&E account in the year in which the default occurs.
- 5.3 To avoid the Council suffering loss as a result of its treasury management activities a number of risk management procedures have been put in place. These are listed below. These procedures are based on the concept that firstly security of principal is paramount, secondly that there is a need to maintain liquidity and finally earning a rate of return commensurate with the first two concepts.

Liquidity risk

- 5.4 The risk that cash will not be available when it is needed to meet the Council's obligations.
- 5.5 The Council prepares an annual cash flow forecast each year that identifies, by month, the anticipated cash inflows and outflows over the year. The purpose of preparing such a forecast is to identify the timing, duration and magnitude of any cash surpluses and shortfalls.
- 5.6 A daily cash flow spreadsheet is also maintained that lists all the monthly major cash inflows and outflows. This spreadsheet is a key input when deciding how long any surplus cash balances should be invested for. The first priority when investing surplus cash balances is to cover known cash outflows i.e. to retain liquidity.

Credit (or counter-party) risk

- 5.7 The risk that an amount deposited by the authority will not be repaid in full on the day it is due.

- 5.8 When selecting counter-parties (ie banks and building societies) with which the Council will deposit monies the avoidance of loss of principal is regarded as paramount. This is achieved by having in place formal policies and procedures that ensure that the risk of a potential loss of principal through the default of a counter-party is reduced to a suitably agreed and acceptable level.
- 5.9 These policies and procedures include setting minimum requirements on the independently assessed financial standing of the counterparties with which monies are deposited. In addition an upper limit is placed on the amount that can be deposited with an individual counterparty or with a group of related counterparties.

Refinancing risk

- 5.10 The risk that the Council will be unable to renew its maturing funding arrangements / reinvest deposits on reasonable terms.
- 5.11 This risk is managed to an acceptable level by ensuring that the maturity profile of the Council's long term loans portfolio remains fairly smooth. The Council also tries to avoid having too large an amount of loans maturing on a particular day or in a particular financial year.

Legal and regulatory risk

- 5.12 The risk that one of the parties to an agreement will be unable to honour its legal obligations to the other party.
- 5.13 When investing its cash balances the Council ensures that it adheres to the guidance on the investment of surplus cash balances by local authorities that was issued by the Secretary of State at the Office of the Deputy Prime Minister (ODPM) in March 2004.

Prevention of fraud, error and collusion

- 5.14 A set of comprehensive procedures exist that detail the procedures and processes that need to be undertaken before, during and after entering into a money market deal.
- 5.15 The purpose of these procedures and processes is to ensure that a clear segregation of duties is in place. This segregation of duties ensures that at least two members of staff have checked and agreed the details of the money market transaction before any monies are paid over.

6. OUTLOOK FOR INTEREST RATES

The economic interest rate outlook provided by the Council's treasury advisor, Arlingclose Ltd, is summarised below. See Annex B for further details.

(a) Background

Central bankers acted decisively in October 2008 as the effective breakdown of financial systems threatened to destabilise the global economy. It included government sponsored recapitalisations, interventions through the provision of

liquidity and guarantees for lending; in some instances nationalisation of private sector financial institutions; the removal of compromised assets from banks' balance sheets through special finance mechanisms; and co-ordinated emergency interest rates cuts. The UK, Eurozone and US economies contracted in the third and fourth quarters of 2008.

(b) Outlook

- **Availability of credit** is likely expected to remain restricted and credit conditions challenging, particularly as banks change their lending behaviour and lower their lending risk. The poorly functioning transmission mechanism for lower rates to be passed to consumers could cause governments to intervene directly between banks and corporates/individuals.
- **Inflation:** The elevated levels of commodity, food and energy inflation which exerted a powerful squeeze on real incomes in 2008 are expected to fade in 2009. CPI, which had risen to 5.2% in 2008, is now expected to fall below the MPC's lower boundary of 1%. Whilst this will provide consumers some relief, lower inflation erodes debt burdens more slowly.
- **Labour market:** Unemployment, already at 6%, is expected to rise further. The fear of unemployment will keep wage bargaining and wage inflation to a minimum.
- **Housing / Consumer Confidence:** The prospect of negative housing equity, and/or rising unemployment and depressed asset values could culminate in a further negative loop-back for confidence. Consumers and businesses will scale back spending to conserve or repair their balance sheets.
- **Growth:** The effort to reduce erstwhile ballooning debt will hit economic activity and growth in the UK, US and in Europe. The prospects for growth remains uniformly poor in for much of 2009. Asset values are forecast to drop further, particularly those which are commodities and housing-related.
- **Interest Rates:** To avoid deflation and to mitigate the severity of the economic slowdown, there will be a growing willingness by Central Bankers to countenance abnormally low interest rates and/or some form of quantitative easing (i.e. using more unconventional methods such as expanding the central bank's balance sheet and injecting cash into the economy), sooner rather than later.
- **Market conditions and volatility:** Market volatility remains high, risk appetite at a low ebb; markets are expected to continue in 'capital preservation mode' into early 2009. Although Libor is falling, the gap between official and market interest rates is likely to remain relatively wide for some months to come.

The deterioration in public finances – both via the cost of shoring up the financial system and also as recession hits the government's revenue streams – and the

burgeoning budget deficit will require significant new gilt issuance in 2009. This excess supply is expected to push longer dated yields higher although not aggressively so. Short-dated gilt yields are however expected to fall with the gathering momentum of a fall in official policy rates.

The price destruction in equities will keep stock markets subdued and, even though there may be tentative signs of stability, it would be too early to say if a bottom has been reached.

The Arlingclose forecast for the UK Bank Rate (December 2008) is:

	Mar-09	Jun-09	Sep-09	Dec-09	Mar-10	Jun-10	Sep-10	Dec-10	Mar-11
Official Bank Rate									
Upside risk							+0.25	+0.25	+0.25
Central case	1.00	1.00	1.00	1.00	1.00	1.50	2.00	2.50	2.50
Downside risk	-0.50	-0.75	-0.75	-0.75	-0.75	-0.50	-0.50	-0.50	-0.50

The probability of zero or near zero interest rates – unthinkable just a few months ago – is now very high. The economic outlook provides both opportunities and challenges for the Council's treasury strategy in 2009-10.

7. BORROWING REQUIREMENT & STRATEGY

- 7.1 The Council's underlying need to borrow for capital purposes is measured by reference to its Capital Financing Requirement (CFR) – see Annex A. The change, year on year will be influenced by the capital expenditure in the year and the means available to finance it. The CFR will determine the Council's requirement to make a Minimum Revenue Provision for Debt Redemption (MRP) from within its Revenue budget. Physical borrowing may be greater or less than the CFR.
- 7.2 In accordance with the Prudential Code, the Council will ensure that net external borrowing does not, except in the short term, exceed the CFR in the preceding year plus the estimates of any additional CFR for the current and next two financial years.
- 7.3 Capital expenditure not financed from internal resources (i.e. Capital Receipts, Capital Grants and Contributions, Revenue or Reserves) will produce an increase in the CFR (the underlying need to borrow) and may in turn produce an increased requirement to charge MRP in the Revenue Account.
- 7.4 The Council prefers to maintain maximum control over its borrowing activities as well as flexibility on its loans portfolio. Capital expenditure levels, market conditions and interest rate levels will be monitored during the year in order to minimise borrowing costs over the medium to longer term. A prudent and pragmatic approach to borrowing will be maintained to minimise borrowing costs without compromising the longer-term stability of the portfolio, consistent with the Council's Prudential Indicators.
- 7.5 In conjunction with advice from its treasury advisor, Arlingclose Ltd, the Council will keep under review the options it has in borrowing from the PWLB, the market and other sources identified in the Treasury Management Practices Schedules up to the available capacity within its CFR and Affordable Borrowing Limit (defined by CIPFA as the Authorised Limit).

- 7.6 Short-dated gilt yields are forecast to be considerably lower than medium- and long-dated gilt yields during the financial year. Despite additional gilt issuance to fund the UK government's support to the banking industry, short-dated gilts are expected to benefit from expectations of lower interest rates as the economy struggles through a recession. Yields for these maturities will fall as expectations for lower interest rates mount.

The Outlook for Borrowing Rates:

- 7.7 Variable Rate borrowing : The shocks in the financial markets in the second half of 2008 leaves the UK in a different era in respect of official interest rates which are forecast to fall below 1.5%. By December 2008 the rates for PWLB variable-rate borrowing had fallen substantially and are forecast to fall to altogether very low levels as the Bank Rate is cut further.
- 7.8 Fixed rate borrowing: Gilts across all maturities will initially benefit from their status of safe haven assets in uncertain economic times. As yields fall initially, fixed PWLB rates across most maturities could challenge historic lows. As the UK Bank Rate falls to 1% or lower, short-dated yields and PWLB rates should provide some attractive fixed rate borrowing opportunities.
- 7.9 The Council will evaluate the relative merits of a strategic exposure to variable rate debt. Decisions to borrow at low, variable rates of interest will be taken after considering the absolute level of longer term interest rate equivalents and the extent of variable rate earnings on the Council's investment balances. Should longer term rates move below the cost of variable rate borrowing any strategic exposure to variable interest rates will be reviewed and, if appropriate, reduced.
- 7.10 Actual borrowing undertaken and the timing will depend on capital expenditure levels, interest rate forecasts and market conditions during the year, in order to minimise borrowing costs. The Council will consult their advisors Arlingclose on the specific timing of borrowing. This may include borrowing in advance of future years' requirements provided that overall borrowing is maintained within the Council's projected CFR and its approved Affordable Borrowing Limit.
- 7.11 The Council will undertake a financial options appraisal process to establish how it has arrived at its 'value for money' judgement in the use of resources.

8. Debt Rescheduling

- 8.1 The Council will continue to maintain a flexible policy for debt rescheduling. Market volatility may provide opportunities for rescheduling debt from time to time. The rationale for rescheduling would be one or more of the following:
- Savings in interest costs with minimal risk.
 - Balancing the volatility profile (i.e. the ratio of fixed to variable rate debt) of the debt portfolio.
 - Amending the profile of maturing debt to reduce any inherent refinancing risks.
- 8.2 The rescheduling of PWLB debt since the introduction of its repayment rates on 1st November 2007 has not ceased, but has become undoubtedly harder and places

greater emphasis on the timing and type of new borrowing. PWLB rates exhibited a fair degree of volatility in 2008-09; should a similar pattern emerge in 2009-10, this could provide the Council with some rescheduling opportunities.

- 8.3 Any rescheduling activity will be undertaken within the Council's treasury management policy and strategy. Thereafter the Council's debt portfolio will be monitored against equivalent interest rates and available refinancing options on a regular basis.
- 8.4 All rescheduling activity will comply with the accounting requirements of the local authority SORP and regulatory requirements of the Capital Finance and Accounting Regulations (SI 2007 No 573 as amended by SI 2008/414).

9. Investment Policy and Strategy

Background

- 9.1 Guidance from the then ODPM (now DCLG) on Local Government Investments in England requires, similarly, that an Annual Investment Strategy (AIS) be set. The Guidance permits the TMSS and the AIS to be combined into one document.

Investment Policy

- 9.2 The Council's general policy objective is to invest its surplus funds prudently. The Council's investment priorities are:
- security of the invested capital;
 - liquidity of the invested capital;
 - an optimum yield which is commensurate with security and liquidity.
- 9.3 Investments are categorised as 'Specified' or 'Non Specified' investments based on the criteria in the ODPM Guidance. Potential instruments for the Council's use within its investment strategy are contained in Annex C.
- 9.4 The credit crisis has refocused attention on the treasury management priority of security of capital monies invested. The Council will continue to maintain a counterparty list based on its criteria and will monitor and update the credit standing of the institutions on a regular basis. This assessment will include credit ratings and other alternative assessments of credit strength (for example, statements of potential government support). The Council will also take into account information on corporate developments of and market sentiment towards investment counterparties.

Investment Strategy

- 9.5 The global financial market storm in 2008 has forced investors of public money to reappraise the question of risk versus yield. Income from investments is a key support in the Council's budget.

- 9.6 By January 2009 the UK Bank Rate had fallen to 1.5%, its lowest level since the 1950s. It is expected that the Bank Rate will fall to near zero in 2009/10, short-term money market rates will continue to fall to very low levels which will have a significant impact on investment income. The Council's strategy must however be geared towards this development whilst adhering to the principal objective of security of invested monies. All investments will be in sterling.
- 9.7 The Borough Treasurer, under delegated powers, will undertake the most appropriate form of investments in keeping with the investment objectives, income and risk management requirements and

Investments Managed In-house :

- 9.8 The Council's shorter term cashflow investments are made with reference to the outlook for the UK Bank Rate and money market rates. For these monies, the Council will mainly invest in
- The Debt Management Agency Deposit Facility (The rates of interest from the DMADF are below equivalent money market rates. However, the returns are an acceptable trade-off for the guarantee that the Council's capital is secure.)
 - AAA-rated Money Market Funds with a Constant Net Asset Value (Constant NAV) investing predominantly in government securities
 - AAA-rated Money Market Funds with a Constant Net Asset Value (Constant NAV) investing in instruments issued primarily by financial institutions;
 - Deposits with other local authorities
 - Business reserve accounts
 - Term deposits
 - Certificates of deposit.

Investments managed externally

- 9.9 The Council's funds are also managed on a discretionary basis by Investec, The fund's remit allows the managers scope to add value through the use of investments contained in Annex C and within the parameters and guidelines set for the Council's fund. Performance is monitored and measured against the benchmark set for the fund, prevailing economic conditions and investment opportunities. A further decision on whether this arrangement will continue in 2009/10 is still to be made.

10 REPORTING

- 10.1 The Borough Treasurer will report to the Cheshire East Cabinet on treasury management activity / performance as follows:
- (a) annually against the strategy approved for the year.
- (b) The Council will produce an outturn report on its treasury activity no later than 30th September after the financial year end.

Reporting on the Treasury Activity during 2009/10 will be in accordance with the following timetable:

	Date	Meeting	Responsibility
Strategy Report	February 2009	Cabinet/Council	Borough Treasurer
Quarterly Reports	Month after Quarter End	Cabinet	Borough Treasurer
Annual Treasury Report	August 2010	Cabinet	Borough Treasurer

Prudential Indicators FY 2009-10 to FY 2011-12**1 Background**

There is a requirement under the Local Government Act 2003 for local authorities to have regard to CIPFA's Prudential Code for Capital Finance in Local Authorities (the "CIPFA Prudential Code") when setting and reviewing their Prudential Indicators. It should be noted that CIPFA undertook a review of the Code in early 2008. The outcome from that review has yet to be published.

2. Estimates of Capital Expenditure

- 2.1 This indicator is set to ensure that the level of proposed capital expenditure remains within sustainable limits and, in particular, to consider the impact on Council Tax levels.

No. 1	Capital Expenditure	2008-09	2008-09	2009-10	2010-11	2011-12
		Approved £m	Revised £m	Estimate £m	Estimate £m	Estimate £m
	Total	90	87	97	67	53

- 2.2 Capital expenditure will be financed as follows:

Capital Financing	2008-09 Approved £m	2008-09 Revised £m	2009-10 Estimate £m	2010-11 Estimate £m	2011-12 Estimate £m
Capital receipts	19	18	13	5	4
Capital Reserve	5	4	2	3	3
Government Grants	30	29	44	42	31
External Contributions	5	4	6	0	0
Revenue contributions	3	3	3	1	1
Supported borrowing	19	17	13	13	13
Unsupported borrowing	9	12	16	3	1
Total	90	87	97	67	53

3. Ratio of Financing Costs to Net Revenue Stream

- 3.1 This is an indicator of affordability and highlights the revenue implications of existing and proposed capital expenditure by identifying the proportion of the revenue budget required to meet borrowing costs. The definition of financing costs is set out at paragraph 87 of the Prudential Code.

3.2 The ratio is based on costs net of investment income.

No. 2	Ratio of Financing Costs to Net Revenue Stream	2009-10	2010-11	2011-12
		Estimate	Estimate	Estimate
		%	%	%
Total		5.26	6.28	5.95

4. Capital Financing Requirement

4.1 The Capital Financing Requirement (CFR) measures the Council's underlying need to borrow for a capital purpose. The calculation of the CFR is taken from the amounts held in the Balance Sheet relating to capital expenditure and its financing. It is an aggregation of the amounts shown for Fixed and Intangible assets, the Revaluation Reserve, the Capital Adjustment Account, Government Grants Deferred and any other balances treated as capital expenditure.

No. 3	Capital Financing Requirement	31/3/09	31/3/09	31/3/10	31/3/11	31/3/12
		Approved	Revised	Estimate	Estimate	Estimate
		£m	£m	£m	£m	£m
Total CFR		153	153	175	181	186

4.2 In order to ensure that over the medium term net borrowing will only be for a capital purpose, the Council should make sure that net external borrowing does not, except in the short term, exceed the Capital Financing Requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

4.3 The Borough Treasurer reports that this Council does not envisage difficulties in meeting this requirement in future financial years.

5 Actual External Debt

5.1 This indicator is obtained directly from the Council's balance sheet. It is the closing balance for actual gross borrowing plus other long-term liabilities. This Indicator is measured in a manner consistent for comparison with the Operational Boundary and Authorised Limit.

No. 4	Actual External Debt as at 31/3/2008	£m
	Borrowing	136
	Other Long-term Liabilities	0
	Total	136

6. Incremental Impact of Capital Investment Decisions

- 6.1 This is an indicator of affordability that shows the impact of capital investment decisions on Council Tax and Housing Rent levels. The incremental impact is calculated by comparing the total revenue budget requirement of the current approved capital programme with an equivalent calculation of the revenue budget requirement arising from the proposed capital programme.

No. 5	Incremental of Investment Decisions	Impact Capital	2009-10	2010-11	2011-12
			Estimate £	Estimate £	Estimate £
	Increase in Band D Council Tax		3.10	9.76	8.39

The increase in Band D council tax in 2009/10 reflects the increases in the provision for Capital Financing Charges of £0.45m to undertake borrowing of £31m arising from the proposed capital programme.

7 Authorised Limit and Operational Boundary for External Debt

- 7.1 The Council has an integrated treasury management strategy and manages its treasury position in accordance with its approved strategy and practice. Overall borrowing will therefore arise as a consequence of all the financial transactions of the Council and not just those arising from capital spending reflected in the CFR.
- 7.2 The **Authorised Limit** sets the maximum level of external borrowing on a gross basis (i.e. not net of investments) for the Council. It is measured on a daily basis against all external borrowing items on the Balance Sheet (i.e. long and short term borrowing, overdrawn bank balances and long term liabilities). This Prudential Indicator separately identifies borrowing from other long term liabilities such as finance leases. It is consistent with the Council's existing commitments, its proposals for capital expenditure and financing and its approved treasury management policy statement and practices.
- 7.3 The Authorised Limit has been set on the estimate of the most likely, prudent but not worst case scenario with sufficient headroom over and above this to allow for unusual cash movements.
- 7.4 The Authorised Limit is the statutory limit determined under Section 3(1) of the Local Government Act 2003 (referred to in the legislation as the Affordable Limit).

No. 6	Authorised Limit for External Debt	2008-09	2008-09	2009-10	2010-11	2011-12
		Approved £m	Revised £m	Estimate £m	Estimate £m	Estimate £m
	Borrowing	149	149	218	222	226
	Other Long-term Liabilities	0	0	0	0	0
	Total	149	149	218	222	226

- 7.5 The **Operational Boundary** links directly to the Council's estimates of the CFR and estimates of other cash flow requirements. This indicator is based on the same estimates as the Authorised Limit reflecting the most likely, prudent but not worst case scenario but without the additional headroom included within the Authorised Limit.
- 7.6 The Borough Treasurer has delegated authority, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and other long-term liabilities. Decisions will be based on the outcome of financial option appraisals and best value considerations.

No. 7	Operational Boundary for External Debt	2008-09	2008-09	2009-10	2010-11	2011-12
		Approved £m	Revised £m	Estimate £m	Estimate £m	Estimate £m
	Borrowing	149	149	210	216	220
	Other Long-term Liabilities	0	0	0	0	0
	Total	149	149	210	216	220

8. Adoption of the CIPFA Treasury Management Code

- 8.1 This indicator demonstrates that the Council has adopted the principles of best practice.

No. 8	Adoption of the CIPFA Code of Practice in Treasury Management
	The Council will consider the adoption of the CIPFA Treasury Management Code at its Shadow Council meeting on 24 February 2009

9. Upper Limits for Fixed Interest Rate Exposure and Variable Interest Rate Exposure

- 9.1 These indicators allow the Council to manage the extent to which it is exposed to changes in interest rates. This Council calculates these limits on net principal outstanding sums, (i.e. fixed rate debt net of fixed rate investments).

- 9.2 The upper limit for variable rate exposure has been set to ensure that the Council is not exposed to interest rate rises which could adversely impact on the revenue budget. The limit allows for the use of variable rate debt to offset exposure to changes in short-term rates on investments

		2008-09	2008-09	2009-10	2010-11	2011-12
		Approved	Revised	Revised	Revised	Revised
		%	%	%	%	%
No. 9	Upper Limit for Fixed Interest Rate Exposure	100	100	100	100	100
No. 10	Upper Limit for Variable Rate Exposure	100	100	100	100	100

- 9.3 The limits above are set at 100% for fixed and 100% for variable to allow the Council the necessary flexibility within which decisions will be made for drawing down new loans on a fixed or variable rate basis; the decisions will ultimately be determined by expectations of anticipated interest rate movements as set out in the Council's treasury management strategy.

10 Maturity Structure of Fixed Rate Borrowing

- 10.1 This indicator highlights the existence of any large concentrations of fixed rate debt needing to be replaced at times of uncertainty over interest rates and is designed to protect against excessive exposures to interest rate changes in any one period, in particular in the course of the next ten years.
- 10.2 It is calculated as the amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate. The maturity of borrowing is determined by reference to the earliest date on which the lender can require payment.

No. 11	Maturity structure of fixed rate borrowing	Lower Limit %	Upper Limit %
	under 12 months	Nil	25%
	12 months and within 24 months	Nil	25%
	24 months and within 5 years	Nil	35%
	5 years and within 10 years	Nil	35%
	10 years and above	Nil	100%

11. Upper Limit for total principal sums invested over 364 days

- 11.1 The purpose of this limit is to contain exposure to the possibility of loss that may arise as a result of the Council having to seek early repayment of the sums invested.

No. 12	Upper Limit for total principal sums invested over 364 days shown as a % of the portfolio	Maturing beyond 1 year	Maturing beyond 2 years	Maturing beyond 3 years
		40%	40%	40%

Arlingclose's Forecast for Interest Rates (December 2008)

	Mar-09	Jun-09	Sep-09	Dec-09	Mar-10	Jun-10	Sep-10	Dec-10	Mar-11
Official Bank Rate									
Upside risk							+0.25	+0.25	+0.25
Central case	1.00	1.00	1.00	1.00	1.00	1.50	2.00	2.50	2.50
Downside risk	-0.50	-0.75	-0.75	-0.75	-0.75	-0.50	-0.50	-0.50	-0.50
1-yr LIBID									
Upside risk									
Central case	2.50	1.75	1.50	1.50	1.50	1.75	2.00	2.75	3.00
Downside risk	-0.25	-0.50	-0.50	-0.50	-0.50	-0.50	-0.50	-0.50	-0.50
5-yr gilt									
Upside risk									
Central case	3.00	2.75	2.50	2.00	2.00	2.50	2.75	3.00	4.00
Downside risk		-0.50	-0.50	-0.50	-0.50	-0.50			
10-yr gilt									
Upside risk									
Central case	3.40	3.10	3.00	3.00	3.00	3.50	3.75	4.00	4.50
Downside risk	-0.25	-0.25	-0.50	-0.50	-0.50	-0.50			
20-yr gilt									
Upside risk		+0.10	+0.10	+0.10	+0.10	+0.10			
Central case	4.00	4.00	4.00	4.25	4.25	4.50	4.75	4.75	4.75
Downside risk		-0.10	-0.10	-0.10	-0.10	-0.10			
50-yr gilt									
Upside risk	+0.10	+0.10	+0.10	+0.10	+0.10	+0.10	+0.10	+0.10	+0.10
Central case	3.90	3.90	4.00	4.00	4.25	4.50	4.50	4.50	4.50
Downside risk	-0.10	-0.10	-0.10	-0.10	-0.10	-0.10	-0.10	-0.10	-0.10

- The inflationary threats of 2008 turn into the deflationary reality of 2009. Central Banks under pressure to reduce rates decisively – even to zero or near-zero – to avoid the perils of a destructive and prolonged recession.
- The downturn in the UK gathers pace and the economy contracts for much of 2009. Prospects for Bank of England “Quantitative easing” increasingly likely.
- Pension, hedge and insurance fund values struggle and lead to enhanced demand for longer dated gilts.

Underlying assumptions

- Despite central bank intervention to raise bank capital and improve liquidity, conditions in money and credit markets remain very difficult as banks’ lending behaviour changes fundamentally.
- Consumer spending and business investment stall, hampered by the credit drought.
- Falling house prices compel households to review savings levels and repair balance sheets (where possible).
- Commodity prices continue to fall. CPI is projected to fall below the MPC’s 1% lower threshold in 2009, providing some relief for the overstretched consumer, but eroding debt burdens more slowly.
- Fear of rising unemployment dampens confidence and any prospect of sizeable wage demands.
- UK public finances are in horrid shape and will worsen as the recession bites, resulting in a slew of gilt issuance in 2009. This will ultimately push gilt yields higher, although not aggressively so.
- Global growth and activity continue to weaken. The Federal Reserve has already cut rates to a range between 0% and 0.25% and has engaged in ‘quantitative easing’. The ECB could bring rates down to 2% as European economies struggle with falling domestic and international demand.

Annex C**Specified Investments**

(All such investments will be sterling denominated, with **maturities up to maximum of 1 year**, meeting the minimum 'high' rating criteria where applicable)

	Minimum 'High' Credit Criteria	Use
UK Government Gilts	Long term AAA	Fund Managers
Treasury Bills	Long term AAA	Fund Managers
Debt Management Agency Deposit Facility	--	In-house
Term deposits – local authorities	--	In-house
Term deposits – banks and building societies **	Short-term F1, Long-term A, Individual C, Support 3	In-house and fund managers
Certificates of Deposits (CDs) – banks and building societies **	Short-term F1, Long-term A, Individual C, Support 3	Fund managers

Non-Specified Investments

Such investments are defined as all investments not meeting the definition of a specified investment. They comprise of the following investments

Fixed term deposits with variable rate and variable maturities: -	Minimum 'High' Credit Criteria	Use	Maximum Limit Internally Managed £	Maximum Limit Externally Managed £m
1. Structured deposits including callable deposits, range trades and snowballs.	Short-term F1, Long-term A, Individual C, Support 3	In-house and fund managers	£25 million	£25 million
Certificates of deposits issued by banks and building societies with a maturity of more than one year but less than three years	Short-term F1, Long-term AA-, Individual C, Support 3	Fund Managers		£25 million

Certificates of deposits issued by banks and building	Short-term F1, Long-term AA-, Individual C,	Fund Managers		£25 million
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societies with a maturity of more than one year but less than three years	Support 3			
UK Government Gilts	Long term AAA	Fund Managers		£25 million
Bonds issued by multilateral development banks	Long term AAA and listed on either the London or Luxembourg stock exchange	Fund Managers. Also on a 'buy-and-hold' basis in-house.	£25 million	
Bonds issued by a financial institution which is guaranteed by the UK government	Long term AAA and listed on either the London or Luxembourg stock exchange	Fund Managers. Also on a 'buy-and-hold' basis in-house.	£25 million	£7 million
Sovereign bond issues (ie other than the UK govt)	Long Term AA and listed on a recognised stock exchange	Fund Managers		£7 million

Monitoring of credit ratings:

All credit ratings will be monitored **monthly**. If a counterparty or investment scheme is downgraded with the result that it no longer meets the Council's minimum credit criteria, the use of that counterparty / investment scheme will be withdrawn.

Any intra-month credit rating downgrade which the Council has identified that affects the Council's pre-set criteria will also be similarly dealt with.

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ANNUAL MINIMUM REVENUE PROVISION STATEMENT 2009/10**Introduction**

Under 2003 Regulations¹, local authorities are required to charge to their revenue account for each year a Minimum Revenue Provision (MRP) to account for the cost of their debt in that financial year.

Debt is created where capital expenditure has been financed by borrowing or other credit arrangements (e.g. finance leases); it may be self-financed or Government-supported. Supported Capital Expenditure means expenditure taken into account by Government in the calculation of the Revenue Support Grant due to the authority.

Prior to its amendment by the 2008 Regulations², the method authorities were required to follow in calculating MRP was prescribed. For the financial year 2007/08 and subsequent years, the detailed calculation has been replaced with a requirement that local authorities calculate an amount of MRP which they consider to be “prudent”.

At the same time the Secretary of State issued guidance³ on the duty to make a prudent provision and local authorities are legally obliged to “have regard” to this guidance.

Authorities are required to prepare an annual statement of their policy on making MRP for submission to their Full Council. The aim is to give elected Members the opportunity to scrutinise the proposed use of freedoms conferred by the arrangements, following a shift in emphasis from regulations to guidance.

Meaning of “Prudent Provision”

The broad aim of a prudent provision is to ensure that debt is repaid over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of that grant. The Secretary of State considers that the methods of making prudent provision include the options set out below.

For capital expenditure incurred before 1 April 2008 and incurred on or after that date if it forms part of Government-Supported Capital Expenditure:

Option 1: Regulatory Method - MRP is equal to the amount determined in accordance with the 2003 Regulations (as amended), as if they had not been revoked by the 2008 Regulations

¹ Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 [SI 2003/3146, as amended]

² Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414]

³ Guidance on Minimum Revenue Provision, issued by the Secretary of State for Communities and Local Government, under Section 21(1A) of the Local Government Act 2003, 28 February 2008

This calculation would include any technical adjustments, as statutorily required.

Option 2: CFR Method - MRP is equal to 4% of the Capital Financing Requirement (CFR), as derived from the balance sheet at the end of the preceding financial year

This produces a similar MRP charge to Option 1, but is technically simpler.

Option 3: Asset Life Method - MRP is determined by reference to the life of the asset, by equal instalment method or annuity method

MRP should commence in the financial year following the one in which expenditure was incurred, or the year following the one in which the asset becomes operational.

Option 4: Depreciation Method - MRP is to be equal to the provision required in accordance with depreciation accounting

For capital expenditure incurred on or after 1 April 2008 and which does not form part of Government-Supported Capital Expenditure, only *Options* 3 and 4 are considered prudent under the guidance issued by the Secretary of State.

Finance Leases

In the case of finance leases, the MRP is equal to the amount that goes to write down the Balance Sheet liability; thus *Option* 3 will apply in a modified form.

Policy Statement

The Council adopts the following policies in respect of calculating its annual Minimum Revenue Provision (MRP) for 2009/10 and subsequent years.

For capital expenditure incurred before 1 April 2008 and incurred on or after that date if it forms part of Government-Supported Capital Expenditure: **EITHER Option 1 (Regulatory Method) OR Option 2 (CFR Method)** - to be determined following a study of the aggregated position for Cheshire East

For capital expenditure incurred before 1 April 2008 and which does not form part of Government-Supported Capital Expenditure: **EITHER Option 1 (Regulatory Method), Option 2 (CFR Method) AND/ OR Option 3: Asset Life Method** - to be determined following a study of the aggregated position for Cheshire East and consideration of inherited practices

For capital expenditure incurred on or after 1 April 2008 and which does not form part of Government-Supported Capital Expenditure: **Option 3: Asset Life Method** - where MRP is charged in equal annual instalments over the estimated useful life of the asset, commencing in the financial year following the one in which expenditure was incurred, or the year following the one in which the asset becomes operational

Other approaches may be developed, but they will be fully consistent with the statutory duty to make prudent revenue provision. These may relate to large, complex or novel schemes. Legal advisors and external auditors will be consulted if significant departures from the guidance are proposed and any alternative approaches

developed will be incorporated in future annual policy statements, for approval by Council prior to application.

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